



# The Associated Students of the University of Hawai'i – West O'ahu 5<sup>th</sup> Senate of Kapolei

ASUHWOW General Senate Meeting 17-014 called to order at 3:54pm on February 23, 2017 in room E-228.

## **Members Present**

President Isaiah Baclaan  
Vice President Haylie Culp  
Secretary Lehua Gould  
Sophomore Class Senator Christielove Espinosa  
Freshman Class Senator Adryana DeAngelo  
Social Sciences Senator Brian Watson  
S.L Coordinator Rouel Velasco

## **Members Not Present**

Treasurer Elizabeth Gustafson – excused  
Distance Learning Senator Shermila Sioson – unexcused  
Junior Class Senator Kyle Nadres – excused  
Business Administration Division Senator Gabe Geronimo – unexcused  
Public Administration Division Senator Isabella Pineda – excused  
Education Senator Lydia Haff – unexcused

## **Guests**

Adrian  
Frankie

## **Quorum**

Yes

## **Open Guests Forum**

Adrian: I am a writer for the Hoot and I will be covering what you folks are talking about.

Frankie: I am here for support and to be informed and offer commentary on what you folks talk about.

## **Reading of Minutes**

**Motion: to approve the minutes for General Meeting 17-013**

**Motion by: Haylie Culp**

**Seconded by: Brian Watson**

**Vote: Unanimous**

## **Reading of Agenda**

**Motion: to approve the agenda for General Meeting 17-014**

**Motion by: Lehua Gould**

**Seconded by: Haylie Culp**

**Resolved: Agenda for Meeting 17-013 approved with the following amendments**

- **Add New Business to include 8.3 BOR Breakfast**
- **Add New Business to include 8.4 Elections Candidacy Declaration Extension**
- **Add New Business to include 8.5 Long Range Development Planning**

**Vote: Unanimous**

## **Internal Reports**

1. President



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I submitted testimony on both the House and Senate versions of the Hawaii Promise Program, also sending the resolution that was passed by our senate. Both bills have been moving forward and I plan to testify in person when they crossover in their perspective houses. I also attended a luncheon with Chancellor Benham and the Vice Chancellors at Waipahu High school. We discussed two major concerns for our university which was the future of the graduation site at UHWO and the Early College programs we have partnered with our university.

I will also be making time to make myself available to meet with students, similar to what Chancellor Benham is doing with her Chit Chats. I will be inviting presidents of clubs, along with all of the constituents to be able to hear more of their personal concerns about our university. The tentative dates for these meetings are March 2, March 30<sup>th</sup>, and April 20<sup>th</sup>. These times will be my contribution to make up for missing events due to work. I expect people who have not attended asuhwo events to make time to make up for their 1 hour commitments. The rest of my reports will be later in the agenda.

## 2. Vice President

I have met with a few of the senators about their initiatives but since our last meeting, I have not been notified of any progress made on initiatives. Therefore, I am looking forward to what happened at E Ola Pono and learning if there was attendance by senate members who have been less involved this semester.

## 3. Secretary

I spoke with a few students today who are interested in running in our General Elections and I found someone who is interested in either running for Vice President or Secretary. Also during those discussions, these students expressed that they hadn't tried getting involved with ASUHWOW before because they did not have any ideas regarding policies or procedures that they could change. They also said that they are unaware of things that ASUHWOW has done, changed, or created. Therefore, I think it would be great for us to think of a way to better advertise ASUHWOW's accomplishments, such as putting a list of the things this organization has done up on the website, bulletin boards, or on walls in classrooms.

## 4. Treasurer

I have talked with Kelly and Rouel has been involved in being able to pick out the coffee makers to purchase because our last bill has been approved. I will be submitting a Pizza bill for spring elections to the executive board today during our meeting to go over so we can have second reading next meeting. I am trying to schedule an appointment with Kelly, and Kevin for the week of DOE spring break to figure out the numbers on everything.

## 5. Advisors

### a. Student Life Coordinator

Thanks to anyone who has submitted testimony on the bills related to the UH Promise Bill. Also, Kelly found a coffee dispenser with insulated beverage servers, therefore, we will be going ahead and purchasing this.

The following is a list of events coming up within the next month:

- 2/28 Mardi Gras
- 3/1 Internship Fair
- 3/9 West Sesh
- 3/10 Moana Movie
- 3/14 uLead Seminar (formerly RISO Rise Up)



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Lastly, in the Fall 2017, student's fees will be assessed for all students for ASUHW.O, publications, and technology. Only those students who are taking at least one class in-person at UHWO will also pay the other fees such as student activities, campus center, transportation and health fees. Distance online students will pay only fees for ASUHW.O, publications, and technology. I will look into asking about whether distance students can choose to pay additional fees if they are interested in reaping those benefits or services.

