



# The Associated Students of the University of Hawai'i – West O'ahu 4<sup>th</sup> Senate of Kapolei

ASUHWO General Senate Meeting 16-016 called to order at 2:08 on February 20, 2016.

## **Members Present**

President Ryan Sommer  
Secretary Joyleanne Santos - tardy  
Senate Speaker Angelo McDuffie  
Distance Learning Senator Daniel Sieradzki  
Freshman Class Senator Christielove Espinosa  
Social Sciences Senator Isaiah Baclaan  
Humanities Senator Elizabeth Gustafson - tardy  
Education Senator Haylie Culp  
Public Administration Senator Jesica Yee - tardy

## **Members Not Present**

Vice President Briana Williams - absent  
Senior Class Senator Jacxine Kaulili Guzon - excused

## **Guests**

Brian Watson

## **Quorum**

Yes

## **Open Guest Forum**

Brian Watson

I'm expected to be appointed to the school caucus.

## **Reading of Minutes**

**Motion: to approve the minutes for General Meeting 16-015.**

**Motion by: Christielove Espinosa**

**Seconded by: Haylie Culp**

**Resolved: Minutes for General Meeting 16-015 approved.**

**Vote: Unanimous**

## **Reading of Agenda**

**Motion: to approve the agenda for General Meeting 16-016.**

**Motion by: Isaiah Baclaan**

**Seconded by: Angelo McDuffie**

**Resolved: Agenda for General Meeting 16-016 approved with the following amendments**

- **Remove name in Open Guest Forum**
- **Correct the meeting number in Minutes in Agenda from 5.1 to 16-015 and 5.2 to 16-016**

**Vote: Unanimous**



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## Internal Reports

### 1. President

Reached out to facilities asking them if they were making any movements on improving the cell service on campus. Got an email back saying that they are actually talking to consultants and moving with putting a cell phone tower on campus. They don't have a timeline yet because they're still waiting for information to come back from the State for the environmental impact report. Will be updated. It will generate revenue because they'll be leasing a portion of the land out. They're looking to minimize land leased out so the school can lease out to other cell phone providers as well if they so choose. The University Village that will be out by Farrington Highway is down to three developers. They'll be presenting the business plan as well as designs to the Board of Regents coming up at the next meeting. The BOR is then going to decide and find a fine line between making profit and providing services to students at a fair price. Most profit would be Gucci and Versace, but that doesn't serve us at all, so they'll need to find that balance between how much high-end retailers they put in and how much it's going to serve the students. The VCAA has been chosen. An employment offer has gone out. Still waiting on an acceptance. I emailed Director of Admissions about the relation with HTIC. They're hoping in the future that they get an increase of students enrolling in here. There's been an increase of students enrolling there to take Japanese language courses. They've have students enroll here to take one or two classes. As far as steady enrollment, like they graduate from there and enroll here, there's been nothing. Aside from monetary value by being on campus, there's been no enrollment benefits at this point. There been more conjecture of the funding for the nurse, but the work that she does for our students come out of our student fees and any other work elsewhere comes from other fees not from students.

### 2. Advisors

#### a. Student Life Coordinator

Next week is Black History Month celebration, so next Tuesday come out to D-tunnel. Can get free shirts and free food by answering questions. Friday is a viewing of Selma in C225. One is at 5 pm and the other at 7:45 pm. I'm getting together a committee to discuss campus safety, but it's more so a prevention and education awareness type of event called. This prevention taskforce will operate in terms of putting out events relating to sexual assault, domestic violence, and alcohol awareness. They will meet once a month. Putting this out there to anyone who wants to take part. Will need to plan out remaining event for Spring semester related to sexual assault and alcohol awareness, and how that can lead to sexual assault. Elections is coming up. West Fest is slated for Thursday, April 14. No one from Senate going to meetings except for Senator Yee. Wanted to see if student government wants to assist like last semester and what is willing to assist with as far as funds or activities. They meet every Wednesday from 4 pm to 5 pm in D235.

### 3. Standing Committee Reports

#### a. Budget and Finance



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Got an application for appointment for someone who's willing to serve for the rest of the semester. Will try to get them to come in at the next meeting and get them on the agenda. Will email scanned copy of application so the Senate has it. Will also have projected estimate for running budget for next time so when that Treasurer steps into place, they have something to work with.

