



# The Associated Students of the University of Hawai'i – West O'ahu 6<sup>th</sup> Senate of Kapolei

ASUHWO General Senate Meeting 18-007 called to order at 1:49pm on October 24, 2017 in E-109

## **Members Present**

President Lehua Gould  
Vice President Moana Toomalatai  
Secretary Jayce Oda  
Treasurer Adryana DeAngelo  
Senior Class Senator Seung Ah Shin  
Junior Class Senator Raezheen Pascua  
Business Administrator Senator April Alaimalo  
Humanities Senator Anthony Amos  
Caucus Member Christielove Espinosa  
Caucus Member Shawna-Leigh Camara  
S.L Coordinator Rouel Velasco

## **Members Not Present**

Freshmen Class Senator Kaimipono Halemano - Excused  
Education Senator Ciara Batulan - Excused  
Public Administrator Senator Keao Chun

## **Guests**

None

## **Quorum**

## **Open Forum Guests**

Frankie one of the Librarians  
There are 2 exhibits for Filipino history month  
New library website is coming up but there is no date for when the website will be up and running.

## **Reading of Agenda**

**Motion: to approve the minutes for General Meeting 18-006**  
**Motion by: Moana Toomalatai**  
**Seconded by: Christielove Espinosa**  
**Vote: Unanimous**

**Motion: to approve the agenda for General Meeting 18-007**  
**Motion by: Moana Toomalatai**  
**Seconded by: Christielove Espinosa**  
**Vote: Unanimous**  
**Amendments: Strike items 7.1 and 8.1, and renumber items under line item 8.**

## **Internal Reports**

1. President  
In my meeting with VC Oliveira last week, we discussed a number of things. We first discussed



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how the system's community colleges have a Common Hour or a time during which no classes are scheduled. I asked her if it were a possibility for UHWO to have a Common Hour and she explained to me that most of the community colleges are able to have a Common Hour because they have a 16 week semester and their classes are only 50 minutes long. Because we have a 15-week semester and our classes are 80 minutes long, we would not be able to have a Common Hour. Interestingly, our Common Hour or day is supposed to be Friday.

I also told her that Shawna's initiative is to investigate the Graduation Parking Pass situation, as students were upset that they had to limit the amount of family members that could attend graduation. She informed me that Leslie Opulauoho and her team had called different venues such as the Blaisedell, Lanikuhonua, Hawaii Convention Center, Waikiki Shell, and the Waipio Soccer Stadium and all of those venues were unavailable. She also informed me that while graduation costs \$15,000 when held on campus, it would cost double to have it anywhere else. I told her that Shawna would continue working on this because ultimately, I think most students might want to change graduation venues if it means no parking passes.

Lastly, she informed me of the LRDP meeting that will be happening on Thursday from 9am – 11am that will be open to the entire campus so I encourage everyone who can attend the meeting to attend and please inform other students.

## 2. Vice President

I will be having follow-up meetings with the senate members regarding the progress they have made in their initiatives within the next two weeks. I understand that our busy schedules might keep us from meeting in person so updates via email are fine as well. The initiatives template was shared again for you to copy and fill out on your own. If all of the senators could complete their initiative report and share it with Rouel, Lehua and I.

For those that have just joined us we will be meeting to talk about the initiatives you are interested in starting this semester.

## 3. Secretary

I have just been working on the minutes and updating the website as need be. I have also posted a flyer on our social media accounts about the open LRDP meeting.

## 4. Treasurer

No new report.

## 5. Advisors

### a. Student Life Coordinator

Congratulations and welcome to our new Senators, we now have a fuller senate. We are excited to have you folks and your involvement in the Senate. This is chance to receive this as a learning opportunity aside from a leadership opportunity.

Ho'opiliho is the annual statewide leadership conference for college students for hawaii colleges and universities. Non-UH schools are invited to this statewide leadership conference held on February 8-10 in Laie. I did send out an email if you guys are interested.



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Pueo Awards ceremony for November 30. We will need to discuss on the process in soliciting, nominating and approving your list of names. ASUHWO will be making the awards

## 6. Standing Committee Reports

### a. Budget and Finance

No new report.

### b. Activities

I am meeting with Shawna on Wednesday 11:30-1 for Cram Jam in regards to ASUHWO's plans for it. In addition, if there is a date for townhall after this meeting, I can conduct an activities meeting right after.

### c. Legislative

No new report.

## 7. Ad Hoc Committees

### a. Elections Committee

No new report.

### b. Transition Committee

No new report.

## 8. Senators Report

### a. Senior Class Senator

Initiative: Thinking of creating a website for communication (sharing information in multi-direction) and posting international programs.

Planning a constituency meeting on November.

### b. Junior Class Senator

No new report, just brainstorming initiatives. As a Junior, how a lot of the classes become online, and because I am a transfer student just talking to other transfers about how it is transferring if its easy or hard

### c. Freshman Class Senator

No new report

### d. Business Administration Division

No new report.

### e. Public Administration Division Senator

No report given

### f. Humanities Division

I do have idea for a



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g. Education Division Senator

From division director's side, there has not been any updates so I am still waiting. With that said, I took the initiative to email Ms. Padilla, director of financial aid, regarding if there was a push for the grant. I also told her to let me know of anything I can do as an education senator although most of the implementation is on her hands. She has not responded to my first email before this one and has not responded at the one I sent last week either. I might plan to call instead when I can.

I am planning for a second constituency meeting in November.

9. Caucus Ambassador

Last meeting was reported in ASUHWO General Meeting 18-006.

