



The Associated Students of the University of Hawai'i – West O'ahu 6th Senate of Kapolei

ASUHWU General Senate Meeting 18-012 on February 5 2018 at 9:06am in D146

Members Present

Vice President Moana Toomalatai
Secretary Jayce Oda
Treasurer Shawna-Leigh Camara
Senior Class Senator Seung Ah Shin
Junior Class Senator Raezheen Pascua
Education Senator Ciara Batulan
Humanities Senator Anthony Amos
Caucus Member Christielove Espinosa
S.L Coordinator Rouel Velasco

Members Not Present

President Lehua Gould - Excused

Guests

None

Quorum

Yes

Open Forum Guests

Frankie

Reading of Agenda

Motion: to approve the minutes for General Meeting 18-011

Motion by: Ciara Batulan

Seconded by: Shawna-Leigh Camara

Vote: Unanimous

Motion: to approve the agenda for General Meeting 18-012

Motion by: Jayce Oda

Seconded by: Raezheen Pascua

Vote: Unanimous

Amendments: Fix the names for those who were switched seats last meeting.

Motion: remove line items 7.1-7.5

Motion by: Rae

Second by: Ciara

Vote: Unanimous

Internal Reports

1. President

I do not have an individual report but rather I have information to offer at different points in the agenda.



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2. Vice President

I was not able to speak with everyone regarding their initiatives as of yet. I have checked the team drive and I see that there have not been updates to the initiative folders. I know that some of you have shared ideas that you are working on, but I would like to see the initiative drafts in by the end of the week. Please email me when it is updated and I will read through them and get back to you.

3. Secretary

I have updated the website as need be, with the Spring 2018 Elections, pictures are uploaded. For office hours, just text me, that seems to be the easiest way to communicate. For our General Meeting, please make sure to send me your reports, it just helps to make my job a little easier.

4. Treasurer

Budget Report: \$49,144.14 available.

Budget and Finance Committee will take place at the next work meeting - Monday - Feb. 12, 2018

Waiting on a working inventory of office supplies and ASUHW O Swag.

5. Advisors

a. Student Life Coordinator

Last week friday, there was a CSO collaboration meeting. Just inviting all the CSOs together to talk about all things related to student life. The next meetings will be on March 9 and April 13 11:00am-12:00pm in the student lounge.

One Billion Rising will take place in two weeks. It is an international event to end violence against women worldwide. The Compliance HUI is holding this event and is extending it out the community, and is asking if ASUHW O would like to have a booth there or if not to participate in the dance, "Break the Chain". There are practices today and next Monday, before Zumba. Tuesday and Thursday from 3:30-4:30 in the plaza area. They are going to tape the dance on the 14th. If you are unable to make it to the practice, a video can be sent out.

I will be out of the office from Wednesday to Friday, for a leadership conference.

6. Standing Committee Reports

a. Budget and Finance

No new report

b. Activities

The event went well, we just need to be sure to read the comments/suggestions that were put into the box. Our game of "beer pong" attracted a lot of students so we did have a good turn out. We do need to recount the swag items to see how many we have left



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after the event.

c. Legislative

Please be working on looking over the constitution and by laws for possible revisions especially concerning stipends. We'll want to know how to calculate each different senate positions stipend.

An issue that came up last semester was stipend disbursement. The legislative committee discussed this during the last workday. We will be working on a way to make the stipend disbursement more detailed so that those joining the senate later in the semester will be able to receive a stipend consistent with the efforts they put in.

I would like you folks to be in charge of monitoring state legislation by monitoring bills that are up for discussion and letting us know as soon as possible when to submit testimony. For assistance with this, please set a meeting with Rouel or tutors Ronnie and Terina that interned at the capitol and can probably explain processes to you folks.

7. Ad Hoc Committees

a. Elections Committee

We need a series of flyers covering these main topics:

Flyer 1: promoting availability of applications and deadline (Lehua)

Flyer 2: reminder deadline

Flyer 3: announcing candidates and voting dates

Flyer 4: promoting voting

Begin working on pizza promotions for voting week.

Will be meeting during our next working meeting.

b. Transition Committee

Ask Rouel if anything should be happening right now for this committee.

I think that we should start putting together work and the best tips and practices for the next person. You could start sharing initiatives that are not able to get done in one semester, and continuing with that process. We do have some sheeting we can share with you focus. Things that are helpful, not helpful, and tips. Seung Ah will be arranging a time and place to meet with the upcoming Senate before June 1.

8. Senators Report

a. Senior Class Senator

No new report.

b. Public Administration Senator



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I attended the CC Fair and the master of ceremonies with Anthony for LRDP.

c. Social Sciences Senator

Constituency meeting is on February 8. I have been trying to let everyone know. The only issue I have, is that a student was saying to have more service hours and volunteering. I have been trying to put that person in contact with people in extra curriculums.

