



The Associated Students of the University of Hawai'i – West O'ahu 5th Senate of Kapolei

ASUHWO General Senate Meeting 17-018 called to order at 4:05pm on April 20th, 2017 in room E-228.

Members Present

Vice President Haylie Culp
Secretary Lehua Gould
Treasurer Elizabeth Gustafson
Junior Class Senator Kyle Nadres
Freshman Class Senator Adryana DeAngelo
S.L Coordinator Rouel Velasco

Members Not Present

President Isaiah Baclaan – excused
Distance Learning Senator Shermila Sioson – excused
Sophomore Class Senator Christielove Espinosa – excused
Public Administration Division Senator Isabella Pineda – excused

Guests

Jayce Oda
Moana Toomalatai

Quorum

Yes

Open Forum Guests

Jayce Oda
Moana Toomalatai

Reading of Agenda

Motion: to approve the minutes for General Meeting 17-017

Motion by: Elizabeth Gustafson

Seconded by: Kyle Nadres

Vote: Unanimous

Motion: to approve the agenda for General Meeting 17-018

Motion by: Lehua Gould

Seconded by: Elizabeth Gustafson

Resolved: Agenda for Meeting 17-018 approved with the following amendments:

- **Correct item 5.2 to read “Agenda” instead of “Minutes”**

Vote: Unanimous

Internal Reports

1. President

I emailed the senators who are no longer eligible to be in the senate about their termination; I emailed Judy, about the nurse concern; I emailed Chancellor Benham about the committees that we send representatives on; I invited the incoming senate to our meeting and I informed our ASUHWO Awardees that they are receiving an award.



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2. Vice President

I have been working on Stipend Procedure and Transition Committee work also, termination of positions were delivered to Haff and Germino since last meeting.

3. Secretary

Thank you to all of those who have been emailing me their reports. I have been working on finishing minutes and preparing for the new incoming senate.

4. Treasurer

My meeting with Kelly is set for May 5th to take one last look at our account balance. Also, I will be conducting training with the incoming treasurer, Adryana DeAngelo, following this meeting.

5. Advisors

a. Student Life Coordinator

The Pueo Awards Recognition Ceremony and Reception will be held on April 26th and we are looking for emcees; if anyone is interested in emceeing, please let Rouel know. Attire is business casual or aloha wear and please feel free to dress professional for those who are presenting the ASUHWO awards.

Thank You Reception will be held on May 8th from 11am-1pm in C-225 for any student who has helped to set-up and break down for any of the events for student life and student activity fee board. This event is after finals week.

I am awaiting confirmation from FSE for approval of spaces for Night Owl Nook. They are getting approval from VCs, Judy Oliveira (VCSA) and Kevin Ishida (VCA) since the hours for spaces requested is beyond building hours operations of 5:30am-10:30pm.

All candidates for ASUHWO General Elections were contacted following elections. There are vacancies in which the new senate will decide to do a Fall special elections and/or make appointments.

ASUHWO Office keys will need to be returned or handed over to the new incoming person at least sometime after finals. Everyone must clean and take things home after finals to make way for the new senate.

6. Standing Committee Reports

a. Budget and Finance

No New Updates.

b. Activities

ASUHWO is involved with the night owl nook event. What role are we playing in this? I spoke with Rouel about possible goodie bags to make for students for their ride home at the end of the night. Is that something we would like to do? Who is able to attend event?



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We do not have full approval to use the classroom space at this time so this event is still in the works.

- c. Legislative
No New Updates.
7. Ad Hoc Committees
- a. Elections Committee
Can be removed from agenda.
 - b. Transition Committee
We would like to conduct training between the outgoing and incoming senate. We will need to schedule a day based on everyone's different availabilities. We are hoping to include as many members of our old senate as possible.

Also, for those who are available, it is our hope that the outgoing senate member will individually meet with the incoming senate member of their position and conduct a one-on-one training.

8. Senators Report
- a. Distance Learning Division Senator
No New Report.
 - b. Junior Class Senator
I just had a BUSA seminar, which ends my initiative. We had only one student show up. He found this seminar quite helpful. Mr. Dinh had conducted the seminar; we had a surprise guest, which was Mrs. Moore. She helped answer questions and gave input to the student and myself regarding questions within the BUSA division. This seminar was held in the 'Ulu'ulu Center from 3:30 pm to 4:30 pm. The seminar officially ended at 4:10pm. I had asked both professors for their opinions regarding at what point in the semester they would prefer to have the seminar. Mrs. Moore and Mr. Dinh said the beginning of the semester would be very helpful instead of having the seminars at the end of the semester.

