



# **Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei***

ASUHWO General Senate Meeting 14-016 called to order at 3:47 pm on October 8, 2014.

## **Members Present:**

President Courtney Ketzenberger  
Vice President Ryan Sommer  
Secretary Joyleanne Santos  
Treasurer Shane Nishimura  
Junior Class Senator Brieana Williams  
Business Administration Senator Eric Kang  
Social Sciences Senator Isaiah Baclaan  
Student Caucus Ambassador Sara Perry  
Student Life Coordinator Rouel Velasco

## **Guests:**

Librarian Sara Aiello

## **Reading of Minutes**

1. **Motion: To approve the minutes for 14-015**
2. **Motion by:** Ryan Sommer
3. **Seconded by:** Isaiah Baclaan
4. **Resolved: Minutes for meeting 14-015 approved**
5. **Vote:** Unanimous

## **Reading of Agenda**

1. **Motion: To approve the agenda for 14-016**
2. **Motion by:** Ryan Sommer
3. **Seconded by:** Shane Nishimura
4. **Resolved: Agenda for meeting 14-016 with the approved amendments**
  - a. Add budget approval for term 2014-2015 as item 7.3 in Unfinished Business
5. **Vote:** Unanimous

## **Quorum**

Yes

## **Internal Reports**

1. President  
Meeting with VCSA Hokoana with bus shelter update postponed.
2. Vice President  
A training session for signature programs will take place soon to help with the creation and implementation of initiatives this school year. This workshop could also be brought the Ho'opilihou leadership conference next semester as well. As far as office hours, a key will need to be handed over to the Secretary. A request to put in a key lock box will be submitted to solve the problem of other members of the Senate getting in and out when a member of the executive board or the advisor is not present.

ASUHWO General Meeting 14-016 minutes approved on October 22, 2014

3. Treasurer

There are currently three teams competing in flag football against the other schools for intramural sports. Will do a running budget and calculate expenses from the trip to see where the budget is at.

4. Advisors

Student Life Coordinator

Spread the word for student participation at the "What's Love?" event next week, October 15<sup>th</sup> from 11 am – 2 pm. UHFCU will also be holding a jumping jackpot from 10:30 am – 12:30 pm where students have the chance to win \$25,000.

5. Budget & Finance

Will be calculating receipts from trip to see where the Senate stands in its budget. Originally planned for \$27,288 for a full senate. The expenses incurred will be subtracted from the budget and the remainder will be reallocated to other things like supplies and the next conference in Spring 2015 semester.

6. Activities

Could be in form of someone leading student government elections, the swearing in ceremony, and how the Senate plans to participate in activities on campus.

7. Social Sciences

Constituency meeting held on October 18 in a library study room that could hold up to 6 people – something to keep in mind for future meetings. Two constituents from different concentrations attended meeting giving tips on better communication and shared concerns opinions on administration and certain experiences they've had, along with ideas for future initiatives. Will continue to promote participation within the clubs to attend meetings.

8. Ambassadors

Student Caucus Ambassador Perry

Last caucus meeting was September 27<sup>th</sup>. Caucus decided on three initiatives. First is to help students receive financial aid over the summer, making it possible through the Pell Grant. Reminder that loans that students have not taken so far can be applied over summer. Second, is to find ways to facilitate transparency on all levels of system at UH, possibly through addition of five more student regents, faculty member, and an administrator on the Board of Regents. Third is the issue other campuses may have: when travelling and going to conferences, financial issues arise where money awarded through grants or student fees are being held against financial aid award money, which affects amount given because it's seen as income. The initiative is to research more on why are student leaders not tax exempt from travelling when athletes are. Next meeting is on October 25. Any questions, please send it to the ambassador because President Lassner will be present at the next meeting.

9. Specialized Committees

Strategic Planning

WASC mock visit is tomorrow, October 9, which will be attended by President Ketzenberger. October 10<sup>th</sup> is deadline on feedback for plan and will be reviewed on Friday, October 17 from 9 am – 11 am. Feedback can still be submitted.

Communication

Next meeting on October 17 from 9 am – 10 am. Went over draft for faculty communication survey last time and will have the finalized draft by the next meeting to send out. Purpose is to see how well faculty, staff, and other groups

deal with division chairs.

