



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

ASUHWO General Senate Meeting 16-014 called to order at 2:16 pm on January 23, 2016.

Members Present

President Ryan Sommer
Secretary Joyleanne Santos
Distance Learning Senator Daniel Sieradzki
Senior Class Senator Jacxine Kaulili Guzon
Freshman Class Senator Christielove Espinosa
Public Administration Senator Jesica Yee
Social Sciences Senator Isaiah Baclaan
Humanities Senator Elizabeth Gustafson
Education Senator Haylie Culp

Members Not Present

Vice President Briana Williams – excused
Senate Speaker Angelo McDuffie – excused
Distance Learning Senator Daniel Sieradzki – absent

Quorum

Yes

Reading of Minutes

Motion: to approve the minutes for General Meeting 16-013

Motion by: Haylie Culp

Seconded by: Isaiah Baclaan

Resolved: Minutes for General Meeting 16-013 approved.

Vote: Unanimous

Reading of Agenda

Motion: to approve the agenda for General Meeting 16-014

Motion by: Isaiah Baclaan

Seconded by: Christielove Espinosa

Resolved: Agenda for General Meeting 16-014 approved with the following amendments

- **Correct Roll Call to reflect empty Junior Class Senator position.**
- **Correct internal reports to reflect the same.**

Vote: unanimous

Internal Reports

1. President

Unable to meet with VCSA because she has been hosting orientation for the two people in the office just hired. There were concerns about the nurse on campus and who she represented because student said they went there during her office hours and she wasn't present. Also, she's also been helping out with the Piko project, so the question is if she should be paid with student fees or from Piko. Received a reply that her hours as a



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nurse is covered by student fees, but she also teaches pre-nursing students which is covered by a VCA account. When she's teaching her duties are covered by Ryan Pereira who is fully trained and certified in CPR and first aid. During the incident, she was attending a club rush in the court yard and placed a sign of her whereabouts. Right now, administration is working on a combined email list to include nurse, psychologist, and Title IX hours and locations which has been delayed because of the move and retrofitting of offices. Will be finalized next week.

2. Vice President

Tabling at Welcome Back Week and Club Rush went well. However, received complaints from constituent about the rise of tuition. Am looking into it and will be responding sometime this week. Students have also asked me about the disaster preparedness class of making students aware of the campus disaster plan, specifically having it incorporated into student orientation. Not sure if it's possible, but can disseminate information in other ways. Have been working on the PowerPoint for the Ho'opili Hou conference and recruiting people for the empty Senate positions. On another note, playing with the idea that those who cannot make Monday through Saturday office hours must send in a 300 word update every week of what they are doing if we don't wave office hours altogether.

3. Secretary

Thank you to everyone for participating in Welcome Week and Club Rush. I provided the pamphlets that were in the folders. Sent out the minutes. Will be staying back for a while to update the website and facebook. Need you all to send me your constituency meetings. For those not on campus as much, referring to those of you interning, as a reminder, you can online meetings as well whether it be through skype, oovoo, gotomeeting, however you want to make it known just let me know your username or whatever.

4. Advisors

a. Student Life Coordinator

Opportunities coming up that the Senate can participate in the campus "Meet and Greet" from February 1-4. It's like an open house for students to familiarize themselves with the different offices and divisions. Then there is the E Ola Pono, Health and Wellness fair from February 8-11. On Monday, students will be giving free hugs as a form of stress relief. Then on Tuesday, there will be Zumba, garden harvesting, and campus beautification. Wednesday is the health, wellness, and cultural practitioners fair, opening it up to student groups to do whatever they decide tied to health and wellness. Thursday is Karaoke.

5. Standing Committee Reports

a. Budget and Finance

Expenditures are in office so when a treasurer is appointed, they can pick up where the previous treasurer left off with the running budget. There is someone in mind that may be interested, but we will see.



