



# The Associated Students of the University of Hawai'i – West O'ahu 5<sup>th</sup> Senate of Kapolei

ASUHW.O Executive Board Meeting 17-001 called to order at 1:30pm on September 2, 2016 in room C-216.

## **Members Present**

President Isaiah Baclaan  
Vice President Haylie Culp  
Treasurer Elizabeth Gustafson  
Secretary Lehua Gould

## **Members Not Present**

S.L Coordinator Rouel Velasco - excused

## **Guests**

No Guests

## **Quorum**

Yes

## **Reading of Agenda**

**Motion: to approve the agenda for Executive Board Meeting 17-001**

**Motion by: Elizabeth Gustafson**

**Seconded by: Lehua Gould**

**Resolved: Agenda for Executive Board Meeting 17-001 approved with the following amendments**

- **Remove Internal Reports 6.6 – 6.8**

**Vote: Unanimous**

## **Internal Reports**

### 1. President

I just attended the Faculty Senate Meeting and will be sharing my notes with the senate. I also met with the No'eu Center's Rebecca Carino who discussed with me that the No'eu Center staff and its student employees are searching for a way to provide the center with funding, similar to how the ImWest receives funding, because it is getting difficult for the center to acquire any monies. Currently, the center receives Title III funding but that is not always a for sure source of revenue. Rebecca Carino also provided me with data and statistics relative to the center and those they service, which we can take a look at. With that being said, I'd like to further investigate how to help the No'eu Center.

### 2. Vice President

No New Reports.

### 3. Secretary

No New Reports.



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## 4. Treasurer

I am waiting to receive the actual amount present in our account as we have only received an estimate regarding how much funds ASUHWO has.

## **Unfinished Business**

### 1. Welcome Week Involvement

Thank you to everyone for contributing in whatever way you could. We will still need help with updating signage in classrooms, as we did not hit them all. If you see classrooms with old or no signage, please take down the class number so that we can make sure to visit that room.

### 2. Office Hours

I will send an email asking everyone to provide Lehua with your weekly office hours by Monday, Labor Day. Constituency meeting hours also need to be given to Lehua.

### 3. Fall Special Elections

We are still in the process of planning the week of voting. Our initial worry should be that after September 9<sup>th</sup>, it is mandatory that each new applicant schedule an orientation. Isaiah will be heading these orientations but would like other senate members to be present if possible. By the 9<sup>th</sup>, I should have a list of all those applying and I will email them to set up a meeting time. Additionally, the application says that orientation can happen on the 12<sup>th</sup> at 11:00 a.m., this will not be allowed, as we will be in a meeting with one of the three Chancellor candidates.

The voting booths, thanks to Haylie and Lizzy, are taken care of but we will still need to make additional voting signage.

### 4. Club Rush

One of our Club Rush days does fall on a day that is designated for us to meet with one of the Chancellor candidates. Therefore, we need to make sure we have coverage in both places. The Activities Committee will be in charge of deciding the activities for that day and the committee chair will be responsible for calling a meeting.

### 5. Swear in Ceremony

It seems that everyone is in agreement that it would be best to have the Swear in Ceremony after all members have been ratified, meaning, after October 4<sup>th</sup>. We are in agreement to hold the ceremony during our Town Hall in order to capitalize on the foot traffic.

## **New Business**

### 1. Town Hall

A date and time projection will be set as soon as all senate members, after the special elections, have given their availabilities.



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2. SB 17-001

SB 17-001 will be brought to the Budget and Finance Committee meeting for its second reading.

**Announcements and Open Forum**

Tentatively, the next Executive Board Meeting will be held on September 13, 2016 from 3:00pm – 3:30pm.

**Meeting Adjournment at 1:54pm**

**Motioned by: Elizabeth Gustafson**

**Seconded by: Lehua Gould**



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## Voting Record

Executive Board Meeting 17-001, Approval of Agenda and Minutes: To Approve Agenda with Amendments for Executive Board Meeting 17-001				
Name	Yea	Nay	Abstain	Vote By Proxy
Isaiah Baaclan	X			N/A
Haylie Culp	X			N/A
Lehua Gould	X			N/A
Elizabeth Gustafson	X			N/A