



The Associated Students of the University of Hawai'i – West O'ahu 5th Senate of Kapolei

ASUHWOW General Senate Meeting 17-012 called to order at 3:33pm on January 26, 2017 in room E-228.

Members Present

President Isaiah Baclaan
Vice President Haylie Culp
Secretary Lehua Gould
Treasurer Elizabeth Gustafson
Sophomore Class Senator Christielove Espinosa
Freshman Class Senator Adryana DeAngleo
Public Administration Division Senator Isabella Pineda
Social Sciences Senator Brian Watson

Members Not Present

Distance Learning Senator Shermila Sioson – excused
Junior Class Senator Kyle Nadres – excused
Business Administration Division Senator Gabe Geronimo – excused with the stipulation of being unexcused if fails to designate a proxy for the next meeting
Education Senator Lydia Haff – excused
S.L Coordinator Rouel Velasco – excused

Quorum

Yes

Open Guests Forum

Reading of Minutes

Motion: to approve the minutes for General Meeting 17-011

Motion by: Isabella Pineda

Seconded by: Brian Watson

Vote: Unanimous

Reading of Agenda

Motion: to approve the agenda for General Meeting 17-012

Motion by: Lehua Gould

Seconded by: Christielove Espinosa

Resolved: Agenda for Meeting 17-012 approved with the following amendments

- **Correct New Business to include 8.2 General Elections and Transitions Calendar**
- **Correct New Business to include 8.3 Previous Gift Cards**

Vote: Unanimous

Internal Reports

1. President

I have been responding back to constituents to address certain distance learning concerns forwarded from the admissions department. I have also scheduled my bi weekly meetings with Judy, which will be from 2:00pm every Thursday before our meeting. I will also be attending a luncheon with Chancellor Benham at Waipahu High School. I will be presenting to the Faculty Senate next Friday to discuss the Student wide survey and ASUHWOW updates.

2. Vice President



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No New Reports.

3. Secretary

Thank you to all of those who have sent me their constituency meeting times and dates and their reports for today. I am missing a few reports and Kyle's constituency meeting dates and times.

4. Treasurer

Because no one has offered to meet with Kevin, meetings will be discontinued for this semester and the next treasurer to come into the senate can resume those meetings.

5. Advisors

a. Student Life Coordinator

Discuss how the senate would like to use the gift cards, there are 40 in possession with the business office, ideally it is to be given it away ASAP. The business office recommends giving it away to student activities for such events. This is your call as the senate, you have full say as to how to use and distribute the gift cards.

I have not receive anyone's initiative write-up proposal, no initiative's should be fully implemented without the eyes and reviews from everyone in the senate to provide feedback

I worked on the general elections and transitions calendar for your review, please vote to approve the calendar. Text me if you have any questions regarding the calendar as you vote on them.

Lastly, would the senate like to participate in E Ola Pono week of Feb 21-24? Anyone interested in the following:

Free hugs, Tuesday, February 21, 10:00am-1:00pm, I am recruiting a grouping of student leaders to give free hugs, anyone interested let me know. We may also bring down the Connect Four activity.

E Ola Pono Fair, Wednesday, February 22, 10:00am-3:00pm, if you would like to host a booth or table that supports health and wellness.

6. Standing Committee Reports

a. Budget and Finance

No New Updates.

b. Activities

We agreed at the last meeting that would be participating in E Ola Pono. Therefore, I will be working on sending out an action plan. I did not receive any ideas regarding activities we can do so I am assuming that we will be using the Connect Four again. But if we'd like to incorporate a health and wellness component, we could ask Student Life to borrow a spin wheel and have people spin, participate in an exercise, and hand out SWAG if they can complete the exercise. I do not believe that we have a lot of SWAG left, but this would be a great time to use our gift cards. I will be sure to get the action plans for Club Rush and E Ola Pono out to you folks soon. I am more than open to you folks adding to the action plan but if there are no additions, we will stick with this.



