



The Associated Students of the University of Hawai'i – West O'ahu 7th Senate of Kapolei

ASUHWU General Senate Meeting 19-006 on Tuesday, October 2nd, 2018 at 12:05 p.m. in C-158.

Members Present

President Rawley Riccio tardy until present, present at 12:31 p.m.
Vice President Jayce Oda, *left the meeting at 12:30 p.m.*, no proxy given
Secretary Anna Nguyen
Treasurer Sabrina-Kuuipo Magdato
Junior Class Senator Sydney Millerd
Education Senator Paige Pagaduan
Caucus Ambassador Christielove (Aloha) Espinosa
Student Life Advisor Rouel Velasco

Members Not Present

N/A

Guests

Carina Chernisky

- Worked with Secretary Anna and Treasurer Sabrina on the Lending Library, will promote closer to Spring semester
- Coffee With A Cop event on Wednesday, October 3rd in the library, led by the Leaves of Opportunity and funded by Student Activity Fee Board; free coffee and pastries while chatting with local Law Enforcement officers

Sharon Valente

- (*Report is under "New Business" section below*)

Quorum

Yes

Open Forum Guests

N/A

Reading of Agenda

To amend Section 4. Open Forum Guest for Meeting 19-006 Agenda

Motion: Sydney M.

Second: Paige P.

Amendments:

- Strike Frankie Pasion's name and add "Carina Chernisky"



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To add “Section 8.3 Compliance Hui – request ASUHW representatives to serve on campus-wide committee” under New Business for Meeting 19-006 Agenda (*Rouel left the room at 12:07 p.m.*)

Motion: Sydney M.

Second: Anna N.

To approve Agenda for Meeting 19-006 with Amendments

Motion: Anna N.

Second: Sabrina M.

To approve the Minutes for Meeting 19-005 (*Rouel came back to the room at 12:09 p.m.*)

Motion: Paige P.

Second: Sabrina M.

Internal Reports

1. *President*

Met with Vice Chancellor of Student Affairs Judy Oliveira about Lā Kū'oko'a and Accreditation Liaison Officer Sharon Valente.
Reviewed C&C surveys.

2. *Vice President*

The space to reserve for 12 people at Camp Palehua for October 26 – 27 isn't available, so the team retreat will be postponed to January. Save the date for Friday, October 26 to train the new Senate on-campus about the ASUHW Constitution, By-Laws, and other informational training hosted by Rouel. Jayce and Sabrina worked together to submit paperwork for the team-bonding; just waiting for Business Office's approval.

3. *Secretary*

Weekly Office Hours are posted every Sunday evening and can be found on the website: <https://www.asuhwo.com/weekly-office-hours> Website in general has also been updated. Still waiting to hear back from The Hoot Editor-in-Chief.

4. *Treasurer*

Available ASUHW account balance is still \$57,307.04. The only paperwork submitted since the last Senate meeting was the team-bonding. Sabrina wants to wait until the new Senate comes in to order the ASUHW t-shirts and ensure that the correct shirt sizes will be ordered.

5. *Advisors*

a. *Student Life Coordinator*



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Rouel suggested if ASUHWO wanted to loan/donate the rest of the popcorn toppings to SAFB upcoming movie nights that will be held on October 18 showing an LGBT-friendly movie "Moonlight", and October 30 showing 2 Halloween-themed movie.

ASUHWO is now representing 3,128 students as of Fall 2018. There has been a 1.5% enrollment increase from last year.

A blessing will occur mid-October with a small reception for donors for the Administration and Health Sciences Building. The grand opening is set on December 12. The Academy of Creative Media Building is set to open in January 2019.

For students who plan to continue school for next year, FAFSA application opened on October 1st.

Rouel will be unavailable from October 11-16 and October 29 – November 12. For any upcoming Senate meeting, he will try to do Google Hangout during the meeting.

6. *Standing Committee Reports*

a. *Budget and Finance*

No new report.

b. *Activities*

KIDS FIRST! Film Festival had a successful turnout with over 100 people attending and all the popcorn packages were given away.

c. *Legislative*

No new report.

7. *Ad Hoc Committees*

a. *Elections Committee*

Updates from Rouel on the Special Elections:

5 new members will join ASUHWO after the Special Elections. Rouel suggested to Anna to post individual candidate postings on Instagram and Facebook. He also contacted IT department to make sure the emails with a special ticket will be sent to eligible students between October 15-18.

