



Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei*

ASUHWO General Senate Meeting 16-001 called to order at 12:03 pm on June 3, 2015.

Members Present

President Ryan Sommer
Vice President Briana Williams - Tardy
Distance Learning Senator Daniel Sieradzki
Senior Class Senator Jacxine Kaulili-Guzon
Junior Class Senator George Kalantzis
Sophomore Class Senator Terina Faagau
Social Sciences Senator Isaiah Baclaan
Student Caucus Ambassador Sara Perry
Student Life Coordinator Rouel Velasco

Members not present

Secretary Joyleanne Santos - excused
Treasurer Shane Nishimura - absent

Guests

Librarian Sara Aiello
Valentin Fletes

Quorum

Yes

Reading of Minutes

1. **Motion: To approve the minutes for GM 15-010**
2. **Motion by: George Kalantzis**
3. **Seconded by: Isaiah Baclaan**
4. **Resolved: Minutes for GM 15-010 approved with following amendments**
Correct spelling error of name under "Guests" to "Valentin Fletes"
Capitalize Senator Baclaan's name in "Reading of Agenda"
5. **Vote: Unanimous**

Reading of Agenda

1. **Motion: To approve the agenda for GM 15-011**
2. **Motion by: Isaiah Baclaan**
3. **Seconded by: George Kalantzis**
4. **Resolved: Agenda for GM 15-010 approved with following amendments**
Change General Meeting number of "15-011" to "16-001" to reflect the beginning of the fiscal school year.
5. **Vote: Unanimous**

Internal Reports

1. President

Received inquiries for the two vendors concerning the co-curricular transcripts initiative and forwarded to them. Got a response from one of the vendors and will be forwarding it on to the appropriate committee so that it can be decided which company to set up a webinar with to see what the program has to offer and how it can be tailored to the school.

2. Budget and Finance Committee

Budget for the summer is done, but is missing the total amount residing in our accounts. Will try to get the final numbers today to send it to us.

8. Activities Committee

Looking to get involved with the First Year Experience Program by setting up a booth, passing out fliers, and trying to recruit a freshman senator. Will also be getting Color Run information soon.

9. Legislative Committee

Has been updating Standard Operating Rules and Procedures binders.

10. Technology Committee

Distance Learning Senator Sieradzki has joined the committee.

11. Veterans Service Committee

An email has been sent out to senate members who were interested in joining the committee as well as three other students.

12. Distance Learning Senator

Has been emailing people in my classes letting them know of the existence of his position so that they can reach out if they have concerns. Sent out emails to friends who are also distance learning students to possibly get a club going who may find it difficult to join and be present for other clubs on campus. It could be a club that stretches across the islands and will update on this progress.

13. Senior Class

Has concerns of ASUHWO's presence on campus based on this past election results, which has been low compared to the election before that. The percentage has dropped by a staggering amount and there was an article hinting about this concern. The students are aware of ASUHWO, but there is a disconnection between them and the senate. Committees, like the Veteran Services committee, is one way to increase visibility on campus by having both senate members and students working together on this issue. One of the goals this year is to get more students involved with committees.

14. Junior Class

Working on creating an email base of academically-listed juniors. Will see if this is available or possibly create an email for juniors and have it blasted out to them.

15. Social Sciences

Has been pitching need for a freshmen senator in Pueo Leadership program, so has been mentioning to freshman about the ASUHWO fee and how getting involved is beneficial to them. Will keep senate posted about possible initiatives

and activities.

16. Ambassadors

Student Caucus Ambassador Perry

Two Board of Regents members leaving and there are two in the process of being appointed to fill their place. Trying to set up a leadership training for new caucus members for other campuses. May not happen till August time frame because some campuses have been saying they don't have their representatives.

17. Campus Committees

Communication

Clarifications were made. The school has 25 temporary positions in which they may be hiring. Admissions sent out survey to counselors of local high schools gather information on the demographics of the students to improve admissions on campus as well as branding and public image.

Vice Chancellor of Academic Affairs Search Committee

Narrowed down to 10 applicants and will be setting a date to review and set interviews with the candidates.

Tobacco committee

Meets tomorrow.

Unfinished Business

1. Caucus Candidate Interview

The purpose of the Caucus Representative is to represent the whole school on a system-wide level being all the UH campuses throughout the state. Meetings are once a month on a Saturday and will also be attending Board of Regents meetings that are once a month on Thursdays when possible to gather system information whether it be UH funding, anything related to UH – West O'ahu, or changes in policy.