## 6. Standing Committee Reports

### a. Budget and Finance

We will be holding a meeting today to discuss the Pizza Bill.

### b. Activities

Will be discussed in unfinished business.

### c. Legislative

No New Reports.

## 7. Ad Hoc Committees

### a. Elections Committee

We will be having an Executive Board meeting following this meeting. During which, we will set a time for the elections committee to meet.

Christielove: I will be tabling next week Wednesday to make up my hours for missing E Ola Pono so if anyone would like to come and help to promote the elections, please feel free to stop by.

### b. Transition Committee

This will be a line item for our Executive Board to discuss after this meeting.

## 8. Senators Report

### a. Distance Learning Division Senator

No Report Provided.

### b. Junior Class Senator

I got in contact with the career center and I found out that 180 students of the entire student body population is undecided. However, in order to get financial aid, a student needs to be enrolled in a degree program which is why there are so few undecided. Also, most students here are transfers and Janet is their counselor. I am still waiting on responses from professors and the 'Ulu 'Ulu Center.

### c. Sophomore Class Senator

I have not made any progress this week on my initiative. But a constituent did bring something to my attention; here at UHWO, students can receive a D- in classes but a D- is similar to an F because students will not be able to receive any credit for that class. This is an issue for students because they are confused. They think that a D- is a passing grade in order to get credits but according to professors, it is not. They just feel that there should be some clarification regarding what grade is needed to pass the class and move



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forward and what grade is needed to receive full credit for the class. I will be looking into how to clarify this for constituents.

d. Freshman Class Senator

I am still in the process of getting everything with my initiative going. I have completed the write up and sent it to Rouel for review. A couple things came back to revise as well as possible ideas. An idea that was brought up was teaming with PUEO to take my initiative as they are doing something fairly similar around the same time so I am going to get with one of their representatives in the next week to get all the details. I also need funding for this initiative but am not exactly sure how to go about that so if anyone could help me with that, it would be greatly appreciated.

The senate has offered to take up this initiative as a West Fest activity on Wednesday, April 5<sup>th</sup>.

e. Business Administration Division Senator

No Report Provided.

f. Public Administration Division Senator

I have been in touch with my fellow PUBA student who is running for PUBA senator to answer any of his questions/let him bounce ideas off. He is very excited and has some great ideas for the senate. As for my initiative, I am still trying to get a hold of Dr. Guo but I will not give up!

g. Social Sciences Division Senator

I held my first constituency meeting, which didn't have a turn out. It was held on a Friday so I'm thinking of changing the times so it can have a better turn out in the future. Apart from that, I'm confident with my survey and will be sending it in for revision.

h. Education Division Senator

No Report Provided.

9. Caucus Ambassador

Caucus is currently lobbying sending in testimony on bills that are up for discussion. Our next meeting will be at UH Mānoa and the following meeting will be on the Big Island. I would like to recommend that Christielove accompany me to the Big Island meeting as she is interested in being our next Caucus Ambassador and Caucus is interested in doing an extended training for future Caucus leaders.

10. Campus Committee Report

a. Communications Committee

No New Reports.

b. Transportation Committee

I received an email from Ryan saying that the committee will need to update the budget because they have more money than was originally budgeted for. Therefore, I gave my approval to revise the budget so that in our next meeting, we can vote on an updated budget. Also, I will bring up having a shuttle shelter and better signage regarding shuttle information at the front of the school.



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c. Technology Committee

I talked to Ryan and he wanted to bring to our attention that some time in April, he will be consolidating the committee meetings and he will need all three ASUHOWO representatives to attend the meeting and approve the committee budgets.

d. Health Committee

So far, we've looked over the budget and have been sure to stick to what is written in the budget.

Isaiah: During your next meeting, please make sure to ask if they will still be holding a CPR training class for UHWO students.

e. Strategic Planning Committee

I received an email from Jan and Chancellor Benham is going to restructure the Strategic Planning Committee. Therefore, for this semester, Kyle will not need to serve on the Strategic Planning Committee.

## **Unfinished Business**

1. Student Survey Roll Out Committee

UHWO tentatively took first place in the most surveys completed. We had a 25% participation rate, UH Hilo had a 24.3% participation rate, and UH Mānoa 29.9%; this takes into consideration the population difference between campuses. UHWO's goal was 20% but we hit a 25% participation rate.

2. Island Liaison Ad Hoc Committee

This line item will be removed.

3. Issue of Professional Liability Insurance

Isaiah followed up with multiple faculty members who were said to be in charge of this item, but no one has any new updates or information. The Faculty Senate has not moved forward with this at all.

4. Town Hall

The dates of our Town Hall will be discussed in our Executive Board Meeting.

