



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

ASUHWOW General Senate Meeting 19-001 on Monday, June 4th, 2018 at 6:17 p.m. in Student Lounge C-216.

## **Members Present**

*Vice President Jayce Oda*

*Secretary Anna Nguyen*

*Treasurer Sabrina-Kuuipo Magdato (proxy by Sydney)*

*Junior Class Senator Sydney Millerd*

*Education Senator Paige Pagaduan*

*Caucus Ambassador Christielove (Aloha) Espinosa*

*Student Life Advisor Rouel Velasco*

## **Members Not Present**

*President Rawley Riccio*

## **Guests**

N/A

## **Quorum**

Yes

## **Open Forum Guests**

N/A

## **Reading of Agenda**

**To amend and approve the Agenda's date and Minutes for Meeting 18-017**

**Motion:** Sydney M.

**Second:** Paige P.

**Amendments:** Change the date from April 18, 2018 to May 7, 2018

**To amend and approve the Award Recognition of \$4000 to be removed, change total from \$8000 to \$4000, and change line 7 from SB 18-06**

**Motion:** Jayce O.

**Second:** Sydney M.

**Amendments:** Senate Bill → Senate Act 18-06 to change line 7, remove Award Recognition of \$4000, and change the total from \$8000 to \$4000

**To accept the ASUHWOW Budget AY 2019**

**Motion:** Sydney M.

**Second:** Jayce O.

## **Internal Reports**

1. *President*  
No new report.



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2. *Vice President*  
No new report.
3. *Secretary*  
No new report.
4. *Treasurer*  
No new report.
5. *Advisors*
  - a. *Student Life Coordinator*  
Checked ASUHWO account balance with Sabrina, came out to ~\$81,000. More information listed under "New Business: 2018 – 2019 ASUHWO Budget". Furthermore, the Business Office did state that the fees that we collect during the semester/year from the students SHOULD be used in that year rather than carrying it over. Why save money when you should be spending it on the students?  
Throughout the year, will communicate with the Treasurer to see what our balance is.
6. *Standing Committee Reports*
  - a. *Budget and Finance*  
Assigned Sabrina as chairperson, Paige as a committee member.
  - b. *Activities*  
Assigned Anna as chairperson, Jayce and Sydney as committee members.
  - c. *Legislative*  
Assigned Jayce as chairperson, Rawley and Aloha as committee members.
7. *Ad Hoc Committees*
  - a. *Elections Committee*  
No new report.
  - b. *Transition Committee*  
No new report.
8. *Senators Reports*
  - a. *Junior Class Senator*  
No new report.
  - b. *Education Division Senator*  
No new report.
9. *Caucus Ambassador*



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OER Bill – suggest to write a letter to Vice Chancellor of Academic Affairs. More information listed under “Campus Committee Reports: OER Committee”.

## Campus Committee Reports

- a. *Planning Advisory Committee (PAC)/LRDP*
  - i. IAEFL Master Strategic Work Group
  - ii. Land/Facilities Work Group
  - iii. Long Range Academic Work Group
  - iv. Enrollment Management Work GroupAssigned to Aloha.
- b. *Strategic Action Planning*  
Assigned to Sydney.
- c. *Health, Transportation and Technology (HTT) Committee*  
Jayce will continue to stay on this committee.
- d. *Commencement Committee*  
Assigned to Paige.
- e. *OER Committee*  
Assigned to Sabrina.  
Aloha expressed her concern about the \$4000 for award recognition and professional development training/workshop. Should this \$4000 come from the student's budget/expense? Or be funded by other faculty personnel who could come up with a budget of their own? This is just an incentive for faculties who do want to voluntarily help. Suggested to create another Resolution and encourage the Faculty Senate and put in a budget for staff incentives to help fund it and benefit the students so they don't have to pay for textbooks. It's the faculty's job to help the students rather than do it for “bribes”. The idea of holding faculty incentive came from LeewardCC's OER Initiative. Another suggestion is to advocate for the Faculty Senate and speak with the VC of Academic Affair to consider contributing to this to award faculty recognition through a letter written and signed by all of the ASUHWO Senate. Why do students have to be asked to support the faculty?  
These books are going to non-STEM, general education courses.
- f. *Senior Staff Committee*  
Assigned to Rawley.  
No new report.
- g. *Faculty Senate Committee*  
Assigned to Rawley.  
No new report.



