



The Associated Students of the University of Hawai'i – West O'ahu 5th Senate of Kapolei

ASUHWO Executive Board Meeting 18-001 called to order at 5:00pm on June 14, 2017 at the Student Lounge

Members Present

President Lehua Gould
Vice President Moana Toomalatai
Secretary Jayce Oda
Treasurer Adryana DeAngelo
S.L Coordinator Rouel Velasco

Members Not Present

Guests

Quorum

Yes

Reading of Agenda

Motion: to approve the agenda for Executive Board Meeting 18-001

Motion by: Moana Toomalatai

Seconded by: Jayce Oda

Vote: Unanimous

New Business

1. First Senate Meeting

First email that Lehua sent out were to pick dates for the first senate meeting, however only few responded, June 28th at 4:30pm-6:30pm or June 30th at 4:30pm-6:30pm. Ciara and Kyle said Wednesday, June 28th would work. That meeting is mainly to approve budget, and talk about meeting and committees, but that will take place in senate training. Meeting is mainly to pass budget before July because of senate travel.

2. Two Day Senate Training

Included in first email, Senate training dates will be on, Thursday August 3rd and Friday August 4th from 8:00am to 2:00pm. Some people are busy in the afternoons, however we are not anticipating to use the entire time, but should leave time listed to people are able to give more time. Don't want people to leave too early, if we say we end at 12:00pm, we don't want people to say they have to leave by 11:00am. Only one person said they were available Thursday, but if the dates are subject to change depending on Senate availability.

At training, first day will be going over senate content such as, going over constitution and bylaws, how to write a bill and a resolution that Rouel volunteered to lead. Going to try and find more or less experts on the different areas of the senate to come and train us. Asking Jan J. if he can come give a workshop on Robert's Rule of Order, which is the language of leading senate meetings. Talk about committees, the difference between ASUHWO committees and campus wide committees. Some emails have been sent out about famous wide committees.

Executive Board Meeting 18-001 Minutes Approved with Amendments August 29, 2017 by the
6th Senate of Kapolei



The Associated Students of the University of Hawai'i – West O'ahu 5th Senate of Kapolei

Second day, Rouel volunteered to run a team bonding workshops. Low ropes activity, and money has been budgeted for senate training, lunch will be provided on these days.
Just waiting on availability of the senate.

3. ASUHW O Budget for the Fiscal Year Ending May 2018

Our current Treasurer was able to work with outgoing Treasure on creating a budget template. Budgeting for whole school year. Budget only currently based on the \$32,000 not the \$56,00. Looking at the budget together, we can talk about moving around the numbers. We must keep in mind however that we must stay constant when taking out money, and justify our reasoning. If we do one program in the fall and a similar event during the spring, it must be taken out from the same part of the budget.

We will be removing the Mileage and Parking reimbursement and Contract for Survey from the budget. With the remaining amount of money, we will be spitting it 50/50 between program supplies and training.

4. ASGA National Student Government Summit

Nation four day training, with senates across the U.S. Premium, airfare, metro fare, smartpass (bus pass), hotels, baggages, total for 7 members is \$16,011. Depending on budget, and how people feel about the event, will depend on the amount of students we send. To qualify for this training, members will have to fill out an application process, and have a workshop of some sort to show what they learned while at the training.

Announcements and Open Forum

Meeting Adjournment at 6:22pm

Motioned by: Adryana DeAngelo

Seconded by: Moana Toomalatai



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Voting Record

Executive Board Meeting 18-001, Approval of Agenda and Minutes: To Approve Agenda with Amendments for Executive Board Meeting 18-001				
Name	Ye a	Na y	Abstai n	Vote By Proxy
Lehua Gould	X			N/A
Moana Toomalatai	X			N/A
Jayce Oda	X			N/A
Adryana DeAngelo	X			N/A