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- b. Legislative
Reviewing the responsibilities of the DL senator since it's the first year we have had one and making corrections as we go. Also, looking at the senate speaker positions and its responsibilities. One main thing is the title of senate speaker where, taken literally, is the person who speaks for the senate, but in the bylaws, the position of senate speaker is as a senator with the whole student body as their constituents, not necessarily a senator who speaks on behalf of the Senate, which is what president does. Looking at restructuring and instead of the positions of "senate speaker" change it to "senator at large" and so as reflected in the agenda it would mean there would be no umbrella term of "senator-at-large." This means the Distance Learning senator and senator at large would be individual Senate positions. Also, another restructuring idea is to incorporate apportionment where there would be one senator per one hundred students. For example: if the business division had 900 students, there would be 9 business senators. Then again, the make-up of ASUHWO is Senators to equally represent each division or class so to speak. On the other side, it would give more students the opportunity to lead their peers.
6. Ad Hoc Committee Reports
 - a. Transition Committee
Still learning the purpose of this committee, since it was established in the bylaws this past semester.
 - b. Election Planning Committee
Emailed you all copies of the election packet. Some background on the "senator-at-large" position is that it was created because a dedicated student at the time was ASUHWO's student caucus ambassador. This person had to drop out and there were no open positions for this person's division or class, so to keep this student involved, this positions was created and it was never disbanded. With the distance learning position, it didn't exist prior to this year and we're working that out as well. The also may need to think of creating a new position as well because the school will be adding a new division soon. With all these things into consideration, anything that is decided on that affects the infrastructure of the Senate will first be vetted through the bylaws before reflecting anything in the election packets. On the election packets, need to fill in a couple of dates and times, and will be ready to disseminate on February 15.
7. Senators Report
 - a. Senate Speaker
For my second initiative, I am planning on expanding the availability of charging for cell phones. It will come in two "phases." The first phase will be the acquisition and placement of extension cords, which cost about \$12.99 for a 6 outlet cord (with surge protection) each. The second phase will be the acquisition of backup cell phone chargers for people to use. I would like to get the extension



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cards first because it is the easier part of the initiative. The somewhat more difficult part is to figure out how the cell phone chargers would work, due to compatibility issues and how to feasibly allow students to use them.

b. Senior Class

There were questions by students on who holds the functions at the school and I pointed them to SLC Velasco. Will also work on my constituency meetings.

c. Freshman Class

As for my initiative, Trojan doesn't donate directly to schools, but do give a discounted rate. They donate condoms to smaller organizations and they hand out 500 at a time to colleges in the US. Applied for it on the 19th, but won't get an answer till the 25th. If selected, however, won't get condoms till October, but can still have in office for promotional items. As for my initiative, may go to Costco as a last resort or visit the school nurse who may give the out for free. On another note, as a tabling idea, can also give out books that were donated.

d. Public Administration Division

Sent out the café survey to be vetted on January 7. Looking into an academic advising initiative because the problem right now is it takes 2-3 months to get an appointment even though students have been applying since the beginning of the semester. Also working leadership conference. Possible solutions to the academic advising problem is 1) advocate for an extra academic advisor or 2) have the department heads hold mandatory advisory hours, since after students are done with their general education requirements, they're supposed to go to the department heads for academic advising. A resolution and advocacy plan would need to be adopted if it were to take place.

e. Social Sciences Division

Thanks everyone for helping put together and pass out folders. Would've ordered more, but last semester they were wiped out at the time. For office hours, can make it on Wednesdays at 2 pm. Thinking of 2nd initiative to get students involved with professors and more office hours and service learning. For service learning, there's word going around that the advisor is leaving, and want to look in to if they're going to replace him since service learning is a program so who would the backup advisor be? Because service learning is important, may draft a resolution to keep the program going. Right now there are two service learning sites. One in Wai'anae and in Kaneohe. It gets the school's name out there. If students put in 30 hours or more, they get recognized at graduation. For those who take two classes, it covers 40 hours to get recognized. May want to research inconsistency and have it 40 hours across the board.

f. Humanities Division

Working on new initiative and finalizing the idea.



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- g. Education Division
Current education club advisor went on sabbatical and the club tried to appoint a new advisor so there'd be resources and input available, but the current advisor does not want to relinquish duties, so trying to figure out going about this. Advised to try and reach out to current advisor and express gratitude, but also need someone who is on campus to guide them. Also, have resolution up for vote today. Working on the education tab on Laulima and meeting with a couple of professors to see if they'd support sponsoring it.
8. Caucus Ambassadors Report
 - a. No caucus meeting. They did a training seminar at the Legislature this past Friday.
9. Campus Committee Report
 - a. Communications Committee
First meeting of the year is Thursday, February 7.
 - b. Transportation Committee
Got the confirmation that the bus shelter is now out for bid.
 - c. Technology Committee
Will forward meeting dates. Senator Gustafson will replace Secretary Santos.
 - d. Health Committee
Have not heard when the next meeting is.