The UHWO Caucus Ambassador represents the entire student body of our UHWO campus at the University of Hawaii System level. This representative must be prepared to take on an active role of leadership and participation on campus that will facilitate their knowledge of what is happening on campus on a broader scale. How are you prepared to work this into your schedule, and what kind of time commitment do you see yourself giving to take on this responsibility?

Is currently unemployed and hobbies are going to school and raising family, so he does have time required to meet the requirements as Caucus ambassador. Believes to possess skills to accurately interpret any concerns from the student body and communicate those concerns. Is able to clear schedule for the one meeting a month for the term. Has experience with travel having traveled abroad alone. Is able and willing to drive down to the Capital for UHWO on legislative issues during the spring session for the legislature.

The UHWO Caucus Ambassador role requires someone who is self-motivated, organized, mature, structured, and strong in their critical thinking and leadership skills. How do you feel that you meet these markers, and please provide

examples or situations?

Has grown wise over the years. Grade point average of 3.16 is evidence of an organizational structure. Has been in the US Army for 20 years and has been in a leadership position since 1998. Has been deployed to Iraq three times and took on leadership roles there.

The UHWO Caucus Ambassador role requires strong oral and written communication skills. The Ambassador will have to brief the ASUHWO Senate on what has happened at each Caucus meeting so that the Senate is up to date. Great note taking skills are essential, but so are oral communication skills. Please be able to convey how you excel at both.

Has been taking advantage of technology these past couple semesters. As a member of the Veteran Affairs committee, also attends workshops on how to improve workmanship and is provided with a note taking and voice recording ability in order to reference previous points made in a conversation. It is important to take own notes during meetings. Oral communication is also important in order to convey information on the workings of UHWO and its stance on certain issues. To keep up with what's going on with school, has been reading every email of the system coming in to get a feel of what's going on. Plans to write down questions after every meeting and review them with the senate to assure that information communicated is accurate.

Motion: to approve the nomination of Valentin Fletes as UH – West O'ahu Caucus Representative.

Motion by: Isaiah Baclaan

Seconded by: Briana Williams

Resolved: Nomination of Valentin Fletes as UH – West O'ahu Caucus Representative approved.

Vote: Unanimous

New Business – 12:43 pm

1. Summer Meeting and Training Schedule

First training day is the on Monday, June 22 from 1-3 pm to cover Roberts Rules of Orders, the By-Laws and Constitution. Second training day is on Wednesday, July 22 from 1-3 pm to cover how to navigate Hawaii.gov, lobbying, and other leadership skills that will help throughout the year. Will notify the senate of other meetings throughout the term, looking at doing one per month. Be sure to read through the By-Laws and Constitution beforehand and bring forth any questions or concerns that may pop up to the training.

2. Standing Committee Appointments

Budget and Finance committee works with the treasurer on the budget and keeping a running budget, and the activities committee as far as letting them know what funds are available. Activities committee plans ASUHWO participation such as in events held at school, like having a booth, surveying, spreading awareness, whatever needs to be done, as well as planning the Caucus meeting. Last semester, the committee also passed out care packages to students during Finals Week and organized a Veterans Day event. Hosting of such events are usually on a small scale for specific reasons. The legislative committee reviews legislation and makes sure it's in accordance with By-Laws and Constitution and

assuring it makes sense.

Senators Sieradzki and Faagua joined the Legislative committee. Vice President Williams and Senators Baclaan, Fletes, Kaulili-Guzon and Kalantzis joined the Activities committee. Treasurer Nishimura and Senators Kalantzis and Sieradzki joined Budget and Finance Committee.

Meeting Adjournment at 12:54 pm

Motioned by: George Kalantzis

Seconded by: Briana Williams

Voting Record

Voting Record for General Meeting 16-001, Approval of Agenda and Minutes: To Approve the Minutes for GM 15-010 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Terina Faagau	X			NA
Jacxine Kaulili-Guzon	X			NA
Daniel Sieradzki	X			NA
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	x			NA

Voting Record for General Meeting 16-001, Approval of Agenda and Minutes: To Approve the Agenda for GM 16-001 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Terina Faagau	X			NA
Jacxine Kaulili-Guzon	X			NA
Daniel Sieradzki	X			NA
Brieana Williams			x	NA
Isaiah Baclaan	X			NA
George Kalantzis	X			NA

Voting Record for General Meeting 16-001, Old Business: To Approve Nomination of Valentin Fletes as UH – West O’ahu Caucus Representative				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Terina Faagau	X			NA
Jacxine Kaulili-Guzon	X			NA
Daniel Sieradzki	X			NA
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	x			NA