5. E Ola Pono

Lehua, Bella, and Brian tabled at this event; a big thank you to Bella who volunteered to be available for the entire day. This helped us tremendously as Brian and Leahua were not able to arrive at the event until later in the day. Bella set up our table and brought down the exercise spin wheel that Kyle created and about ten people participated in doing an exercise in order for us to sign their passports. We then told the students that we would take down their information and we would draw names of students who could win a gift card.

Bella also said that she gave out one General Elections packet. On the day of this event, our campus seemed quieter than usual and not many people visited the booths at E Ola Pono. But the goals that ASUHOWO had set for this day were accomplished.



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## New Business

1. Tabled Caucus Issues  
We will discuss whether or not we feel that Caucus should or should not address the tabled issues from last semester.
2. Caucus Support or Abstain Bills  
These are bills that ASUHOWO will agree to support, abstain, or oppose. Before next Friday, each senate member is responsible for reading through the bills that are up for discussion and within the shared Excel spread sheet, each person will write to support, abstain, or oppose the bill. Isaiah will be sending out the link regarding where to find each bill.
3. BOR Breakfast  
I've sent out an email regarding this event and thus far, only Isaiah, Lehua, and Kyle will be attending the BOR Breakfast. This event will take place on March 23 from 8:15am - 9:30am in the multipurpose room. This will be a great time to get to know our Board of Regents. It will be made mandatory to respond to the email that was sent out either confirming or denying your attendance.
4. Candidacy Declaration Extension  
I will recommend that we extend our timeline in order to give students an extended opportunity to file for candidacy in order to fill more seats within the senate.

## **Point of Personal Privilege Request**

## **Resuming of Meeting @ 5:08pm**

The new timeline is as follows:

- The deadline to file for candidacy will be March 3rd
- Candidate orientations will be March 6 - 8th
- Public listing on March 10th
- Campaigning period from March 10 - 24th
- Voting period from April 3 - 7
- Unofficial results on April 10th
- Ratification April 20th

**Motion: to approve the tentative elections timeline**

**Motion by: Haylie Culp**

**Seconded by: Brian Watson**

**Vote: Unanimous**

**Yeas(s):** [4] Vice President Culp, Treasurer Gustafson, Secretary Gould, and Senators Espinosa, Nadres, Watson, and DeAngelo.

**Nay(s):** [0]

**Abstain(s):** [0]

5. Long Range Development Planning  
Chancellor Benham has requested that we designate someone to serve on the Long Range Development Plan task force. The concern is that the student needs to be enrolled by Fall 2017, which implies that they will need to be in ASUHOWO in Fall 2017. Because we haven't had



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elections yet, we will have to tentatively designate a person who has the chance of being elected for Fall 2017. It would make sense for Christielove to serve on the committee, as she will be in the senate for the next two years as caucus representative. Christielove will be sure to let us know if she can serve on this committee.

## **Announcements and Open Forum**

Isaiah: Shermila, Gabe, and Lydia are on grounds for termination due to missed meetings and missed events. They will be notified of the rules and informed that it is likely that they will not receive stipends for this semester.

Rouel: There is a T-Shirt competition for West Fest so if you are interested, please participate. There is also an opportunity to offer campus mural input. The deadline will be April 28<sup>th</sup> for any input that would like to be offered for the mural that will be on the Allied Health Building on the Barrier Wall. Please submit your input to [uhwoomm@hawaii.edu](mailto:uhwoomm@hawaii.edu).

Haylie: Please do not put food in our office trashcan as it isn't emptied often enough to remain sanitary.

## **Meeting Adjournment at 5:25pm**

**Motioned by: Haylie Culp**

**Seconded by: Lehua Gould**



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## Voting Record

Voting Record for General Meeting 17-014, Approval of Agenda and Minutes: To Approve Agenda for GM 17-014				
Name	Yea	Nay	Abstain	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			Yes
Lehua Gould	X			N/A
Christielove Espinosa	X			N/A
Adryanna DeAngelo	X			N/A
Kyle Nadres	X			Yes
Isabella Pineda	X			Yes
Brian Watson	X			N/A

Voting Record for General Meeting 17-014, Approval of Agenda and Minutes: To Approve the Tentative Elections Timeline				
Name	Yea	Nay	Abstain	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			Yes
Lehua Gould	X			N/A
Christielove Espinosa	X			N/A
Adryanna DeAngelo	X			N/A
Kyle Nadres	X			Yes
Isabella Pineda	X			Yes
Brian Watson	X			N/A

Voting Record for General Meeting 17-014, Approval of Agenda and Minutes: To Approve Minutes for GM 17-013				
Name	Yea	Nay	Abstain	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			Yes
Lehua Gould	X			N/A
Christielove Espinosa	X			N/A
Adryanna DeAngelo	X			N/A
Kyle Nadres	X			Yes
Isabella Pineda	X			Yes
Brian Watson	X			N/A