I spoke with Rae at the LRDP meeting and substituted for the Faculty Senate meeting.

d. Education Division Senator

Initiative: I am waiting for a reply with the department chair for approval of a form to be sent out to Education Kaako which is the education website. She reached out to me before that a meeting will take place on February 2 and by then, they can decide.

Constituency meeting: Due to a busy schedule, I have yet to plan for a meeting.

9. Caucus Ambassador

We had our meeting on January 20th. A math boot camp was an initiative brought up by another campus, it is offered during the breaks. It is an accelerated course to help students reach college level math. Usually it is funded by grants and some student government funds.

For the legislature we talked about what we want to lobby for. One bill was for tuition waivers for students who commit to future programs who serve the homeless, I voted to support that as well as the majority. The Hawaii Promise Program, they want to quoteafy that into law, and I did support the intent with some revisions. A lot of the other bills had to take away the Board of Regions as a whole, and those I abstained from those being unsure what our stance would be.

UH Manoa needed a Chancellor, and at the time the President took on the chancellor seats, and he held both seats and is still in both seats. We talked about how we felt like this, and that there are certain preivillegors the president has that the chancellor doesn't have, and this got brought up because he wants to reorganize Manoa, which causes a problem because he holds both seats, and I brought up writing a resolution about holding two seats.

10. Campus Committee Report

a. Health, Transportation and Technology (HTT) Committee

Next meeting will be this Friday, February 9, 2018 at 11:00am in C237.

b. Senior Staff Committee

It was really quick meeting and many handouts (I went to office to pick up a binder but somehow forgot to bring with me, here) related to and review 2018 Legislature Efforts such as Senate Briefings/House Briefings, Bills. E Ala Pono (Starfish) updates to assist and know more about student academic performances and future trend. Possible Lobby Wall Graphics were introduced.



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Updates on Safety matter specifically, Missile Alert by Michelle. She said that UHWO campus doesn't or should not have a responsibility to alert or guide off campus student or staffs when it's not on business hours, because it's nearly impossible to prepare foods and drinks for everyone. Besides, our campus has too much open space to be temporary shutter. Thus, there will be no UH-email missile alert during non-business hours. However, she will work on safety workshop such as what to do when missile alert is released.

I will post handouts through team drive.

c. Faculty Senate Committee

Our student population has increased 6.6%. Graduation is on May 5, have to submit graduation checks by February 9. They are going to put out another campaign for Financial aid. They did get approval for the expansion for the parking lot, they want to start on that at least by the fall semester. They're viewing bids for the approval for a creative media building, and they were discussing the Rail system, they want to have it complete by 2025, they want to have the middle to end of street by 2020. They're also trying to help promote One Billion Rising. They are going to implament a new LMS system by spring of 2020 in place of Laulima. They were pushing for a Bachelors for Creative media which was apporve, as well as a Music certificate as well under humanities. The next meeting is on April 6. March 23 Budget and resources meeting.

Clarification and discussion on the OER bill (that all instructures must use OER materials), Journals and Hawaii press, are not written in this bill.

Discussion on the decrease for the cap for online course for certain subjects/classes

d. LRDP

i. IAELF Master Strategic Work Group

Meeting was on the second. It was more of a clarification meeting. There is going to be a binders that has the plans and the steps. March they have to give there academic policies procedures to the BoR. They gave out hands to ideas that they want for the ten year plan. Discussion on the different programs that they want to be implemented.

ii. Land/Facilities Work Group

No new report.

iii. Long Range Academic Work Group

No new report.

iv. Enrollment Management Work Group

No new report.



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- e. UHWO Art Committee
No new report.
- f. OER Committee
Completed survey, they had 276 participants. A meeting will be held tomorrow from 11:00am-12:00pm.
- g. Commencement Committee
First meeting will be February 28th.

Unfinished Business

1. SR-18-01

Motion: to amend SR-18-01 to include "BE IT FURTHER RESOLVED that the ASUHWO urges for the assistance from the director of Financial Aid, Christina Padilla, to help with the implementation of the TEACH grant in the University of Hawai'i-West O'ahu; . . ."

Motion by: Anthony Amos

Second by: Shawna-Leigh Camara

Vote: Unanimous

Motion: to amend the first be it resolve from "bill" to "resolution"

Motion by: Chrsitielove

Second by: Shawna

Vote: Unanimous

Call to question: Anthony Amos

Call to vote: SR-18-01

New Business

1. Student Concerns

From our first meeting, a good amount of you folks mentioned receiving student concerns. I would like for us to mention those concerns and put them in one particular place in the minutes so that we have a collective list.