Jayce suggested that ASUHWO should host a pizza election to encourage students to vote and told Sabrina to fill out Form 56 to place an order on the pizza.



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- b. *Transition Committee*
No new report.
- 8. *Senators Reports*
 - a. *Junior Class Senator*
Earlier in the semester, Sydney wanted to send a "Welcome" email to the Junior class. But since it's pretty late into the semester, Sydney will modify the email message and have it sent out.
 - b. *Education Division Senator*
Paige stated that the past TEACH initiative process didn't pass because there was a change in the Financial Aid Services Director position being vacant. Since there is currently no director, Paige decided to push the TEACH grant on the side. While looking at the surveys collected from Club and Community Involvement Fair, she came up with an idea for her initiative that would tie childhood and education program together.
- 9. *Caucus Ambassador*
Next Caucus meeting will be held on Saturday, October 13 9:00 a.m. – 4:00 p.m. Aloha asked if any ASUHW O Senate could help set up & breakdown for the event as UHWO is hosting this meeting in the Nāulu Center. Setting up may begin around 7:30 a.m. No Caucus agenda as of yet. OER Initiative is still a priority & affordability.

Campus Committee Reports

- a. *Planning Advisory Committee (PAC)/LRDP*
 - i. IAELF Master Strategic Work Group
 - ii. Land/Facilities Work Group
 - iii. Long Range Academic Work Group
 - iv. Enrollment Management Work Group

Sharon stated that Kevin and Bonnie are a part of LRDP and to ask Walter (who oversees the entire committee) for updates. Rouel stated that this section (PAC/LRDP) will need to be removed from future agendas and minutes.
- b. *Strategic Action Planning*
Sharon shared that the Strategic Action Planning website will officially launch on October 3.
- c. *Health, Transportation and Technology (HTT) Committee*
A meeting was set for Friday, October 5 but will be cancelled due to lack of people attending. Jayce will have to double-check but is certain that the next HTT committee meeting will not be until December.



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d. *Commencement Committee*

Next meeting is on Wednesday, October 3rd at 10 a.m. – 11 a.m. in D-104. Paige will be in class so she won't be able to attend; Jayce stated he will be Paige's proxy. If Jayce cannot stay after 11 a.m. for that meeting, he will send a message through GroupMe chat asking if someone can come and cover the last part of the meeting.

e. *OER Committee (Anna facilitated the meeting while Jayce left at 12:30 p.m.)*

One of OER's initiative is to promote Textbook Cost \$0. Carina will send out an email in the same week to all instructors informing them what Textbook Cost \$0 is and how to implement the resource for Spring 2019. Class description during registration will also state if the class is "Textbook Cost \$0". Wants to focus on textbook cost affordability. OER website will also be updated to reflect the new information on OER initiatives and Textbook Cost \$0.

f. *Senior Staff Committee (Rawley took over for the rest of the meeting after OER Committee & President report)*

No new report.

g. *Faculty Senate Committee*

Meeting this Friday.

e. *Aloha 'Aina Committee*

No new report.

f. *UHWO Art Committee*

First meeting is on Friday, October 12 9:30am – 10:45am in D-104.

Unfinished Business

1. Debrief of KIDS FIRST! Film Festival

- a. Preparation and breaking down for the event was a success.
- b. Only issue is that not enough UHWO students attended. Would have liked to promote to UHWO students who have young children.
- c. Had to be mindful that the event could only accommodate about 200 people and priority were given to UHWO faculty and staff and their families.
- d. Reflection on future events - consider who'll be in attendance and assure student fees are used for the appropriate reason.

2. Special Elections



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- a. There was a potential candidate who only submitted the candidate profile but not the application. For future elections, make it clear that the applications must be submitted in addition to the candidate profile. Also, encourage them to participate in other student life organizations or suggest appointments for vacant position for next semester could be an option too.
 - b. Pizza Election discussion - to hold a 2-day tabling event on Tuesday 10/16 and Wednesday 10/17 during the E La Pono (Health and Wellness Fair) from 10am - 3pm
 - i Create sign-in sheet for tabling & plan what materials to bring out
 - ii Rouel will reserve iPads for students to use for voting
 - iii Sabrina will fill out purchase forms
 - iv Aloha will submit FSE request form for Tuesday 10/16 to reserve space for the Campus Courtyard
3. Lā Kū'oko'a Resolution
- a. All ASUHW O Senate should be informed of SR 18-02
 - b. Once SR 18-02 is codified and approved, Aloha will write a Senate Bill and have Sabrina place purchase orders on the mini Hawaiian flags

To amend SR 18-02 Lā Kū'oko'a: Solely Flying the Campus Hawaiian Flag on Hawaiian Independence Day

Motion: Anna N.

