



Associated Students of the University of Hawai'i'-West O'ahu 9th Senate of Kapolei

1. Call to order:

Agenda for Meeting 21-0011 on Monday; October 26, 2020, 4:05 pm - 5:36pm via Online

2. Roll Call:

Absent	Excused	Tardy	Present		Executive Board
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	President	Jenna Marie Marcos
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vice President	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Secretary	Kulanui Perez
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Treasurer	Suzy Johnson
Absent	Excused	Tardy	Present	Constituency	Senators-At-Large
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Distance Learning	<i>Vacant</i>
Absent	Excused	Tardy	Present	Constituency	Senators
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Senior Class	Lauren Danner
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Junior Class	Brient Hutchinson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sophomore Class	Cassandra Hardin
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Freshman Class	Jas Carino
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Business Administration	Cami Malalis
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Education	Michelle Gabriel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Humanities	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Math and Science	Kylie Cousins
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public Administration	Kaylee Torres
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Social Sciences	Caton Liang
			x	Creative Media	Mika Briones
Absent	Excused	Tardy	Present	Assignments	Ambassadors
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Student Caucus 1	Ramon Araujo jr.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Student Caucus 2	Taylor Ann Okimoto
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Student Caucus 3	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Social Media Coordinator	Nicole Williams
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Hawaii Island Representative	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	DE Maui County Representative	Kaileigh Tom
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Kauai Representative	<i>Vacant</i>
2	0	2	13	TOTAL:	17
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	S.L. Coordinator	Rouel Velasco

General Meeting 20-0011

Minutes Approved on November 23 2020 by the 9th Senate of Kapolei.



<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Faculty Advisor	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Asst. Faculty Advisor	<i>Vacant</i>

3. Establish Quorum

Yes

Members Present

President Jenna Marie Marco, Secretary Kulanui Perez, Treasurer Suzy Johnson
 Junior Class Senator Brient Hutchinson, Sophomore Class Senator Cassandra Hardin, Education Senator Michelle Gabriel, Business Administration Cami Malalis, Education Michelle Gabriel, Math and Science Kylie Cousins, Social Sciences Caton Liang, Creative Media Mika Briones, Student Caucus 1 Ramon Araujo jr., Student Caucus 2 Taylor Ann Okimoto, Social Media Coordinator Nicole Williams, DE Maui County Representative Kaileigh Tom, Jas Carino

4. Open Forum Guest

Gabriel N.

5. Approval of Agenda and Minutes

5.1 Agenda for Meeting 21-0011

Motion: Brient

Second: Suzy

Vote: Unanimous Aye, Marcos, Perez, Johnson, Senators Hutchinson, Hardin, Malalis, Gabriel, Cousins, Briones [9]

Naye: [0]

Abstain: [0]

5.2 Correct minutes number from 21-009 to 21-0010

Motion:Michelle

Second:Cassandra

Vote:Unanimous Aye, Marcos, Perez, Johnson, Senators Hutchinson, Hardin, Malalis, Gabriel, Cousins, Briones [9]

Naye: [0]

Abstain: [0]

5.3 Minutes for Meeting 21-0010

Motion: Michelle

Second: Brient

Vote: Unanimous Aye, Marcos, Perez, Johnson, Senators Hutchinson, Hardin, Malalis, Gabriel, Cousins, Briones [9]

Naye: [0]

Abstain: [0]



6. Internal Reports

- President
 - Updated financial literacy initiative website
 - Attended financial literacy webinar 40 students attended
 - Conducted new senate member training sessions
 - Communicated with Brient and Caton about his resolution
 - Attended a round 2 talk with chancellor
 - Met with legislative committee
 - Attended senior staff meeting
 - Paying attention to tourism opening

- Treasurer
 - Did treasurer training with Rouel
 - Emailed everyone about their t-shirt sizes
 - Will be emailing wh-1 form for stipend

- Secretary
 - attended training conducted by Rouel
 - Attended transfer student meeting which had low turnout
 - Attended student activities meeting talked about discord and twitch
 - Went over everyone's reports