- b. Activities  
Will have a meeting after this meeting to discuss role in West Fest.
  - c. Legislative  
Still need to get together and talk about Bylaws.
4. Ad Hoc Committee Reports
- a. Transition Committee  
President Sommer will take over the Transition committee and email out the Transition worksheet to everyone to fill out. The purpose is that if you're not re-elected, the document can be given to the next person to help them out to ensure there's information passing on from year to year. If you are re-elected, you can keep it for next year and add to it.
  - b. Election Planning Committee  
Been in contact with Aiea Copy. Got a quote for banners, but trying to work on graphics. Trying to get an ASUHWO logo that's clean enough for them to expand. They can't do buttons as far as supplying, but can print on buttons. I have a bill drafted.
5. Senators Report
- a. Senate Speaker  
Will be hearing my cellphone charging appropriations bill in New Business. I was under the impressions that resolutions give official support for the subject in the resolutions. I wanted to do that for Tokai because students came up to me and wanted to know how the partnership was coming together. I was told last meeting that there are movements happenings thinking if that resolution was necessary. Maybe as a different approach to it, we can provide students with information on what's happening in the partnership and what we can do to help. Maybe a resolution to support the programs formed by the partnership is another avenue that ASUHWO can get involved to support the relationship between college. Before writing a resolution, need to decide if we support that and build the resolution in a way to vote yes. It's a great partnership, but it needs to be advocated in a way represents our students and not just Tokai. Need to make it specific as well. For example, if those students graduate and they enroll here, that there's a transition program to support that. Need to educate students.
  - b. Distance Learning  
Think the school is not really addressing the future needs the distance education



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students have. There may be students on Kauai that want to go into law. People have interests that we want to hopefully stimulate and address, so that's a good idea. We have the city council they could intern at. I'll do business administration, public administration. Any other major needs for service learning that is needed on O'ahu? Basically need to figure out if doing a blast email for distance learning, if there's a way to find out how to better serve them and what their majors are. Will have a write up on if I have enough people and enough opportunities available. The FAFSA service learning opportunity was headed by one of the professors, but there wasn't enough people to get it off the ground. Hoping to avoid that. So far, a lot of people have signed up and there are job opportunities.

## 6. Secretary

Will update the website after class. Sorry, I haven't been getting the minutes out on time, but I will try to be better.

## 7. Senators Reports

### d. Freshman Class

Thank you, everyone for helping me out with the bill. Was able to get all the supplies and finishing it up in the office. Also, will be helping to table for Black History Month and pass out my initiative.

### e. Public Administration Division

Will be tardy and making Senator Espinosa my proxy. Café initiative: President Sommer sent survey to acting Vice Chancellor Honda and received feedback to discuss changes. For the advising hours' initiative, it was emailed to Leslie Ofulauoho and the Vice Chancellor Office of Student Affairs on February 12 and they had a meeting on February 14. The overview is that it takes three months to get an academic advising appointment even though it's a graduation requirement, so students should have more availability with their academic advising team. Initiative is to make a resolution for these concerns. Suggestions is increasing advising staff and increasing advising hours.

### f. Social Sciences Division

Got in contact with Sociology club and Psy Chi. Thinking of doing a Social Sciences day to recognize Social Sciences majors. Sociology club seems very interested. Hoping to meet next Wednesdays when we have constituency meetings to hash out a meeting day and bill appropriations. Could do a team work activity with the majors like at Ho'opili Hou. Also, will be recruiting for a successor. Could even have a group effort to support the majors and partner with SAFB who's planning another event called "RISO Rise-Up." Clubs could fundraise on these days. Need to discuss a good day. Need to talk about this more in the activities committee.

### g. Humanities Division

Last meeting, I talked about the issue with the organic garden. May write a



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resolution to support the garden in case anything is done to try get rid of it because, right now, facilities don't want to maintain it or have it. issue of trees, It's a sensitive subject so trying to approach it. Can't do speed bumps because would have to be surveyed, then implemented. I do have estimates for 2 speed bump and a cautionary sign. Simple putting up of a mirror is a solution, which is by itself \$200. Haven't even looked at other options. Need to find best solution to support maintenance of garden and negotiate with facilities of ASUHWO possibly buying bumps and/or a mirror. It's important for safety and protects student run garden which is a main access for sustainability degree department.

