



The Associated Students of the University of Hawai'i-West O'ahu 9th Senate of Kapolei

Minutes for General Meeting 21-0014

Date of Meeting: Monday December 14th, 2020 4:00 pm - 6:00 pm via Online

1. Call to order: 4:04pm

2. Roll Call

Absent	Excused	Tardy	Present		Executive Board
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	President	Jenna Marie Marcos
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Vice President	Caton Liang
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Secretary	Kulanui Perez
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Treasurer	Suzy Johnson
Absent	Excused	Tardy	Present	Constituency	Senators-At-Large
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Distance Learning	Vacant
Absent	Excused	Tardy	Present	Constituency	Senators
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Senior Class	Lauren Danner
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Junior Class	Brient Hutchinson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sophomore Class	Cassandra Hardin
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Freshman Class	Jas Carino
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Creative Media	Mika Briones
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Business Administration	Cami Malalis
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Education	Michelle Gabriel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Humanities	Vacant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Math and Science	Kylie Matsuda
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Administration	Kaylee Torres
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Social Sciences	Vacant
Absent	Excused	Tardy	Present	Assignments	Ambassadors
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Student Caucus 1	Vacant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Student Caucus 2	Taylor Ann Okimoto
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Student Caucus 3	Vacant

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Social Media Coordinator	Nicole Williams
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Hawaii Island Representative	Vacant
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Maui County Representative	Kaileigh Tom
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Kauai Representative	Vacant
3	1		12	TOTAL:	16
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	S.L. Coordinator	Rouel Velasco
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Faculty Advisor	Vacant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Asst. Faculty Advisor	Vacant

Suzy Johnson Proxy for Kylie Matsuda

3. Establish Quorum

3.1 Quorum Established?

Yes

4. Open Forum Guest

No

5. Approval of Agenda and Minutes

5.1 Agenda for Meeting 21-0014

Motion: Brient

Second: Suzy

Vote: Aye unanimous

5.2 Minutes for Meeting 21-0013

Motion: Brient

Second: Suzy

Vote: Aye unanimous

5.3 Postpone New Business 8.2 stipend approval

Motion: Kulanui

Second: Brient

Vote: Aye unanimous

5.4 motion to change kylie's last name to Matsuda

Motion: Brient

Second: Suzy

Vote: Aye Unanimous

5.4 Add Kaileigh Tom name to the agenda roll call

Motion: Michelle

Second: Cami

Vote: Aye unanimous

6. Internal Reports

6.1 President Jenna Marcos

1. Met with Mika to go over starting an initiative ideas
2. Talked with Taylor on Caucus information
3. Talked with Nicole about promoting the survey
4. Attended the Pueo Task Force and Faculty Senate meetings

6.2 Vice President Caton Liang

N/A Absent

6.3 Secretary Kulanui Perez

Discord Training Agenda
Hosted Discord training times during office hours
Studied for finals
Worked on bill
Met with Cassie about bill during her office hours

6.4 Treasurer Suzy Johnson

Did office hours.

I will be sending an email regarding distribution of shirts and I will be ordering more. I do not need to create a bill and get it approved since it is part of our budget as office supplies.

I will be meeting with Rouel regarding the budget and finance committee.

6.5 Advisors Rouel: congrats for getting through fall 2020 remotely

- Conversations with student affairs division creating a virtual one stop via zoom.
In place of walk-in services hoping to be open Monday through Friday.
Express 15 minutes or less services.
- fiscal future, we are fine this year, later years things will change with budget shortfalls
- kept in touch with student government across campuses
- concerns over student fees
- training will need to happen in January
- school starts January 11th

6.6 Standing Committee Reports

6.6.1 Budget & Finance

N/A

6.6.2 Activities

Final Bill edits
Went over procedure to introduce Bill to senate
Discord Training Outline
Set up Discord training times

6.7 Senators Reports

6.7.1 Distance Learning **N/A**

6.7.2 Senior Class Lauren Danner Absent n/a

6.7.3 Junior Class Briant Hutchinson:

- Participated in last Commencement meeting
- Meet with Advisor Rouel & Pres. Jenna, did a quick debrief of the Bill & future plans of resolution BE RESOLVED statements
- During Thanksgiving made small script and did African American History promotion video
- Attended the legislation meeting on the 24 of November
- Communicating with Nicole on the process of the final product of the graduation cards
- Communicated with Rouel and Leslie one of the leads in the commencement committee about clarifying last questions before placing ASUHWO card order via email
- On Dec 2 Meet up with Leslie to confirm last questions for ASUHWO cards
- On Dec 8, 2020 called placed in the order for ASUHWO grad cards at Aiea Copy

6.7.4 Sophomore Class Cassie:

Created SB-002 and introduced it to the President.

