



# **Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei***

ASUHWO General Senate Meeting 15-004 called to order at 3:37 pm on February 17, 2015.

## **Members Present**

Vice President Ryan Sommer  
Secretary Joyleanne Santos  
Treasurer Shane Nishimura  
Senior Class Senator Micah Gowen  
Junior Class Senator Brieana Williams  
Public Administration Senator Jaquelyn Hanlon; 4:44pm  
Social Sciences Senator Isaiah Baclaan  
Student Caucus Ambassador Sara Perry  
Student Life Coordinator Rouel Velasco

## **Members not present**

Senate Speaker George Kalantzis – excused  
Business Administration Senator Eric Kang - excused

## **Guests**

Librarian Sara Aiello  
Student Jaquelyn Hanlon

## **Quorum**

Yes

## **Open Forum Guest**

N/A

## **Reading of Minutes**

1. **Motion: To approve the minutes for 15-003**
2. **Motion by:** Micah Gowen
3. **Seconded by:** Shane Nishimura
4. **Resolved: Minutes for meeting 15-003 approved**
5. **Vote:** Unanimous

## **Reading of Agenda**

1. **Motion: To approve the agenda for 15-004**
2. **Motion by:** Shane Nishimura
3. **Seconded by:** Isaiah Baclaan
4. **Resolved: Agenda for meeting 15-004 approved with following amendments**
  - a. Approval of amended budget for Spring 2015 under New Business
5. **Vote:** Unanimous

## **Internal Reports**

1. Vice President  
VCSA appreciative of SR 15-001 to support appointment of position. Should

incorporate importance of having a permanent leadership position on campus in general. Blast email regarding UH system change in policy on sexual harassment send out. Title IX program "Haven" is a UH-system wide online program that students will be able to participate in. Implementation coming from Vice President of Academic Affairs to comply with federal legislation regarding sexual assault. For student participation, the best course of action is to continuously advertise it via fliers or email Best to do is advertise a lot and keep bombarding people w/ individual email. VCSA has received tobacco policy survey, and expresses that she looks forward to future engagements with ASUHWO

2. Secretary

There was a student concern about processes concerning documentation on holds and obligations at the Student Services office. Student sent to VCSA to file grievance.

3. Treasurer

Working on budget.

4. Activities

Working on caucus planning and have been going to various meetings. Opportunities Fair committee needs volunteers, preferably ten people in the morning for set up and for after the event at breakdown. Participation by ASUHWO can also be promotion of the business attire rental initiative. Fair is on April 1s from 10am to 2 pm. Next committee meeting on February 24<sup>th</sup> at 1pm in C247. Michael Hayes may need help with certain events for service learning. Also, planning activities for West Fest and working on care packages for students around finals.

5. Ad Hoc Committees

Smoking Policy

Survey results received and analyzed. Resolution is drafted up. 15% of student body took the survey. Have also received a couple of emails from students explaining opposition to tobacco use on campus. Those surveyed were primarily non-tobacco users, despite the effort to reach out to tobacco-using constituents on campus. Conclusion of entire survey is to designate a tobacco-using area on campus.

6. Senior Class

Working on amendments to bylaws, clarifying it to the extent of all that student government does. Some include reflection of appointment process and due diligence of responsibilities of caucus delegate.

7. Junior Class

Generalized short list of idea book. Made inventory list of main supplies used in office and of swag inventory. Planned out week of temporary child care program from intellectually stimulating to fun activities in 30 minute intervals.

8. Business Administration

Sent letter out to businesses for donations of business attire clothing for the Rack. Sent out a resolution and bill for ASUHWO to look over. Will form a message to be blasted out to students and faculty to donate by next meeting.

New initiative is creating a business inventory sheet to reference of places students can go for interviews.

9. Social Sciences

Idea to do a lending library initiative, which involves renting text books that students usually ask for in the library from the bookstore each semester. Working on getting some Social Sciences classes currently online to be in-class classes.

10. Ambassadors

Student Caucus Ambassador Perry

Keeping stuff in classrooms up to date and will need information on initiatives to post as soon as possible. Solar panels: design submittals provided by contractor and reviewed by architect. Will also need HECO to approve net metering agreement in order to begin building of panels. Talked to Hawaii correctional industries about bench for the Hale as a gift and trophy case for lounge to display student awards and trophies.

10. Campus Committee Reports

Communication

Got the tobacco survey blast emailed out individually, which helped increase the number of people that took the survey.

**Unfinished Business (4:09)**

1. West Fest/Earth Day SB 15-02 (Special Order)

Proposal and budget brought before committee and the vote was unanimous for having water activities during West Fest instead of leading into night. ASUHWO does not need to collect cans for entrance to water slides, but can incorporate donations of business rental attire. ASUHWO will need to provide a safe place for participants to store bags. Item of supplies will be added in bill to cover bracelets and other supplies. A liability waiver will need to be drafted. Need to determine shifts for guarding of bags.

**Motion: To approve SB 15-02**

**Motion by:** Micah Gowen

**Seconded by:** Isaiah Baclaan

**Resolution: SB 15-02 approved with the following amendments**

- Itemize list in vertical format
- Add item: supplies, DJ party package, rental of water slide
- Delete items: DJ, generators
- Delete wrong footnote

**Vote:** Unanimous

2. Elections Planning

Make note for upcoming elections that Caucus is not an elected position, but an appointed position. Next Monday is availability of general elections packet. Deadline is March 11 by 4:30 pm. Briefing is mandatory and will highly encourage candidates to attend at least one meeting. Elections take place in the beginning of April, coming back from Spring Break. Elections packet will be available via asuhwo.com, the school's website, and email blast. Should set out booths to increase participation for those not running or are graduating. Could borrow iPads for No'eau center or Kealahahiki when tabling for students to vote.