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Also, in regards to E Ola Pono, February 22nd will be the day that all vendors will be present, therefore, this would be the best day for us to be involved.

c. Legislative

We have not been able to hold a committee meeting to review Shermila's resolution but the Executive Board has delegated the resolution to the Legislative Committee.

7. Ad Hoc Committees

a. Elections Committee

Isaiah will be working with Haylie to produce an action plan regarding the promotion of our general elections. All those not running in the election are expected to serve on this committee. Thus far, those not running are Isaiah, Haylie, Elizabeth, Brian, and Gabe. I will be emailing those people regarding the process of promoting the election.

b. Transition Committee

This committee will consist of everyone involved in transitioning from the 5th senate to the 6th senate. Haylie has sent out the transition worksheets that are for everyone to fill out and give to the representative that will fill their role next semester. Please make sure to fill these out, as we will later set up a meeting with the 5th senate and the 6th senate to discuss the future of ASUHWO.

8. Senators Report

a. Distance Learning Division Senator

I attended the meeting last January 13 with UH Learning Center Committee on Maui regarding the transfer fair (auto admission) on February 8 for UH Maui College students. I volunteered as UHWO student representative and encourage students to apply and continue their education in our university. I will be sharing my experiences as a distance student. I am thinking about sharing with them the opportunity to be part of ASUHWO. Since this is my last semester, I would love to find somebody to replace me for the next term. Though I need your folks permission if I can talk about this matter.

I am still waiting for Jim Cromwell, Dir. of enrollment management, in providing me some info regarding my visual learning resolution from last semester.

Like I said on my email last Tuesday, my office hours will be from Monday-Thursday 9-10am via Skype or email. Also, I am holding another constituency meeting for January next week just to be more available to students. I was actually planning to send a message to students via Lulima but I found out that my 2 professors disabled this feature. By any chance we can send a mass email of the senate members introduction to all students so that they are aware especially the new students.

b. Junior Class Senator

So I have met with Loea and we set up a date for my workshop series. We have concluded that the week of April 3rd, 2017(Monday-Thursday). Loea will be conduct the first workshop with an interactive workshop with the library computers. This assessment will pave a way for students, who are undecided, to decided what careers they can choose with courses that are provided on campus. Different teachers from different categories will speak during this week. I haven't contacted the teachers yet only one



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which was Ms. Meyers who will conduct the humanities categories. Here is the list of professors who I want to participate:

- BUSA: Keaunui (Mon.)
- PUBA: Graham-Tutt (Mon.)
- CM: Hanaoka (Tuesday)
- HUM: Dr. Meyer (Wednesday)
- ED: Carmen Nolte (Thursday)
- SSCI: Santiago (Thursday)

Anyone can participate in these teacher workshops.

My other initiative is still in the process. I still need to contact Gabe and Aloha. I have been a little under the weather this week so I due apologize.

c. Sophomore Class Senator

I am working on an initiative in coordination with Student Life and the Pueo Leaders as I really like what their doing with Monthly Munchies and I think that we should start doing that, having us out in the courtyard at least once a month. My initiative for this semester will be based around having the senate be more active in engaging with our ASUHWO community.

d. Freshman Class Senator

Last Wednesday I went and met with some of the Freshman during their English class and spoke with them about not only "My Friends" but about what I can do for them as a freshman class senator and the possible pizza lunch constituency meetings. They seemed excited about the pizza lunches so I am going to start putting that into works for everyone to enjoy. I also came to the decision to go ahead and see through with the free carnation and information card giveaway on Valentine's Day so I am working on getting prices and things like that together.

Point of Personal Privilege Request:

Honoring Interim Chancellor Doris Ching with a Senate Tribute

Resuming of Meeting @ 4:20pm

e. Business Administration Division Senator

I'll be submitting the necessary paperwork to have my Big Interview initiative submitted for board approval prior to implementation.

I am currently designing flyers and handouts, to be approved by Student Services that will have information bringing campus awareness to this new service that is available for their use.