2. I want to congratulate all the graduates. I unfortunately, was not able to make it, but I did see some of them on social media.
3. I did respond to Cameron's email regarding straws. I hope that he did good on his project.
4. I did my last hours for office, which was last week Wednesday.

6.7.5 Freshman Class N/A absent

6.7.6 Business Administration Division Cami Malalis:

Tuesday, Nov.24

- Attended Legislative Committee Meeting: discussed and formatted the survey for the Social Media Coordinator
- Friday, Nov. 27
- Held office hours: responded to senate emails, looked over senate past and present initiatives
- Monday, Nov. 30
- Held Office Hours
- Friday, Dec. 4
- Held Office Hours: looked over committee duties, researched possible

resolution/event ideas

Monday, Dec. 7

- Held Office hours/finals
- No general meeting

Tuesday, Dec. 8

- No Legislative Committee Meeting

6.7.7 Education Division Michelle:

Contacted Dr. Adler for a meeting to talk more but still awaiting response

6.7.8 Humanities Division **N/A**

6.7.9 Math and Science Division Kylie M:

11/24 Office Hours and met with Nicole to discuss social media post for my initiative of a tutoring room at Noeau Center.

11/1, 11/3, 11/8, 11/10, 11/1 - Normal Office Hours

6.7.10 Public Administration Division- Kaylee Torres

By appointment feedback on survey

Shared survey with Rouel

Working on Finals

6.7.11 Social Sciences Division **N/A**

6.7.12 Creative Media Mikayla Briones:

- I held my office hours on my usual days MW
 - I answered emails, updated my log, did research for possible initiatives
- I got the chance to meet with Jenna about my initiative today
 - will set up a meeting to talk to other people to help make it possible

6.8 Assignment Reports

6.8.1 Caucus Ambassadors:

- Held office hours on 11/24, 12/1, 12/3, 12/8,
 - Continued to brainstorm for ideas on initiatives
 - Answered emails
 - Worked on Subcommittee research for Caucus
 - Reading over documents given by committee head
- Attended Legislative Meeting on 11/24 from 12-2pm
- Attended Caucus meeting on 12/12 from 10am-2pm
 - President Lassner came to talk to Caucus
 - UH Budget Updates:
 - Cut about 15% of our state budget, 10% of our overall budget, not short term
 - Mostly are people
 - Strategy: working on restructuring and resize, to reduce spending, process on all campuses

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- Reduce reliance on general funds, to a more self-sustaining
- Trying to get more Hawai'i people into getting a higher education
- Educate people specifically about jobs that are in need here in Hawaii
 - Teachers/education careers, healthcare professions, skills laborers, architectures, and engineers
- Produce more tech sector programs
- More creative media programs
 - Looking at developing a studio
- Agriculture/aquaculture sector
 - Educating more people
 - Sustainable agriculture for everyone
- Energy Sector
 - Microgrid on Maui
- Support our research sector
- Find other ways to bring in other revenues
 - Can't raise things like tuition
 - Generate money from real estate
 - Get more students
 - Online, returning students, reaching out to the pacific
- Providing more programs at campuses through online
- Q&A Portion:
 - Where is our real and overall vision of higher education for the next hundred years?
 - Have to do many things, such as conservation and green jobs.
 - Incorporate Vision Statement in budget plan
 - What is the system doing to address education inequality? Or support students that started with a disadvantage to begin with.
 - Have been using CARES ACT, 15 million + to help to support and aid students
 - Raised money privately, close to 2 million to keep students in school
 - Have to make programs available and to try and be able to support students
 - Have Hawaii Promise Program, which covers tuition
 - UH can provide the opportunity to those who need it
 - Actively brought technology and internet to many areas
 - UH Project: Brought fiber optics to all high schools and public libraries to have an

- internet hub in all communities
 - Has loner hotspots and laptops available for students
- How will we be able to provide hands on experience to students?
 - We need to be able to do hands on class
 - Hopeful to be more on campus by fall for hands on things
 - Have to offer certain/smaller programs in a cohort where they are only every two years
- Have we thought about expanding our classes within each school to interact with each other online?
 - The goal is to be able to expand and share classes
- Is there any plans in recompensating the student groups that depends on Student fees considering that online students don't pay student fees?
 - Tried to charge the fees for only services that are being provided
 - Goal: For Online students to only paying for which fees are available to them
- Are there any plans specifically when furloughs will be put into place? Would we be able to do them during spring break or even have a 3-week spring break or an earlier summer?
 - Working through this, government is allowing UH to work differently though this, is allowing for flexibility on how staff and faculty will be taking furloughs
 - Staff will take furlough days, and take it like vacation
 - 9 month faculty, trying to identify non instructional days
 - President Lassner and Superintendent will be meeting with the governor to be able to create a specific plan on how these furloughs will work out
- There's been a concern that came up within our Post-COVID Reorganization committee regarding a lack of inclusion of the UH Office of Sustainability on the major Reorg. Committees for UH Manoa- any plans to have members of that office acquire seats on these committees?
 - To engage in all of the plans and activities for comment
 - There is a lot of committees but not a system wide committee
- Summary of what they are hoping UH will look like in the future:
 - More focused on what hawaii needs
 - More systemic on what every campus can do, one campus

