

The Associated Students of the University of Hawai‘i – West O‘ahu 7th Senate of Kapolei

ASUHWO General Senate Meeting 19-005 on Tuesday, September 18th, 2018 at 12:02 p.m. in C-158.

Members Present

President Rawley Riccio tardy until present, present at 12:14 p.m.

Vice President Jayce Oda (proxy by Sabrina after 12:25 p.m.)

Secretary Anna Nguyen

Treasurer Sabrina-Kuuipo Magdato

Junior Class Senator Sydney Millerd

Education Senator Paige Pagaduan

Caucus Ambassador Christielove (Aloha) Espinosa

Student Life Advisor Rouel Velasco excused

Members Not Present

N/A

Guests

Frankie Pasion – sharing the OER/Lending Library for Carina (*Frankie to sub as Carina’s proxy when she can’t be at the ASUHWO Senate Meeting*)

Quorum

Yes

Open Forum Guests

N/A

Reading of Agenda

To approve the Agenda for Meeting 19-005

Motion: Anna N.

Second: Sydney M.

To approve the Minutes for Meeting 19-004

Motion: Sydney M.

Second: Sabrina M.

Internal Reports

1. *President*

Participated in C&C Involvement Fair. Met with Regents, Chancellors, and Vice Chancellors Judy, Kevin, and Jeffrey.

2. *Vice President*

Jayce has been working with Sabrina to get the team bonding paperwork done and approved, will give the full details once more information comes. No response on Camp Palehua yet.

3. *Secretary*

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Anna updated the weekly office hours for the week of 09/17 – 09/21. Weekly Office Hours can be found on the ASUHWO website: <https://www.asuhwo.com/weekly-office-hours>

Also, The ASUHWO Calendar of Events page have been updated:
<https://www.asuhwo.com/calendar-of-events.html>

Confirmed a date with the photographer, Mellissa, to have ASUHWO group and individual photos taken this Thursday, September 20 after 5:00 p.m. Anna will email Mellissa for the location and forward the detailed information to the rest of the Senate. ASUHWO old t-shirts or aloha attire should be fine.

Created a website page for the Lending Library Initiative. Anna has been working with Carina to form a letter to send out to UHWO students being aware of this resources provided on campus.

There were still some issues with printing after Rawley fixed the ASUHWO office printer, so Anna scheduled an appointment with UHWO IT to service it. The issue was from printing at a “fast mode”, causing ink streaks on the paper. To print normally, users must select “slow mode” for the best printing results.

Anna also contacted The Hoot Editor-in-Chief, hoping to work alongside with them in putting the ASUHWO name out there. Hasn’t received a reply back yet.

4. *Treasurer*

Available ASUHWO account balance is still \$50,347.04.

Sabrina is still doing paperwork on the team bonding for food and breakout room. Didn’t want to turn in the paperwork for ASUHWO uniform t-shirts and wanted to wait until the new Senates officially joins ASUHWO in late-October to purchase all the t-shirt sizes at once.

Sabrina met with VCA about the new parking lot, projected to open November with 261 more stalls. VCA suggested ASUHWO to create a bill/resolution to make it an opening parking lot for both faculty and students, so there’s a reserved spot for faculty and another reserved spot for students. Public & Alliance building is expected to open around December. Groundbreaking on ACM building will be in January. There’s only 1 baby changing room that’s in the gender-neutral restroom. There’s a process needed before taking actions on implementing more baby changing rooms, such as having to meet the ADA requirement for the campus. Jayce suggest that Sabrina should ask Kevin what those ADA requirements are and what we can do to continue making this change. Sabrina also asked Kevin about installing a small storage shelf in each restroom stalls for student’s conveniences, and that he will contact someone about what he can do about that.

5. *Advisors*

a. *Student Life Coordinator*

No new report.

6. *Standing Committee Reports*

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a. *Budget and Finance*

No new report.

b. *Activities*

Recap on Club & Community Involvement Fair held last Wednesday, September 10.
Collected surveys to give out free prizes.

Upcoming Events include Kids First Film Festival. Paige completed putting labels on the Ziploc bag. Requesting to have someone create a flyer about the event with EventBrite link attached. Will post the flyer only on ASUHW social media since the event is limited to the family of UHWO students and faculty.