Christielove: I am planning to meet with Judy and Kevin and sending an email out by the end of this week to see when they're available and hopefully get their view on my initiative on the Hawaiian flag and Hawaiian independence day.

Shawna: I meet with Rouel to go over possible questions if I do set up a meeting with Leslie, I haven't completed my email yet because I am unsure of a few questions which is why I asked to meet with Lehua, or email her.

10. Campus Committee Report

- a. Health, Transportation and Technology (HTT) Committee  
No new report.

- b. Senior Staff Committee  
It was on October 18th, at D104 from 10 to 11:30am.  
On November 20, Senate Higher Education Committee will visit our campus.  
10:15- 11:00 am is scheduled to invite all of ASUHWO officers and members to meet and talk with the guests.

- c. Faculty Senate Committee  
No new report.

- d. Campus Compliance Committee  
No new reports. I am available on Tuesday/Thursday early morning and Wednesday 11-1 for any meetings so if there is a committee with that schedule, that would be great, but not necessary. I can just ask to be updated electronically if anything.

- e. LRDP  
i. IAELF Master Strategic Work Group  
No new report.

- ii. Land/Facilities Work Group



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No new report.

- iii. Long Range Academic Work Group  
No new report.
- iv. Enrollment Management Work Group  
No new report.

There was a big meeting where all of the four groups came together. At this meeting we worked backwards, where we looked at our end goal first and how we are going to achieve that. So the goal is to be sustainable to hold 8,000 students by 2020. A lot of group were looking into improving student life without making it the centre of the university, and also academics, and short term goals such as faculty hiring. One interest is the Chancellor's monthly messages, which she said was given to faculty and staff, students were not mentioned and it may be something we want to look into.

- f. UHWO Art Committee

## **Unfinished Business**

### **New Business**

1. Fall Fest/Swear in Ceremony/Town Hall  
Fall Fest on November 1, Wednesday from 11:00am to 2:00pm. We don't need to participate in Fall Fest, there is Monthly Munchies the following week where we could participate in that to interact with the students.

We are not going to have a Swear in Ceremony.

We will figure out a Town Hall date once everyone has filled out an availability sheet.

2. Legislative Process Training  
Lehua received an email from Judy, our vice chancellor of student affairs, and Stephanie has offered to hold a legislative process training for our UH system student governments but she will be coming to the campus to run it. Leahua was thinking to have it on the weeks we don't have a meeting, and she can come and run it then. Leahua is still talking to judy about what day that'll be, but most likely it will be on a Tuesday, around 1:30 on a week we don't have a General Meeting, and in November.

Rouel: This training would be to help for advocacy at the state level, and right now is our campus administers on what they want to fund on our campus, what is our request of the state legislator in terms of capital improvement projects and positions. During this semester they are or have already figured this out, and the chancellor at the end will figure out the priority of our campus. Starting in December working with legislators, senators and representatives already putting in bills and resolutions that may support or some budgets so when January hits hopefully this group can do some advocacy work on the things that is affect us, and that would be the positions



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related to specific responsibilities is what is going to built next.

### 3. Cram Jam/Night Owl Nook

We are asking that everyone volunteers for at least one day, we can talk more about availability as the event gets closer.

Lehua has talked to Rebecca and gave her our times, and she asked that we put in the facilities request form for the loft and C225 from November 27-30.

SAFB is also jumping on board with Night Owl Nook.

### 4. Senator Initiative Outline

Moana is sending out a google doc that give out a template to use when planning your initiative. Leahua would like to see that everyone that by November 5 that it is filled out, even if it is just brained stormed notes that way we are able to see the progress you are making.

You also need to meet with Moana.

### 5. Designation of New Senators to Standing Committees

Anthony will be on the Actives committee

April will be on the Budget & Finance

Shawna will be on Actives

### 6. Designation of New Senators to Campus Committees

For now we are at a good place and can relook at putting the new members on these committees

## **Announcements and Open Forum**

Anthony: About the Night Owl Nook, I will need to know the dates so I can request off of work.

Lehua: It is on November 27-30, you can request off as soon as possible on the day you think you want to be apart of, if you know you aren't available on a day, don't worry about going to that day.

Rouel: Reiterating Thursday from 9am-11am the open house with LDRP if we could be there. I did send an email blast about it. This is paired up with facility and staff but this is the once chance students will be apart of it, so if we could spread the word.

## **Meeting Adjournment at 2:58pm**

**Motioned by: Jayce Oda**

**Seconded by: Raezheen Pascua**



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## Voting Record

Voting Record for General Meeting 18-007, Approval of Agenda and Minutes: To Approve Minutes for GM 18-006				
Name	Ye a	Nay	Abstain	Vote By Proxy
Moana Toomalatai	X			N/A
Jayce Oda	X			Yes
Adryana DeAngelo	X			N/A
Seung Ah Shin	X			N/A
Raezheen Pascua	X			N/A
April Alaimalo	X			N/A
Anthony Amos	X			N/A
Ciara Batulan	X			Yes

Voting Record for General Meeting 18-007, Approval of Agenda and Minutes: To Approve Agenda for GM 18-007				
Name	Ye a	Nay	Abstain	Vote By Proxy
Moana Toomalatai	X			N/a
Jayce Oda	X			Yes
Adryana DeAngelo	X			N/A
Seung Ah Shin	X			N/A
Raezheen Pascua	X			N/A
April Alaimalo	X			N/A
Anthony Amos	X			N/A
Ciara Batulan	X			Yes



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