- can't do everything
- Be able to be more sustainable resilience
 - Bringing more jobs back into Hawaii, driving the economic recovery

6.8.2 Social Media Coordinator Nicole:

6.8.3 DE Hawaii Island Representative **N/A**

6.8.4 DE Maui County Representative Kaileigh Tom:

6.8.5 DE Kauai Representative **N/A**

6.9 Campus Committees Report

- Academic Grievance Committee
- Health, Transportation and Technology (HTT) Committee
 - Supposed to schedule a meeting to discuss possible ideas for funds
 - No date set
 - Any ideas you have please email me and I will bring them to the meeting
- Commencement Committee
 - Communicating with Nicole on the process of the final product of the graduation cards
 - Communicated with Rouel and Leslie one of the leads in the commencement committee about clarifying last questions before placing ASUHWO card order via email
 - On Dec 2 Meet up with Leslie to confirm last questions for ASUHWO cards
 - On Dec 8, 2020 called placed in the order for ASUHWO grad cards at Aiea Copy
- OER Committee:
 - Missed meeting will check if there is a meeting minutes to relay back to student government
- Senior Staff Committee:
- Compliance Hui Committee n/a
- Student Affairs:
 - last meeting in mid-November
- Pueo task force:
 1. December 2 -7 survey went out, a draft was written up for campus leadership
 2. State Budget: The COVID-19 pandemic has had devastating impacts

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on the economy and, consequently, on the state budget. The Governor is required to submit a six-year balanced budget to the Legislature this month, although a \$1.4 billion shortfall for each of the next four years is projected. Gov announced this afternoon that the state will be instituting a furlough of two days a month for most state employees starting January 1, 2021 to address the shortfall. Note that UH Executives already took the cut to their pay and for some at a higher rate.

6.10 Other

- CSO Collab

- o Standing Committees:
 - Student Voices and Transparency Committee:
 - Voted and Approved on a resolution in support of Policy for Student Consultation
 - Link to Resolution:
<https://docs.google.com/document/d/1H9kbP77Hibj2G2yZHAUILxJquqA5WRf5kfE9wE8Lt7I/edit?usp=sharing>
 - Post-Pandemic Reorganization Committee:
 - Is working on a draft for a resolution on starting to get seats for the sustainability to be apart of committees
 - Civic Duty & Social Justice Committee:
 - Hoping to create a one-page info doc to be sent to all student leadership, next semester
 - Helps to build the line of communication
 - Ways to help communicate to all constituents
- o Next UHSC Meeting is on January 9, 2021 @10am

7. Unfinished Business

7.1

8. New Business

8.1 Bill 21-002 (Cassandra)

- 3 amendments (change "first meeting to" to "for special order", this act shall be taken "on" to "immediately" add date, today's date needs to be added "in the senate...")

Motion: Suzy

Second: Michelle

Vote Aye unanimously

-motion to change Bill dollar amount to \$2000 up from \$500 and change wording "virtual promotions" to "virtual gifts"

Motion: Suzy

Second: Brient

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Vote: Aye Unanimous

-motion to delete prompt paragraph

Motion: Suzy

Second: Brient

Vote: Aye Unanimous

- Amend Identify student respective position in ASUHWO

Motion: Brient

Second: Suzy

Vote: Aye Unanimous

-MOTION TO APPROVE Senate Bill 21-002

Motion Brient

Second: Michelle

Vote: Aye Unanimous

8.2 Stipend Approvals: postponed

8.3 welcome week ideas

Discord

Find ways to help students or get them excited during welcome week

Normally events would have been organized

The first week of school or the week before school starts, engage students.

Give Rouel feedback before the year ends

9. Announcements and Open Forum

9.1 Save the Dates: stipend meeting December 28th 4pm-5pm

9.2 Reminders: fill in office ASUHWO hours by December 27th

9.3 Member To-Dos: n/a

9.4 Committee To-Dos: n/a

10. Adjournment

Motion: Brient

Second: Kulanui

Meeting Adjourned @: 5:55

Vote: Aye unanimous