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- e. *Aloha 'Aina Committee*  
Assigned to Anna.
- f. *UHWO Art Committee*  
Assigned to Anna.

## Unfinished Business

1. TBA

## New Business

1. Vote on SB 18-06 OER Budget → SA 18-06

2. Standing Committees Assignment

Fall 2018 Standing and Campus Committee Assignment on Team Drive

- |  |   |
|--|---|
| a. PAC/LRDP - <b>Aloha</b>                   | f. Senior Staff Committee - <b>Rawley</b>   |
| b. Strategic Action Planning - <b>Sydney</b> | g. Faculty Senate Committee - <b>Rawley</b> |
| c. HTT Committee - <b>Jayce</b>              | h. Aloha 'Aina Committee - <b>Anna</b>      |
| d. Commencement - <b>Paige</b>               | i. UHWO Art Committee - <b>Anna</b>         |
| e. OER Committee - <b>Sabrina</b>            |   |

- Budget & Finance – **Sabrina (Chair), Paige**
- Activities – **Anna (Chair), Sydney, Jayce**
- Legislative – **Jayce (Chair), Rawley, Aloha**

3. 2018 – 2019 ASUHWO Budget

Rouel came up with a proposal with the idea and support of increasing the budget for the Senator's stipends, the Senators would get \$300/semester, considering they'll do the committees, initiatives, and constituencies. (\$600/year x 11 Senator position)

Caucus Representative is currently earning \$250/semester → increasing it to \$300/semester.

Executive President gets \$1000/year, and the rest of the Executive Board gets \$800/year.

- Consumable Supplies = **\$9,800**
  - Office Supplies (binders)
  - Computer Supplies (color laser printer)
  - Furniture
  - ASUHWO Uniforms, etc.
- Program Supplies
  - Promotional = **\$10,000**
  - Events = **\$10,000**
  - Senator Initiatives/Programs, etc. = **\$20,000**
- Training/Leadership (Conferences, Retreats, Workshops, Transitions) = **\$20,000**
- Awards = **\$11,200**
  - President = \$1,000
  - Executive Board (VP, Secretary, Treasurer) = \$800 x 3
  - Senators = \$600 x 11



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- Student Caucus Representatives = \$600 x 2
- **TOTAL = \$81,000**

4. Approve Minutes for ASUHW O General Senate Meeting 19-001

## **Announcements and Open Forum**

- New Senates officially began their term on June 1<sup>st</sup>, 2018.
- Begin planning a budget to purchase materials starting July 1<sup>st</sup>, 2018.
- **SAVE THE DATE** – Monday, August 13, the entire day, for (CSO) leadership meeting.
- **SAVE THE DATE** – Thursday, July 19 for the Board of Regents (BOR) as stated by Chancellor
- Review ASUHW O Team Drive for (1) ASUHW O 7<sup>th</sup> Senate Contact List, (2) Fall 2018 Senate Availability, and (3) Fall 2018 Standing & Campus Committee Assignments.
- President and Caucus Ambassador do not vote and are not a part of the quorum; the Facilitator (usually the President) CANNOT make a motion BUT they can suggest a motion.
- Constitution needs certain percentage of students to vote; we can change the By-Law easily.
- Update ASUHW O.com website with new group/individual portraits photographed by Melissa.
- WHAT IS YOUR SHIRT SIZE?!

## **Meeting Adjournment at 7:39 p.m.**

**Motion:** Sydney M.

**Second:** Anna N.



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## Voting Record

<b>VOTING RECORD FOR GENERAL MEETING 19-001, APPROVAL OF AGENDA AND MINUTES: TO AMEND AND APPROVE THE AGENDA AND MINUTES FOR GENERAL MEETING 18-017</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			Yes
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR GENERAL MEETING 19-001: TO APPROVE SENATE BILL 18-06 OER BUDGET WITH AMENDMENTS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			Yes
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR GENERAL MEETING 19-001: TO APPROVE ASUHWO BUDGET AY 2019</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			Yes
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A