



The Associated Students of the University of Hawai'i – West O'ahu 7th Senate of Kapolei

ASUHWU General Senate Meeting 19-009 on Tuesday, November 20th, 2018 at 12:01 p.m. in C-158.

Members Present

President Rawley Riccio

Vice President Jayce Oda, left the meeting at 12:25 p.m. and assigned Paige as proxy

Secretary Anna Nguyen

Treasurer Sabrina-Kuuipo Magdato

Distance Education Senator Caitlin Tachibana

Junior Class Senator Sydney Millerd

Freshman Class Senator Alyssa Cabingas

Business Administration Senator Taimane Revolorio

Public Administration Senator Jaicelynn Aleka

Education Senator Paige Pagaduan

Caucus Ambassador Christielove (Aloha) Espinosa, tardy until present at 12:06 p.m.

Student Life Advisor Rouel Velasco

Members Not Present

Social Sciences Senator Anthony Amos, excused and assigned Sydney as proxy

Guests

N/A

Quorum

Yes

Open Forum Guests

- Sabrina received some student concerns: (1) when will the umbrellas outside and in front of the Dining Center be put up again? It was removed at first because of the hurricane but has not been put back up ever since. (2) Nāulu Center and Dining Center is too cold and wants it to be turned down as it's a place to eat and study. It is suggested that these student concerns be brought up to VCA Kevin Ishida.
- A student sent a message through asuhwo.com "*Can UHWO students be funded or partially funded to present their papers at conferences they're invited to? If there isn't a fund for that, can one be started?*"; Rouel mentioned that currently, no CSOs provides funding for researching or presenting - a discussion to have for next meeting if we want to use student funds to pay for it; UH Manoa's student government do offer funding for these types to support students



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Reading of Agenda

To amend Agenda for Meeting 19-009

Motion: Anna N.

Second: Jayce O.

Amendments:

- To remove Carina Chernisky's name under 4. Open Forum Guest
- To correct misspelling for "initiatives" under 8.3

To approve Agenda for Meeting 19-009 with Amendments

Motion: Jayce O.

Second: Sydney M.

To approve the Minutes for Meeting 19-008

Motion: Jayce O.

Second: Paige P.

Internal Reports

1. *President*

Attended Faculty Senate meeting earlier in the month - talked about approving classes and brought up about the Lā Kū'oko'a Resolution. Will attend Senior Staff meeting on Wednesday 11/21 to talk about the parking situation.

2. *Vice President*

Worked on the review worksheet, will send out soon. Filling out the peer review worksheet and voting on it at the next meeting will determine the percentage of our stipends. Looked at another social gathering/training where we can physically include DE Senator Caitlin. No dates set yet, but if there are any ideas for social bonding, let Jayce know.

3. *Secretary*

Contacted The Hoot and will have ASUHWO featured in the next published newsletter. The Office of Student Life plans to create a newsletter as well, with its first issue to include an overview of what happened this Fall semester. Anna sent in pictures of events ASUHWO were involved in. Sent out an email to the Administration (Chancellor and VCs) about ASUHWO's stance on Lā Kū'oko'a Resolution. Assisted in placing orders on ASUHWO uniform t-shirts. Was a panel speaker at the SOAR (transfer students) orientation on Saturday 11/17.

4. *Treasurer*

Current budget is ~\$61k. Submitted purchase orders for ASUHWO t-shirts and waiting for Kelly to let us know when the shirt will ship. Sabrina will begin working on Ho'opili Hou paperwork.



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5. *Advisors*

a. *Student Life Coordinator*

Attended a conference about diversity during the week of Halloween, presenting diversity issues to small and large groups in Baltimore. Also attended the NASPA Western Regional Conference in Sacramento along with 13 UHWO students. Took a tour to 3 different California college campuses. What is your campus doing to be “student ready”?

Rouel suggests that if you want/need to meet and talk with him, make an appointment through email so he can dedicate some of his time and make space to talk.

6. *Standing Committee Reports*

a. *Budget and Finance*

No new report.

b. *Activities*

Night Owl Nook - SAFB will provide food/snacks along with ASUHWU's leftover snacks; ASUHWU will provide supplies care package along with SAFB remaining supplies. The event will be held in Nāulu Center, Campus Center loft, Student Lounge, and C-225.