Second: Sydney M.

Amendments:

- 2nd WHEREAS statement: add a double quotation mark (") after the last semicolon
- 4th WHEREAS statement: correct misspelling for "expresses" and "Kingdom"
- Last WHEREAS statement: add "since 1893" before the last semicolon
- 2nd BE IT RESOLVED statement: replace "culture and the perpetuating of the Native Hawaiian cultural presence" to "cultures by strengthening cultural identity and encouraging indigenous practices"; remove "in the UH system, to support mission statements"
- 4th BE IT RESOLVED statement: replace the word "hold" to "coordinate"
- Correct 'okina and line spacing throughout the document
- Re-order the page numbers 1:3 for first page, 2:3 for second page, and 3:3 for third page

To approve SR 18-02 with Amendments

Motion: Anna N.

Second: Sabrina M.



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New Business

1. Assessment 101 with Sharon Valente
 - a. Sharon A. Latkovich Valente PhD
Director of Assessment, Evaluation, and Accreditation
Accreditation Liaison Officer
Location: D136 | Email: valentes@hawaii.edu | Phone #: 808-689-2321
 - b. westoahu.hawaii.edu/academics/assessment/ and westoahu.hawaii.edu/programreview/
 - c. Students have the right to ask what the CLO (Course Learning Objectives) are listed in a course syllabus and if these are the skills students are gaining once they graduate with a degree
 - d. Assessment is to help students achieve what they want to achieve
 - e. Interim reports – 6 things UHWO accreditation needs to work on:
 - i Leadership instability
 - ii Funding from the State
 - iii Faculty capacity at the right level
 - iv Governance and transparency (where ASUHOWO Student Government lies)
 - v Assessment
 - vi Distance Education

(Sharon V. and Carina V. left the meeting at 1:02 p.m.)

2. Student Surveys
 - a. Student concern: Majority/all of their classes are only offered online and not enough on-campus. Want more on-campus courses offered to be more sociable.
 - b. Student concern: UHWO campus isn't too lively. Rouel mentioned about facility issue of how students don't want to sit outside where there's no shade to cover up.
 - c. Suggest that ASUHOWO should obtain the Chancellor's newsletter too
 - d. UHWO ranks 2nd in online learning
3. Compliance Hui - request ASUHOWO representatives to serve on campus-wide committee
 - a. Confirmed that Anna will represent for ASUHOWO

Announcements and Open Forum

- **SAVE THE DATES:**
 - Tuesday 10/16 12pm - 2pm General Senate Meeting and Voting Promotion @ Campus Courtyard
 - Wednesday 10/17 10am - 3pm E La Pono (Health and Wellness Fair) Voting Promotion @ Central Plaza
 - Tuesday, 10/23 12pm - 1pm Special Elections ratification meeting @ Student Lounge C-216



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- Friday, 10/26 TBA (*by Jayce*) for new Senate training
- Tuesday 11/20 12pm - 2pm General Senate Meeting in C-158

Meeting Adjournment at 1:56 p.m.

Motion: Anna N.

Second: Sydney M.



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Voting Record

VOTING RECORD FOR GENERAL MEETING 19-006, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA FOR GENERAL MEETING 19-006 WITH AMENDMENTS				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-006, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR GENERAL MEETING 19-005				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-006: TO AMEND SR 18-02 LĀ KŪ'OKO'A: SOLELY FLYING THE CAMPUS HAWAIIAN FLAG ON THE HAWAIIAN INDEPENDENCE DAY				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda				No Proxy Given
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-006: TO APPROVE WITH AMENDMENTS FOR SR 18-02 LĀ KŪ'OKO'A: SOLELY FLYING THE CAMPUS HAWAIIAN FLAG ON THE HAWAIIAN INDEPENDENCE DAY				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda				No Proxy Given
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A



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Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR GENERAL MEETING 19-006: TO ADJOURN THE MEETING AT 1:56 P.M.				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda				No Proxy Given
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Sydney Millerd	X			N/A
Paige Pagaduan	X			N/A