I had a student contact me about an issue he's noticed with the communication between professors and the book store:

So I've had a couple issues at this point. The first is that the bookstore will list a book and the professor will then on the first day say "No, we just need a couple things out of that book, I need you all to go buy *This other* book instead". Then on another occasion I had a summer course where the bookstore listed no book for the course so I inferred there was none, only to find out on the first day when the professor finally made the syllabus available that there was indeed an assigned textbook, and of course a lot of reading in that book that I would love to have gotten a



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head start on. At the start of this semester it was the former scenario that got me to thinking about how we might improve the bookstore's ability to give students a heads up on what books they need (and ideally how much they'll cost).

It just seems that there's some kind of disconnect between the professor and the bookstore. I would honestly like to find out if it's difficult for professors to submit their assigned reading for their upcoming courses to the bookstore.

I'm also equally interested in pushing for more transparency with syllabi for courses. One can tell a lot about a course and the instructor teaching it from the syllabus and I think it'd be better for both students and faculty if students had a chance to check old syllabi from a given professor for a given course before deciding if they wanted to take that specific course from that specific professor.

Discussion on syllabi for courses, if looking at old syllabus is good or not. If a syllabus reflects teachers teaching, and that a syllabi is subject to change every semester, including throughout the semester.

Discussion on bookstore, that we should discuss this more heavily, as issues with the bookstore comes up frequently with both students and faculty. This could be a possible initiative a student takes.

Complaint for independent movie screening for film majors because there is no area to do that, at least not on the west side. I was thinking with the building of the film studio, that they could incorporate that, but it would take a while, so in the meantime to possibly use the ulu' ulu' archive.

Transfer student from LCC, a Hawaiian class that said it was in person, but upon showing up to class, it was over the telecom from a professor in Maui. The class didn't run that well, she got she didn't get the oppourinty to do better, there is that conflict. There was eight people who went though the same thing. The second part being that, she was registered for a class, but it got cancelled, and she said that she wasn't notified. I emailed Judy, and Judy said there was an email notification that went out, and to get the students name, so I am just waiting to hear back from the student. Lastly, a student was registered for class, but the class had changed times, so she was unable to take it, however it wasn't a requirement. I did email the student for clarification, so I understand where to move forward.

Discussion on the possible glitches or bugs that they system could have due to the changing of the systems.

State Flag and national flag flying level with 3 poles

Object at them flying level, requesting a vote be taken place to get the student body opinion on if we should use all three poles because the school flag is not being displayed

- Having normal flags at normal heights
- Should there be a vote?
- Or may just gain campus opinion



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Concerns:

Supposed to be level

Making national flag flying lower than state flag

Brings up cultural and political differences

Having school flag is citing on a common flag; would show significance of unity

Following up with student once I compiled information.

2. Response Letter from LRDP Student Forum

I shared the letter that Anthony drafted with everyone and it is also located on our team drive. Have the senate read through it and offer recommendations for revisions. Ask Rouel what our next steps should be.

Everyone needs to view this letter, and add comments as need be.

Announcements and Open Forum

Meeting Adjournment at 10:45am

Motioned by: Jayce Oda

Seconded by: Ciara batula



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Voting Record

Voting Record for General Meeting 18-012, Approval of Agenda and Minutes: To approve the minutes for General Meeting 18-0011				
Name	Ye a	Nay	Abstain	Vote By Proxy
Moana Toomalatai	X			N/A
Jayce Oda	X			N/A
Shawna-Lei gh Camra	X			N/A
Seung Ah Shin	X			N/A
Raezheen Pascua	X			N/A
Anthony Amos	X			N/A
Ciara Batulan	X			N/A

Voting Record for General Meeting 18-012, Approval of Agenda and Minutes: To approve the Agenda for General Meeting 18-012				
Name	Ye a	Nay	Abstain	Vote By Proxy
Moana Toomalatai	X			N/A
Jayce Oda	X			N/A
Shawna-Lei gh Camara	X			N/A
Seung Ah Shin	X			N/A
Raezheen Pascua	X			N/A
Anthony Amos	X			N/A
Ciara Batulan	X			N/A



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Voting Record for General Meeting 18-012, Approval of Agenda and Minutes: To approve SR-18-01				
Name	Ye a	Nay	Abstain	Vote By Proxy
Moana Toomalatai	X			N/A
Jayce Oda	X			N/A
Shawna-Lei gh Camara	X			N/A
Seungh Ah Shin	X			N/A
Raezheen Pascua	X			N/A
Anthony Amos	X			N/A
Ciara Batulan	X			N/A