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Currently looking for speakers that would be able to participate in my Entrepreneurship Week initiatives. No further updates at this time.

- f. Public Administration Division Senator
I have not had much progress in the way of our projects for this semester. I am still planning on creating a full and updated list of the PUBA internships available.
- g. Social Sciences Division Senator
There isn't anything major that occurred. Kyle and I did post the posters in all of the classrooms and I talked to my classes about the survey. In regards to my initiative, I have begun drafting a survey that will demonstrate whether or not a daycare on campus would be necessary. I'm curious about any suggestions that the senate might have since this would be my first survey.
- h. Education Division Senator
I have been working on finding a convenient time for the education students to plan events, like a Praxis resource workshop.

The HSTA is working on promoting a 2017 Student Program conference. I am on the board to organize this event. HSTA has been generous enough to pay for buses to get student to and from UHWO and Waikiki, where the conference will take place. This will be a great event for students to take advantage of and learn about the profession they have chosen. Echoing the conference that occurred in 2015, we're going to be holding a panel with a few new beginning teachers. This has been the most beneficial of the workshops we hold during the conference and will be a highlight for education students, we expect.

I have also contacted Dr. Heller to suggest a ESSA blueprint dialogue among the students and professors. This will be the reform we will be walking into as it is being implemented by the state officials. It will be beneficial for our students to gain a better understanding of it. In addition, it is important students are knowledgeable of the contract changes that will be occurring this year as HSTA negotiates. I am trying to think of ways to promote awareness for this information. Any ideas would be appreciated.

9. Caucus Ambassador
Isaiah and Christielove will be attending the next Caucus meeting on Kaua'i but we will need a Caucus representative as soon as possible as we cannot continue serving as alternates. Therefore, I will be contacting those who expressed interest in the position and will then discuss appointment with the senate.
10. Campus Committee Report
 - a. Communications Committee
No New Updates.
 - b. Transportation Committee
We now have an A-Frame out near the turn around with information regarding shuttle times for students to view. I will continue speaking with the committee about something a bit more permanent.



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- c. **Technology Committee**
Our next meeting will be held on February 3rd. Unfortunately, Lehua will not be able to attend this meeting as she has committed to assisting with a Chancellor's Scholarship tour. With that said, if there is any senator that would be interested in attending this meeting, please let Lehua know.
- d. **Health Committee**
No New Updates. Our next meeting is on February 10th at 9:00am.
- e. **Strategic Planning Committee**
We have been receiving a lot of updates. They will be having a meeting with Chancellor Benham. Haylie has been forwarding all of this information on to Isaiah and Rouel in hopes that there will be another senate member interested in serving on this committee as both Haylie and Lizzy will need to step down. Our next meeting will be on February 3rd at 2:00pm in D-104.

Unfinished Business

1. **Student Survey Roll Out Committee**
All posters and table toppers have been distributed. While this survey is fairly long, if we can engage students to begin the survey, it can be saved and revisited later. Our goal is to have at least 500 students complete the survey. Therefore, I will be contacting all class and division senators, asking that they contact their professors for permission to give a short presentation on this survey, its purpose, and encourage students to participate.
2. **Island Liaison Ad Hoc Committee**
In Shermila's report, she mentioned that she was interested in finding a successor. I'd like to recommend that the Executive Board meet to discuss whether we'd like to continue this position or not; We are not in favor of having an outer island Caucus Representative.
3. **Issue of Personal Liability Insurance**
No New Updates.
4. **Senate Tribute for Interim Chancellor Doris Ching**
The Senate was very humbled to have spent time with Interim Chancellor Doris Ching and it was our honor to present her with our Senate Tribute; she is truly a woman of great wisdom and leadership.
5. **Reviewing Caucus By Laws and Constitution**
I did not receive any feedback on the Caucus Constitution and By Laws, therefore my understanding is that everyone agrees with what Caucus has produced and I will recommend that we support it.
6. **Town Hall**
We will need to convene an Activities Committee Meeting in order to discuss specific information regarding a Town Hall.