Unfinished Business

1. Ho'opili Hou
Have submitted applications for presentations on Senate Initiatives. Will follow up with VP Williams if she sent in hers. Those going will leave on Thursday at 12:30 pm, so meet up at 11:00 am. If you're presenting, wear business attire that day. Thursday wear ASUHWO polos. For service learning day, regular clothes are fine. Guys will be rooming in one your and girls in another.
2. SR 16-04
This initiative is to bring the Aloha State Girls program back to Hawai'i because it hasn't had it for 30 years. It's a great way for UHWO to engage with community and put itself in front of girls who may want to come here. They would be here for three days and utilize classrooms. They buy their own food. As the program grows each year, more people will be exposed to UHWO. Still need confirmation from Chancellor and the Planning and Campus Operations committee. Instead of "hosting," should change language to "co-sponsoring" and make it a UHWO affiliated event to help with the costs.

Motion: to approve Senate Resolution SR 16-04 In Support of Co-Sponsoring the



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American Legion Auxiliary – Aloha Girls State Program

Motion by: Elizabeth Gustafson

Seconded by: Christielove Espinosa

Resolve: Senate Resolution SR 16-04 In Support of Co-Sponsoring the American Legion Auxiliary – Aloha Girls State Program approved with the following amendments:

- **Add “University of Hawai'i – West O'ahu Vice Chancellor of Administration” and “Planning and Campus Operations” to the section of “NOW, THEREFORE, BE IT FINALLY RESOLVED.**
- **Change the language of “hosting” to “co-sponsoring” in the title of the resolution and in the “BE IT RESOLVED” section.**

Vote: Unanimous

3. Spring Elections

Need to brainstorm ways to push elections this year as far as promotions like putting up fliers, email blasts, tabling, class presentations, providing incentives and campus banners. Getting a higher percentage of student body to vote is the goal because these last two elections have had low voter turnout. Could also set up private voting booth areas and check out iPads from the No'eau center to increase the appeal while giving out swag on voting day.

4. Open Senate Positions

Open positions right now is the Treasurer, Junior Class Senator, Business Administration Senator, and two Student Caucus Ambassadors. There have been applications turned in so far, more than enough for the Caucus positions, so if those who applied don't get chosen for it, could possibly steer them toward another position.

New Business

1. Spring Accommodations and Responsibilities

With everyone in the Senate having a busy semester, will be waiving office hours for stipends, but will still need that ongoing promotion that there is a student government office, so a doodle poll will be sent out on the times you are available to be in the office.

Announcements and Open Forum

1. Continue to promote ASUHWOW.
2. General meeting dates now up on Facebook and Website.
3. Email Secretary Santos your constituency meetings.
4. Will update ASUHWOW contact for classroom bulletin boards soon.
5. The week of March 23rd, President Sommer will be representing ASUHWOW at the AIPAC conference, so VP Williams will host the meeting at that time.

Meeting Adjournment at 4:20 pm

Motioned by: Haylie Culp

Seconded by: Isaiah Baclaan



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Voting Record

General Meeting 16-014, Approval of Agenda and Minutes: To Approve Agenda for GM 16-013				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			Yes
Joyleanne Santos	X			N/A
Angelo McDuffie	X			Yes
Jacxine Kaulili-Guzon	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-014, Old Business: To Approve Senate Resolution SR 16-04 To Support Co-sponsoring the American Legion Auxiliary – Aloha Girls State Program with Amendments				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			Yes
Joyleanne Santos	X			N/A
Angelo McDuffie	X			Yes
Jacxine Kaulili-Guzon	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-014, Approval of Agenda and Minutes: To Approve Minutes for GM 16-014				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			Yes
Joyleanne Santos	X			N/A
Angelo McDuffie	X			Yes
Jacxine Kaulili-Guzon	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A