## h. Education Division

A new law passed called ESSA. There's a lot of meetings come up for students to attend if you're not an education major and want to know how the bill will affect the children. There's meetings in Kapolei, Mililani, and Campbell. It reshapes framework of education, especially after No Child Left Behind. Education students will take course with idea of teaching those with special need. Most students want more from it, like how do you stop a large brawl? Have training. look to bring CPI certification. President Sommer has a contact who can teach the class. It's beneficial for educational majors and any, PUBA administration, and health care majors. Working on development of a Projects tab in Laulima and there's already a professor willing to support the division and sponsor it. As for obtaining a new advisor for the Education club, so working to put together a student survey on what areas students feel they need support, collect data, then bring it to interim Chancellor Ching. The club can't move forward if it is not relinquished by the current advisor. Some students change major because they can't deal with leadership. Need to make this survey and may need to call for reapportionment of division chair for education because even the faculty senate acknowledge the current chair is on sabbatical. A resolution should be drafted that will benefit students by placing the right people in appropriate positions. Also, working on having workshops and partnering with HSTA and HYPE to offer cross-island support, and networking opportunities for students and sister schools to build curriculum. Can be open to other students, like what UH – Manoa is doing with ELECT HER. It's something that can help with visibility of the campus and creating partnerships and support. Will also contact James Cromwell into it since he's in contact with most of the academic advising for high schools and there's a possibility of inviting actual teachers as well so everyone can learn from each other.

## 8. Campus Committee Report

### a. Transportation Committee

bus shelter is being purchased and out for bid. Didn't accept lowest bid because they didn't submit all the paperwork, so the application was incomplete. Next highest was for \$29,350 including shelter, shipping, construction, permitting, and everything else. Response back for surveys. Will have it out to everyone by Monday. Will implement survey to shuttle riders to get info demographics and



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service quality information like how service can be improved. There are multiple websites to implement it electronically. Most of apps need WiFi signal or iPad to run to keep updating info. Senator Culp found a stream of them that don't. It's more than just purchasing a data package for an iPad.

b. Technology Committee

Paid for strip that goes over wire in the No'eau Center. Didn't associate a price with it. before voting. Asked if this committee was appropriate to fund this or if it should be from the library. The center has various areas they get funding from because they fit into student affairs and academic affairs. There's operational use as well so it ties into facilities. One reason the wire is needed is it's for software that blocks people out from accessing outside sources like google while taking tests in the center. They also want a new camera that is able to zoom in and freeze frame and see the whole room. One potential benefit is that the strip for the wiring allows official practice testing for the praxis that can be offered to the whole island and bring in revenue for the center that way. Question need to keep in mind on any committee is if the money is being spent for the benefit of the students. As for the Microsoft package, it was axed.

c. Health Committee

Trying to brainstorm ideas to better committee. Need to stay on top of chair and make sure business get done. As an advisory member, need to know how funds are being expended and what qualifies as far as health expenses. There is one proposal for "West and Welaxation" because SAFB is not fully funding the rest of it.

## **Unfinished Business**

1. Spring Elections

Election packets with dates and times are out. Nomination time has begun. Deadline to file candidacy is March 7, so advocate for other people to run. Working to print out applications on Tuesday and hang them in the classrooms to make it easier for people to take. Mandatory Candidate Orientation is the following Wednesday, March 9. Possible idea is a google sign up for orientation to see what times fit best.

2. SB 16-009 Funding for West and Welaxation

In order to service as much students as possible, should cut down time from 10 minutes to 5 minutes and make a provision that ASUHWO will take the lead in oversight and be actively involved in sign ups.

## **New Business**

1. In Support of University of Hawaii – West Oahu's Community Engagement and Service Learning Program

Reasons to support is that it's good for leadership education and, also, students are hired to work in positions. It was brought up because there were concerns by students that the professor who started the program may leave and the program may come apart.





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It's important that this program continue even if the professor leaves because it greatly benefits students by creating community partnerships on top of leadership skills and service learning opportunities. This program recognizes students who have dedicated 30-40 hours of service learning at graduation as well. There are courses that offer service learning, but you can't use the hours from that for the program. To strengthen the support for the continuity of this program, will gather data on the amount of service learning done per student that goes to helping the community. It also paves a way for community engagement, such as sites being cleared and teachers bringing their students to learn about the site. Need to work on the ask of the resolution, whether it be for a budget for the program or hiring a full time coordinated director. Main point is to advocate for permanent continuation of funding of community engagement and service learning program. Need to write in permanent position and name for the Vice Chancellor of admissions and include the faculty senate chair as well along with the UHWO faculty division chairs in the "Be It Finally Resolved" section.