Sign-up sheet still available for those who can volunteer. Need people to help with packaging the popcorn and assisting the popcorn and water booth during the event. Set up begins at 1:00pm on Sunday, September 23.

c. *Legislative*

No new report.

7. *Ad Hoc Committees*

a. *Elections Committee*

No new report.

b. *Transition Committee*

No new report.

8. *Senators Reports*

a. *Junior Class Senator*

Sydney is still waiting for the emails about her initiative to be sent out to the Junior class, but the Registrar Office is taking a while to collect the list. Sydney will look into last year's initiative created by past Senate Rae about the online classes.

b. *Education Division Senator*

Paige stated that the past TEACH initiative process didn't pass because there was a change in the Financial Aid Director position being vacant.

9. *Caucus Ambassador*

Aloha received email for new Caucus chair, Jannah. Had an unofficial Caucus meeting on September 8 more for training to the new Caucus. President David Lassner met with the founder of Litterati, an app that strives to take on the challenge of litter by engaging communities and gathering actual data on the problem. Litterati wants to make UH a pilot university for using technology and data to create measurable systematic change by creating a mobile applications used for identifying, mapping, and collecting the world's litter. They were wondering if becoming a

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pilot as an organization is something students on the campuses would like to embrace?

<https://www.litterati.org/>

At the Caucus meeting, priority was on the transportation fee such as including O'ahu's U-Pass as part of our tuition – similar to what Manoa is currently doing. The more campuses who do this, the cheaper it would cost for the students. However, the passes would only be good for O'ahu TheBus transportation systems. The second priority was to increase the health counseling. The third being the OER initiative. The fourth is about the emergency and affordability fund where there will be a one-time emergency money and resources on the side for students who natural relief and student-life housing crisis.

Aloha informed the Senates that receiving the stipends may affect our financial aid status. She was also told that Don Stanley (Satisfactory Academic Progress) stated that the 1% - 2% tuition increase would have to go to the facilities as stated by the Board. Will need to look into it.

Campus Committee Reports

- a. *Planning Advisory Committee (PAC)/LRDP*
 - i. IAELF Master Strategic Work Group
 - ii. Land/Facilities Work Group
 - iii. Long Range Academic Work Group
 - iv. Enrollment Management Work Group

No new report.

- b. *Strategic Action Planning*

No new report.

- c. *Health, Transportation and Technology (HTT) Committee*

There's a meeting Jayce will go to 9:00 a.m. – 10:00 a.m.

- d. *Commencement Committee*

No new report.

- e. *OER Committee*

There were complications with purchasing the orders at UHWO Bookstore, so the Library staff postponed purchasing the books until the Spring semester. This is an advantage as they'll have more time at planning out what books to provide in the Library's Course Reserves.

- f. *Senior Staff Committee*

Rawley will attend a Senior Staff meeting that is scheduled to be held in October.

- g. *Faculty Senate Committee*

Rawley attended the first meeting on September 7. He did bring up the general idea of the Lā Kū'oko'a, how ASUHWO allocated funding to the Lending Library, TEACH grant,

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and about the Faculty Senate Resolution on giving ASUHWO President and its proxy the right to vote at their meetings. There’s a Strategic Planning website to find out updated information about what’s going on UHWO campus. Aloha suggested that ASUHWO should create a resolution stating this as well. However, the downside is that the proxy may not be able to understand the entirety of the discussion as the ASUHWO President are normally the ones to attend and be more informed.

- e. *Aloha ‘Aina Committee*
No new report.
- f. *UHWO Art Committee*
No new report.

Unfinished Business

1. Debrief of C&C Involvement Fair and KIDS FIRST! Film Festival
 - a. Received a few more submitted Elections application because of tabling promotions and collected a lot of surveys.
 - b. Due to the hurricane that occurred during C&C Involvement Fair, the event was moved indoors in the multipurpose room which the participating ASUHWO Senates thought it was very successful. Some gave their opinion that future events should be held in that room rather than outdoors.
 - c. Rawley suggested that in the future, planning the activities in advance (such as what activity to display or what prizes to give out) could help. Students have a difficult time choosing a prize, so Anna is deciding to update the spinning wheel to add images of the prizes.
2. Special Elections
 - a. Special Meeting to ratify the voting results will be held on Tuesday, October 23 from 12:00 p.m. – 1:00 p.m. in the Student Lounge. President has to be there though, so meeting begins when Rawley is present. Minutes need to be made for this meeting.
 - b. **DISCUSSION:** Should we create a legislation to provide free pizza to those who voted? If not pizza, what should we provide? Whatever is the most affordable but also abundant—creating a bill and purchase forms need to be made ASAP.
3. Lā Kū‘oko‘a Resolution
 - a. Remove “DRAFT” on the footer
 - b. Remove “hosting” in the first BE IT RESOLVED
 - c. Add “when the campus is open” after the word [flown] in the 4th BE IT RESOLVED