Side note: Faculty senate had a meeting concerning updating the academic grievance policy that might have needed voted on so it's something that can be looked into by the Senate so that the Senate is up to date and to give possible feedback.

### Unfinished Business

1. DC Trip Debriefing

Student government/leadership conferences, especially by ASGA, should be attended because it increases visibility of ASUHWO as student advocates and provides ASUHWO with ideas on how to foster growth on this campus and more ways that will promote student participation. The conference made the Senate realize the strengths at the UHWO campus, and in the Senate, and how many of the other campuses shared the same weaknesses, especially in the visibility of the student government and getting student participation. For a more efficient Senate during the school year, leadership conferences could also be planned during the summer instead so that once Fall semester starts, the new Senate is up and ready to go. Also, other organizations holding conferences can be looked into as well. Travel receipts will be turned in and food receipts will be kept by the Budget & Finance committee if the business office needs them at a later date.

2. Texts.com Follow Up

A resolution is needed to get Senate backing to advertise for Texts.com at booths. It is the goal to make this initiative a senate-wide program.

3. Budget approval update

**Motion: To approve the updated senate budget for academic year 2014 - 2015**

**Motion by:** Ryan Sommer

**Seconded by:** Isaiah Baclaan

**Vote:** Unanimous

### New Business

1. Ratification of Unofficial Election Results

Unofficial standings for Fall 2014 semester

Special elections ballots cast: 37

Junior Class Senator Brieana Williams: 31

Business Administration Senator Eric Kang: 33

**Motion: To ratify election results for special elections Fall 2014**

**Motion by:** Shane Nishimura

**Seconded by:** Ryan Sommer

**Resolved: Minutes for meeting 14-015 approved**

**Vote:** Unanimous

At this point, students Brieana Williams and Eric Kang assume their positions as senators and can participate as voting members.

2. Discount Card Resolution

Purpose is to create a discount card for students to use in the local community that will not only decrease the financial burden on students, but increase ASUHWO visibility and stimulate cash flow in local businesses as well.

3. Funding for ASUHWO Color Run Even Bill

Purpose of the bill is to provide shirts and food for volunteers participating in

UHWO's booth for the Color Run event on November 8, 2014.

4. Funding for ASUHWO Veterans Day Event bill  
Purpose is to host an event that shows appreciation to student veterans on Veterans Day by handing them gift cards for their service. It will also increase ASUHWO visibility and show the students that ASUHWO does keep their concerns and needs in mind. A letter will be drawn up and taken to local businesses that may want to match the spending and donations for the gift cards.
5. Rock valley assistance  
The president from Rock Valley reached out to the Senate for advice on how to better communicate with his own senate. The Senate is encouraged to give said president advice and support, and was reminded that one of the purposes of the conference was to reach out to other campuses, learn from them, and to lend help to other campuses in any way the Senate can as well.
6. Hawaii climate summit  
Since our school is working toward a sustainable campus, it is in the interest of the Senate to attend, collect information on how to possibly better our campus, and report back.
7. Sign up for office hours  
The Senate signed up for office hours to assure visibility of the Senate in the office, to promote productivity, and to address concerns students may have.

#### **Announcements and Open Forum**

1. President Lassner sent out an email about the Men's March event on October 24th, with arrival at 11:45 am. Participation of students are encouraged as well as wearing UH apparel.
2. Bus shelter initiative goes back to square. The bid has to be sent out again. Vice President Sommer and VCSA Hokoana are working together on this project.

#### **Meeting Adjournment at 5:10 pm**

Motioned by: Ryan Sommer

Seconded by: Shane Nishimura

## Voting Record

Voting Record for General Meeting 14-015, Approval of Agenda and Minutes: To Approve the Minutes for GM 14-015				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			N/A
Isaiah Baclaan	x			NA

Voting Record for General Meeting 14-015, Approval of Agenda and Minutes: To Approve the Agenda for GM-016				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 14-015, Unfinished Business: To Approve the Updated Senate Budget for Academic Year 2014-2015				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 14-015, New Business: To Ratify Election Results for Fall 2014 Special Elections				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Isaiah Baclaan	x			NA