2. Appointment of Senate Representatives to Strategic Planning Committee

**Motion: to approve the appointment of Senator Haylie Culp to the Strategic Planning Committee.**

**Motion by: Elizabeth Gustafson**

**Seconded by: Christielove Espinosa**

**Resolved: the appointment of Senator Haylie Culp to the Strategic Planning Committee approved.**

**Vote: Unanimous**

**Motion: to approve the appointment of Senator Elizabeth Gustafson to the Strategic Planning Committee.**

**Motion by: Isaiah Baclaan**

**Seconded by: Christielove Espinosa**

**Resolved: the appointment of Senator Elizabeth Gustafson to the Strategic Planning Committee approved.**

**Vote: Unanimous**

3. Appointment of Senate Representatives to 40<sup>th</sup> Anniversary Committee

**Motion: to approve the appointment of Senator Elizabeth Gustafson to the 40<sup>th</sup> Anniversary Committee.**

**Motion by: Isaiah Baclaan**

**Seconded by: Haylie Culp**

**Resolved: the appointment of Senator Elizabeth Gustafson to the 40<sup>th</sup> Anniversary Committee approved.**

**Vote: Unanimous**

For now, next meeting is upcoming Monday at 1 pm.

**Motion: to approve the appointment of Senator Christielove Espinosa to the 40<sup>th</sup> Anniversary Committee.**



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**Motion by: Isaiah Baclaan**

**Seconded by: Haylie Culp**

**Resolved: the appointment of Senator Christielove Espinosa to the 40<sup>th</sup>  
Anniversary Committee approved.**

**Vote: Unanimous**

4. SB 16-11 To Appropriate funding for "Voting Incentives and Promotion"  
Looking at word usage. Don't have exact quotes. Will send it out with next agenda along with itemizations. Trying to find a known vendor who sells buttons. Also looking at banners that are reusable and have no dates on it but have "Vote in ASUHWO Elections" with logo on it that can be placed around campus during Elections so they know when voting is. It will be the same people who printed our banners. Timeline wise, looking to purchase soon. Need to include In the Senate date. Add to line 7, verbiage that incentives will also create awareness of the democratic process occurring on campus. For line 8, add verbiage that through awareness it will encourage students to run for office and/or support those who do. Remove quotations marks in the title.
5. SB 16-12 Back-Up Cell Phone Charger Appropriation  
The purpose is to create a convenience for students to charge cell phones if they've forgotten their chargers at home. \$60 is appropriated right now to buy four chargers and to label them. The IT service center is open to the idea of being in charge of the chargers and letting students borrow them for four hours at a time in exchange for their ID. One idea for the bill is to get a universal adapter that has multiple chords that can charge iPhones, androids, and maybe even razors. Need to make sure these chargers aren't stolen. Need to come up with proposal of partnership with the IT service center and create a resolution to start the program. This is the bill to support funding. Need to keep in mind that the bookstore sells chargers, so think about that competition.

## **Announcements and Open Forum**

1. ASUHWO was asked to provide attractions for West Fest, such as water slides or a bouncy house. It's on April 14 from 10 am to 4 pm. It's to be associated with UHWO's 40<sup>th</sup> birthday, so it's a Happy Birthday theme. Can provide the committee with direction, but as far as running it, they will have to take the reins.
2. Still promoting Hawaii Youth Conservation Corps if anyone is interested.
3. Applications to be mentors for Girls State is open. It's at no cost and a great experience. There are chances for two high school girls to go to Washington, D.C., two to receive a scholarship, and one for a big scholarship.
4. Since meetings are running a little long, may schedule the room from 2 pm to 5 pm.
5. Whoever plans to run next semester, meet in the office.

## **Meeting Adjournment at 4:41 pm**

**Motioned by: Joyleanne Santos**

**Seconded by: Haylie Culp**





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## Voting Record

General Meeting 16-016, Approval of Agenda and Minutes: To Approve Agenda for GM 16-015				
Name	Yea	Nay	Abstain	Vote By Proxy
Joyleanne Santos	X			Yes
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			Yes
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-016, New Business: To Approve The Appointment Of Senator Haylie Culp To The Strategic Planning Committee				
Name	Yea	Nay	Abstain	Vote By Proxy
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			Yes
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-016, Approval of Agenda and Minutes: To Approve Minutes for GM 16-016				
Name	Yea	Nay	Abstain	Vote By Proxy
Joyleanne Santos	X			Yes
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			Yes
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-016, New Business: To Approve The Appointment Of Senator Elizabeth Gustafson To The Strategic Planning Committee				
Name	Yea	Nay	Abstain	Vote By Proxy
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			Yes
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A



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General Meeting 16-016, New Business: To Approve The Appointment Of Senator Elizabeth Gustafson To The 40 <sup>th</sup> Anniversary Committee				
Name	Yea	Nay	Abstain	Vote By Proxy
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			Yes
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-016, New Business: To Approve The Appointment Of Senator Christielove Espinosa To The 40 <sup>th</sup> Anniversary Committee				
Name	Yea	Nay	Abstain	Vote By Proxy
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			Yes
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A