All in all, hosting these seminars as my initiative was very educational. It gave me lessons on the importance of strategic management and planning and the importance of communication with my fellow colleagues.
 - c. Sophomore Class Senator
I am working on getting a meeting with Jeffery Moniz and Division chairs.
 - d. Freshman Class Senator
With the semester coming to an end, not much has been going on with me and or my constituents. It seems as though a lot of students have checked themselves out in order to prepare for finals week. I have, however, been working on my transition worksheet in



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hopes that it can be used by the incoming senate. The position is vacant as of right now but hopefully any new senate members can use it just to get an idea of what works and what doesn't.

- e. Public Administration Division Senator
I wish I could be at this meeting but I was a part of an Academic Grievance Committee on Tuesday so I had to use my time off this week for that.
I have attached my (still in the works) transfer paperwork to the incoming senator. I still would like to add some more things but I wanted you all to be able to see my progress. Since we had a meeting last week, I do not have much to report.
9. Caucus Ambassador
No New Report.
10. Campus Committee Report
- a. Transportation Committee
There will be a meeting on Friday at 9:00am.
 - b. Technology Committee
There will be a meeting on Friday at 10:00am.
 - c. Health Committee
There will be a meeting on Friday at 11:00am.
 - d. Strategic Planning Committee
Will need to appoint two new representatives. Those names will need to be given to the Chancellor.
 - e. Senior Staff Meetings
No New Updates. Will need to contact the Chancellor for representative appointment information.
 - f. Campus Compliance Committee
The next meeting will be on April 28th from 10:00am – 12:00pm.
 - g. LRDP
No New Report and no meeting date received.

Unfinished Business

- 1. Class Room Posting and Initiatives
We want to look into having each senator write up a short paragraph on what they are working on to be posted in the classrooms.
- 2. Pueo Awards
The award ceremony will take place from 3:00pm – 5:00pm. The attire is business casual and



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Isaiah will need to let Rouel know of the wording we would like on the awards.

3. Night Owl Nook
Lizzy will man the event on Monday and Tuesday, Haylie is available on Wednesday, Kyle will be available on Thursday, and Lehua will be a floater.

New Business

1. Stipend Voting

Motion: to approve the awarding of a stipend to the following senate members: President Baaclan, Vice President Culp, Secretary Gould, Treasurer Gustafson, and Senators Sioson, Nadres, Smith (Espinosa), DeAngelo, and Pineda.

Motion by: Elizabeth Gustafson

Seconded by: Lehua Gould

Vote: Unanimous

Yea(s): [11] Vice President Culp, Treasurer Gustafson, Secretary Gould, and Senators Sioson, Nadres, Espinosa (Smith), DeAngelo, and Pineda.

Nay(s): [0]

Abstain(s): [0]

2. Transition Training and Transition Worksheets
Transition worksheets are due today and Transition Training will need to be determined after consulting the incoming senate.
3. Committee Assignments
Committee Assignments will need to be made by the new incoming senate.

Announcements and Open Forum

Seung Ah Shin: I am the incoming Senior Class Senator and I am excited to be a part of ASUHWO.

Kyle: I forgot to add to my report that a student brought me a complaint regarding professors who do not post assignments on the scheduled dates but they do not give an assignment extension. I would like to further my research regarding this with the next senate.

Meeting Adjournment at 4:58pm

Motioned by: Lehua Gould

Seconded by: Kyle Nadres



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Voting Record

Voting Record for General Meeting 17-018, Approval of Agenda and Minutes: To Approve Agenda for GM 17-018				
Name	Ye a	Na y	Abstai n	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A
Lehua Gould	X			N/A
Shermila Sioson	X			Yes
Adryanna DeAngelo	X			N/A
Kyle Nadres	X			N/A
Isabella Pineda	X			Yes
Christielove Espinosa	X			Yes

Voting Record for General Meeting 17-018, Approval of Agenda and Minutes: To Approve Minutes for GM 17-017				
Name	Ye a	Na y	Abstai n	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A
Lehua Gould	X			N/a
Shermila Sioson	X			Yes
Adryanna DeAngelo	X			N/A
Kyle Nadres	X			N/A

Isabella Pineda	X			Yes
Christielove Espinosa	X			Yes

Voting Record for General Meeting 17-018, Approval of Agenda and Minutes: To Approve the Awarding of Stipends to the Qualifying Senate Members				
Name	Ye a	Na y	Abstai n	Vote By Proxy
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A
Lehua Gould	X			N/a
Shermila Sioson	X			Yes
Adryanna DeAngelo	X			N/a
Kyle Nadres	X			N/A
Isabella Pineda	X			Yes
Christielove Espinosa	X			Yes