New Business



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1. Club Rush

This was discussed during the Activities Committee report. If you are unable to attend the event, you will need to commit two hours of tabling in order to be excused from missing the event. Failure to do so will result in an unexcused absence.

2. General Elections and Transitions Calendar

Motion: to Approve the ASUHWO General Elections 2017 and Transitions Calendar

Motioned by: Lehua Gould

Seconded by: Haylie Culp

Vote: Unanimous

Yeas(s): Vice President Culp, Secretary Gould, Treasurer Gustafson, and Senators Espinosa, DeAngelo, Pineda, Watson, Haff, and Sioson.

Nay(s): [0]

Abstain(s): [0]

3. Previous Gift Cards

We have forty, \$5 gift cards. I would like to recommend that we allocate ten gift cards to Club Rush, fifteen gift cards to E Ola Pono, five gift cards towards Brian's survey, and ten gift cards for our General Elections in a way that whoever votes will be entered in a drawing to win a gift card. If for whatever reason our plans fall through, we will allocate any left over gift cards to the SAFB.

Motion: to Approve the allocation of gift cards amongst Club Rush, E Ola Pono, Brian's Social Sciences Initiative Survey, and ASUHWO General Elections.

Motioned by: Haylie Culp

Seconded by: Isabella Pineda

Vote: Unanimous

Yeas(s): Vice President Culp, Secretary Gould, Treasurer Gustafson, and Senators Espinosa, DeAngelo, Pineda, Watson, Haff, and Sioson.

Nay(s): [0]

Abstain(s): [0]

Announcements and Open Forum

Isaiah: Our next Executive Board Meeting will be scheduled for Monday, January 30th on Google Hangouts at about 5:00pm-5:15pm.

Christielove: For Club Rush, we will be advertising for the General Elections and bringing down the Connect Four, Giant Jenga, and gift cards.

Meeting Adjournment at 4:46pm

Motioned by: Haylie Culp

Seconded by: Elizabeth Gustafson



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Voting Record

Voting Record for General Meeting 17-012, Approval of Agenda and Minutes: To Approve Agenda for GM 17-012				
Name	Yea	Nay	Abstain	Vote By Proxy
Lehua Gould	X			N/A
Christielove Espinosa	X			N/A
Adryanna DeAngelo	X			N/A
Brian Watson	X			N/A
Isabella Pineda	X			N/A
Lydia Haff	X			Yes
Shermila Sioson	X			Yes

Voting Record for General Meeting 17-012, Approval of Agenda and Minutes: To Approve Minutes for GM 17-011				
Name	Yea	Nay	Abstain	Vote By Proxy
Lehua Gould	X			N/A
Christielove Espinosa	X			N/A
Adryanna DeAngelo	X			N/A
Brian Watson	X			N/A
Isabella Pineda	X			N/A
Lydia Haff	X			Yes
Shermila Sioson	X			Yes

Voting Record for General Meeting 17-012, Approval of Agenda and Minutes: To Approve the ASUHOWO General Elections 2017 and Transitions Calendar				
Name	Yea	Nay	Abstain	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A
Lehua Gould	X			N/A
Christielove Espinosa	X			N/A
Adryanna DeAngelo	X			N/A
Brian Watson	X			N/A
Isabella Pineda	X			N/A
Lydia Haff	X			Yes
Shermila Sioson	X			Yes

Voting Record for General Meeting 17-012, Approval of Agenda and Minutes: To Approve the allocation of gift cards amongst Club Rush, E Ola Pono, Brian's Social Sciences Initiative Survey, and ASUHOWO General Elections				
Name	Yea	Nay	Abstain	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A
Lehua Gould	X			N/A
Christielove Espinosa	X			N/A
Adryanna DeAngelo	X			N/A
Brian Watson	X			N/A
Isabella Pineda	X			N/A
Lydia Haff	X			Yes
Shermila Sioson	X			Yes