- Advisor Report
 - input from rouel email
 - Met with Executive Board members to check-in, go over role and responsibilities, etc.
 - Met with the Activities Committee this past two weeks to explore ways to build community for ASUHWO via twitch or discord. Last week's meeting was spent on going through each of those platforms. Activities Committee meets tomorrow at 12:00pm
 - Emailed Chancellor to learn about the committees - Aloha 'Aina, Art, and Housing Task Force - all of which are on temporary hold (from Chancellor Maenette Benham)
 - HASLA - Hawai'i Association for Student Life Advisors put together online workshop sessions for all CSO student leaders. Recent workshop was on Oct 16 on Integrity. In times of professional development, taking advantage of free workshops is critical. Please consider attending if your availability permits. The next two sessions are below:
 - Fear of Failing: November 6th, time TBA
 - Self-Care/Mental health: December 4th, time TBA
 - For all who have some type of online/social media profile, consider attending library's workshop this week on protecting your digital identity. This is a synchronous online (1-hr) workshop that will highlight what our digital identity is, how others target it, and how we can keep it safe.
 - The same workshop will be offered on two days: Tues, 10/27/2020 from 6p-7p Wed, 10/28/2020 from 6p-7p



- Students should register for the workshop by filling out this short form:
bit.ly/uhwolib-de-research

- Legislative Committee
 - went over bylaws and possible updates
 - Thoughts on Peer review sheets for DE liaison and Social Distance Coordinator
 - Introduced new senators to legislative committee

- Activities Committee
 - Looking at discord and twitch for student outreach
 - Looking at twitch and discord as a new meeting space

- Junior Class Senator - Brient
 - preparations for teaching new ASUHWO members
 - Legislative training meeting
 - Solidarity resolution
 - Keeping track of commencement meeting
 - Participation in legislative meeting
 - Contacted Dr.Cook
 - Confirming how to address people in the resolution with their Doctorate titles

- Sophomore Class Senator- Cassandra
 - Activities club meeting about Discord and Twitch
 - Attended chancellors talk story meeting
 - Attended Senator training

- Freshman Class Senator- Jas
 - Established office hours

- Business Admin. Senator- Cami Malalis
 - Friday 23rd attended legislation committee meeting
 - Morning Senator training with Jenna

- Math and Science Senator- Kylie Cousins
 - Thursday Senator training session
 - Scheduled first office hours

- Social Sciences- Caton Liang
 - Attended Activities Committee Meeting on Oct. 13
 - Present at meeting: Rouel, Cassandra, Caton, Kalanui
 - Brainstormed ideas to increase students' virtual engagement
 - Creating a campus wide/student life discord & twitch
 - Attended Commencement Committee Meeting Oct. 14

General Meeting 20-0011

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- Spring 2020 : 370 students awarded
- Summer/Fall 2020: as of Oct. 14, 257 grad apps minus duplicates
- Fall 2019 : 339 grad apps submitted / 238 participated
 - Historical data, not everyone who submitted grad app participated
- Makana items for all graduates, including those who do not walk
- Group gathering limit of 5 makes drive thru graduation a concern
 - Lynn mentioned we were able to circumvent this for surge testing and food bank
- Attended Part II of Strategic Conversations with Chancellor on Oct. 16
 - Leadership is building a website which will cover all the strategic implementations
 - See PDF in email for agenda and discussion points
- Attended Ho'opili mau Workshop 2: "Integrity Voting with Your Values" on Oct. 16
 - Integrity: VALUES + BELIEFS
 - Next Workshop November 6th, 3-4:30 pm via Zoom Fear of Failing and Staying Motivated Shannon and Kaahu
- Met up with President Jenna and Senator Brient to work on resolution on Oct. 18
- Attended Activities Committee Meeting on Oct. 20
 - Ask Marvin if he's willing to come in and work with us on Discord//come to general meeting
 - Come up with Discord guidelines, roles, rooms, emotes
- Assisted President Jenna with New Senate Training on Oct. 22
- Assisted Senator Brient with proofreading his resolution on Oct. 24
- Education- Michelle Gabriel
 - Worked on meeting minutes and agenda from the previous meeting
 - Started going to my practicum school in person and learning about the state of distance learning at the elementary level
 - Was unable to attend the legislative meeting
- HTT:
 - Nothing to report
 - OER:
 - Nothing to report
- Commencement Committee:
 - Spring 2020 : 370 students awarded
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- Senior Staff Committee
 - talking about chancellor creating a budget task force for budget shortfalls
 - Jenna and Caton representing students
- Faculty Senate Committee
 - meeting in November 10th
- Compliance Hui Committee
 - nothing to report
- Student Affairs
 - wants to be more involved with faculty meetings