To approve with amendments SR 18-02 Lā Kū‘oko‘a: Solely Flying the Campus Hawaiian Flag on Hawaiian Independence Day

Motion: Sydney M.

Second: Anna N.

New Business

1. Compliance Hui Student Representative presented by Frankie

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- a. A lot of program and campus safety
 - b. Healing Soles → sign contest for students to create
 - c. LGBT coming out “Pride & History: Promoting Diversity” on October 11 10:00 a.m. – 1:00 p.m., Frankie is suggested that ASUHWO should table to promote initiatives with our students
 - d. Compliance Hui’s meeting is on Wednesday, September 19 2:00 p.m. – 4:00 p.m.
 - e. Need to ask Rouel if we need to add Compliance Hui to Campus Committee
 - f. Frankie left the meeting after 11:20 a.m.
2. Recognition of Melissa Saul of Exceptional Service
- a. Known for her scholarly work from PIKO Title III
 - b. Aloha created a SR 19-01 for Recognition of Melissa Saul of Exceptional Service to be submitted before October 1 since the event hosted by Campus Center Board is usually in November to award/recognize faculty and students

To amend SR 19-01 Recognition of Melissa Saul for Exceptional Service

Motion: Sydney M.

Second: Paige P.

Amendments: spelling error of “alignment” on the 1st BE IT RESOLVED

To approve with amendments for SR 19-01

Motion: Anna N.

Second: Sabrina M.

3. ASUHWO in The Hoot
- a. Editor-in-Chief approached Sydney during C&C Involvement Fair
 - b. Maybe Presidential Address and Special Election nominees
 - c. Updates on what what’s going on in ASUHWO
 - d. Still waiting for their reply to figure out what information we can provide to them (*how frequent they are published, if we can use more than a section or page*)
4. Suggestion to change ASUHWO By-Laws and/or Constitution
- a. Aloha stated why she cannot vote at ASUHWO meetings—she works with the University and is technically not a part of the ASUHWO Senate, and a Caucus’ position to vote would be seen as biased.

Announcements and Open Forum

- **SAVE THE DATES:**
 - Tuesdays, 09/18, 10/02, 10/16, and 11/20 in C-158 12:00 p.m. – 2:00 p.m. General Senate Meetings
 - Thursday, 09/20 5:00 p.m. for picture-taking
 - Sunday, September 23, 1:30 p.m. – 5:30 p.m. Kids First Film Festival
 - Tuesday, October 23 in Student Lounge 12:00 p.m. – 1:00 p.m. to ratify voting results
 - Friday & Saturday, October 26 – 27 Camp Palehua team-bonding retreat



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- January 24 – 26, 2019 Ho'opili Hou Leadership Conference in Kauai (paperwork due in October/November)

Meeting Adjournment at 1:56 p.m.

Motion: Paige P.

Second: Sabrina M.

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Voting Record

VOTING RECORD FOR GENERAL MEETING 19-005, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA FOR GENERAL MEETING 19-005				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-005, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR GENERAL MEETING 19-004				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-005: TO APPROVE WITH AMENDMENTS FOR SR 18-02 LĀ KŪ'OKO'A: SOLELY FLYING THE CAMPUS HAWAIIAN FLAG ON THE HAWAIIAN INDEPENDENCE DAY				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			Yes
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-005: TO AMEND SR 19-01 FOR THE SPELLING ERROR OF "ALIGNMENT" ON THE 1ST BE IT RESOLVED				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			Yes
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

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VOTING RECORD FOR GENERAL MEETING 19-005: TO APPROVE WITH AMENDMENTS FOR SR 19-01 RECOGNITION OF MELISSA SAUL FOR EXCEPTIONAL SERVICE				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			Yes
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-005: TO ADJOURN THE MEETING AT 1:56 P.M.				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			Yes
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A