Could reach out to non-profit organization who attended DC that helps with elections on top of the elections commission.

3. Tobacco Policy SR 15-02  
Add a "Whereas" statement explaining the current tobacco policy of the school.  
Remove "For special order." Fix "In the Senate" date and indentation.
4. Public Administration Senator Confirmation  
**Motion: To confirm Jaquelyn Hanlon as the ASUHOWO Public Administration Senator**  
**Motion by:** Isaiah Baclaan  
**Second by:** Joyleanne Santos  
**Vote: Unanimous**
5. Senate Speaker Confirmation  
**Motion: To confirm George Kalantzis as the ASUHOWO Senate Speaker**  
**Motion by:** Joyleanne Santos  
**Second by:** Isaiah  
**Vote: Unanimous**
6. Caucus meeting  
Got quotes for lunch and working on quotes for breakfast for Caucus delegates.  
Will be held in C225. ASUHOWO will not be spending student fees on food. Will need to advertise meeting for students who are interested in coming.

### New Business

1. Vice President Appointment  
Stepping down of president Ketzenberger, ryan being pres, appoint vp as Brieana william  
**Motion: To accept Brieana Williams as ASUHOWO Vice President**  
**Motion by:** Shane Nishimura  
**Seconded by:** Isaiah Baclaan  
**Vote:** Unanimous
2. SR 15-01 Support the Permanent Appointment of Judy Oliveira as VCSA  
Include history of impermanent positions held for Vice Chancellor of Student Affairs and explain importance of having a permanent position.  
Add "to permanent position" to the end of the resolution title.  
Add "resolved" to the end of "Be it finally" at the end of the resolution.
3. ASUHOWO Surveys  
Conducting tobacco survey was successful, but keep in mind that there is a person on campus that future surveys should be vetted through. Ideas for future surveys: security, parking, ASUHOWO awareness, etc. Be mindful that when surveying, address concerns that ASUHOWO is able to tackle. Could also do an ASUHOWO frequently asked questions flier. Also, remember to get initiatives in by Friday.
4. Senate Initiatives Spring 2015  
Send it in by Friday.

5. SB 15-03 ASUHWO clothing rack  
Have a line item for “supplies” and remove item “hangers.” Hanger could also be donated with clothes. Change “housing” to “storage compartments” and raise it to \$1000 to purchase multiple that can fit both male and female attire. Three different kinds of cabinets have been looked at that are multifunctional and built to last. Policy for cleaning of clothing and accessories is still being drafted. Compartments will be held in the office being an ASUHWO initiative and so that students have a chance to meet with ASUHWO and for us to be available to walk them through the program with the possibility of helping and informing them of anything else.
6. SR 15-03 ASUHWO clothing rack  
Express that the clothes are not just for job interviews, but interviews in general and for any event that requires business attire. Also, it should be stated that this service is open for all students and not just a certain group. Line 8 needs to be revised to storage cabinet/compartment. Changes on a copy has also been provided.
7. Approval of Amended Budget for Spring 2015  
**Motion: To table approval of amended Spring 2015 budget until next meeting**  
**Motion by:** Joyleanne Santos  
**Second by:** Briana Williams  
**Vote: Unanimous**

#### **Announcements and Open Forum**

1. Chancellor has informed ASUHWO that WASC will be calling on Thursday to ask for clarification concerning some aspects. Has been prepping for that, in order to receive WASC review back within the next month.
2. Excellence In Teaching Award Nomination Form  
Please fill it out and turn it in because ASUHWO should support efforts to celebrate those on this campus, whether it be students, faculty, or administration.
3. Bill concerning land transfer from UHWO to Department of Land and Resources has not been given a hearing and may disappear.

#### **Meeting Adjournment at 5:43 pm**

Motioned by: Jaquelyn Hanlon  
Seconded by: Isaiah Baclaan

## Voting Record

Voting Record for General Meeting 15-004, Approval of Agenda and Minutes: To Approve the Minutes for GM 15-003				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			NA
Briana Williams	x			NA
Isaiah Baclaan	X			Yes
Eric Kang	x			NA

Voting Record for General Meeting 15-004, Approval of Agenda and Minutes: To Approve the Agenda for GM 15-004				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			NA
Briana Williams	x			NA
Eric Kang	x			Yes
Isaiah Baclaan	x			NA

Voting Record for General Meeting 15-004, Unfinished Business: To Approve SB 15-02 (Special Order)				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			NA
Briana Williams	x			NA
Eric Kang	x			Yes
Isaiah Baclaan	x			NA

Voting Record for General Meeting 15-004, Unfinished Business: To Confirm Jaquelyn Hanlon as the ASUHWO Public Administration Senator				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			NA
Briana Williams	x			NA
Eric Kang	x			Yes
Isaiah Baclaan	x			NA

Voting Record for General Meeting 15-004, Unfinished Business: To Confirm George Kalantzis as the ASUHWO Senate Speaker				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Briana Williams	x			NA
Eric Kang	x			NA
Jaquelyn Hanlon	X			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 15-004, New Business: To Accept Briana Williams as ASUHWO Vice President				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			NA
Briana Williams	x			NA
Eric Kang	x			Yes
Jaquelyn Hanlon	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 15-004, New Business: To Table Approval of Amended Spring 2015 Budget				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			NA
Briana Williams	x			NA
Eric Kang	x			Yes
Jaquelyn Hanlon	x			NA
Isaiah Baclaan	x			NA