- Caucus Ambassador 1 Ramon Araujo
 - nothing to report

- Caucus Ambassador 2- Taylor Ann Okimoto
 - office hours
 - New senate training
 - Committee meeting for student voices
 - Attended legislative meeting
 - Attended financial literacy workshop

- Social media coordinator- Nicole
 - more followers and engagement on Instagram
 - Gathering office hours for senate members
 - Create posts for office hours to post on social media
 - Promote elections
 - Promote financial literacy workshop
 - Work on voting video idea
 - Managing social media accounts and analytics

- Maui Distance Education Liaison- Kaileigh Tom
 - starting to work on mental health initiative for native Hawaiian and pacific islanders
 - Attended native Hawaiian mental health workshop
 - Research how to get more engagement and on the topic

- Creative Media Senator- Mika Briones
 - Attended new senate training
 - Attended legislative meeting
 - Office hours being established

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7. Unfinished Business

7.1 Resolution 21-01 Adding A Black/African American History Course Into Curriculum At UHWO

Motion: Cassandra Hardin

Second: Cami Malalis

Vote: Nays: [0]

Ayes: Marcos, Perez, Johnson, Senators Hutchinson, Hardin, Malalis, Gabriel, Cousins, Briones, Carino [10]

Abstain: [0]

8. New Business

8.1 Campus Talk Round: 2

- spoke with students about how to stay cost efficient
- Picked different strategies of how to be cost efficient for 4-5 years
- Adjusting faculty course load
- Streamlining work from home
- Adjustment to concentrations/ majors
- Reduce facilities and utilities used
- How to implement it

8.2 Appointments

- Vacant VP spot advertised to the senate, Caton was the only person interested
- Why does he want to be vp? Helping senate development, be supportive, experienced

Appoint Caton Liang from Senator position to the Vice President Position

Motion: Brient Hutchinson

Second: Cassandra Hardin

Vote: Unanimous Aye : Marcos, Perez, Johnson, Senators Hutchinson, Hardin, Malalis, Gabriel, Cousins, Briones, Carino, Liang [11]

Naye: [0]

Abstain: [0]

Appointments of the Committee

- Kulanui Perez and Kylie Cousins OER
- Suzy Johnson Academic Grievance
- Mika Student Affairs

Motion: Caton Liang

Second: Michelle Gabriel

Vote: unanimous Aye, Marcos, Perez, Johnson, Senators Hutchinson, Hardin, Malalis, Gabriel, Cousins, Briones, Carino, Liang [11]



8.3 ASUHW O Awards

- Pueo Awards Ceremony, sponsored by CCB, fall 2020 pueo awards online
- Prerecorded ceremony video
- Think of people you want to nominate by Friday November 13th
- Elect faculty for faculty awards

9. Announcements and Open Forum (10 min)

- Catons reports listed in reports section
- Suzy, budget report, revenues of over \$14,000 of student fees paid. Available balance just over \$67,000

9.1 Save the Dates: General Meeting Dates

- November 2nd Vote
- November 9th next general meeting

9.2 Reminders:

- Make sure to give office hours availabilities
- Make sure to set up group me for new senate members
- Make sure committees meet up
- Nominate someone for Pueo awards

9.3 Member To-Dos:

- Send in WH-1 forms sent by Suzy
- Send Suzy shirt sizes
- Schedule office hours with Nicole

9.4 Committee To-Dos:

- N/A

10. Adjournment

Motion: Michelle

Second: Brient

Vote: Aye unanimous, Marcos, Perez, Johnson, Senators Hutchinson, Hardin, Malalis, Gabriel, Cousins, Briones, Carino, Liang [11]

Naye: [0]

Abstain: [0]

Meeting Adjourned at: 5:36pm

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