Need help packaging the supplies with stress balls, pens, pencils, other supplies. Still waiting to hear back from SAFB for confirmation. Will send out an email soon with an action plan and instructions on what to do for the event.

Sydney created a [sign-up sheet](#) for the Night Owl Nook shifts (Monday 11/26 - Thursday 11/29 7pm - 1am, set up at 6pm). SAFB is asking that at least one person from ASUHWU can stay back after 1am (or earlier) to break down.

c. *Legislative*

No new report.

7. *Ad Hoc Committees*

a. *Elections Committee*

No new report.

b. *Transition Committee*

No new report.

8. *Senators Reports*



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a. *Distance Learning*

Caitlin emailed UHWO's Distance Education contact person, Janet Duke, on 11/5 and 11/13 and requested to have an online survey sent out to students. Out of all the DE students that received the survey, 21 students participated. The survey helped to get feedback on DE student's concerns.

Many responses were about online professors and interaction between students. Main concerns were: to make all subjects at tutoring centers available on the island they live on, there has been lack of communication when professors don't really reply in a timely manner or at all, and want the tutoring center like Noeau Center, health centers, and advisors attend neighbor islands to give training and conferences as well.

b. *Junior Class*

Was part of the panel speaker during the SOAR orientation held on Friday 11/16.

Initiative - looked into Da Spot contract. Sydney emailed FSE office to provide contract but still waiting for a reply. Wants to bring more food vendors on campus. Rawley suggests to bring up information to VCA Kevin Ishida.

c. *Freshman Class*

Alyssa participated in her first event at the SOAR orientation. Still looking for initiative ideas.

d. *Business Administration Division*

Taimane was a panel speaker at the SOAR orientation on 11/17 and got to find out about students who are also non-traditional students too.

Initiative - originally wanted to make resume papers available in the UHWO Library. Wants to send out a survey to see what students prefer is the best way to communicate about resources we have on campus (through weekly emails? social media postings?) Thinking of a way to simply provide a central hub or index of resources for students to easily navigate. Next step is to figure out how to make the survey and send it out.

Recently found out that the school allows students to rent out laptops and suggested that ASUHWU be active on social media by posting "Did you know...?" posts once a week.

e. *Public Administration Division*

Jaicelynn plans to attend the SOAR orientation on Friday 11/30. PUBA students voiced their concerns during the previous SOAR orientations that majority of PUBA courses are



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only offered online, so it might be something to look into as an initiative. Jaicelynn is still brainstorming and seeing what she can do and how it can help other students.

f. *Social Sciences Division*

No report was given.

g. *Education Division*

Paige wants to push to have the childcare program on UHWO campus but doesn't know where to start. Most of the UH System campuses do have childcare programs, but not UHWO. Some things Paige will need to look into first: What are the needs like for a childcare program at UHWO? Will it be for faculty/staff or for students who need childcare? Will need to create a survey first to see the needs and if childcare programs should be included on campus. Paige mentioned that majority of the time students with kid(s) take online classes instead for the convenience. Taimane added that when she attended Leeward CC, LCC's cost for putting her kid in the program was ~\$300/week.

Paige also wants to continue the TEACH grant that was first initiated by a previous Education Senate but there is still no Financial Aid Services Director.

9. *Caucus Ambassadors Reports*

Aloha attended a Caucus meeting at Windward CC on Saturday 11/3. UH System President Lassner also serves as UH Manoa interim chancellor - concerns that the dual role could be seen as a conflict of interest. Maui College has a new charter and the student government dissolved. Although Lā Kū'oko'a Resolution passed and was implemented for a couple of years, Caucus wants to make a statement that the decision should've had student representation during the 2016 resolution. Was there any student input when decisions were made? If not, write a resolution to reconsider/reverse the decision for voting without student's stance.

Aloha expresses her thoughts on wanting another UHWO caucus representative since it's difficult for her being promoted as Caucus Chair (cannot vote, can only share reports.) Suggest an interim student caucus from the current Senate to attend next caucus meeting at LCC.

Campus Committee Reports

a. *Strategic Action Planning*

No new report.

b. *Health, Transportation, and Technology (HTT) Committee*

No new report.



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- c. *Commencement Committee*
Next meeting is on Wednesday 11/28. Fall 2018 Commencement will be on Saturday 12/8.
- d. *Open Educational Resources (OER) Committee*
Textbook affordability email was sent out on Monday 11/19. Next OER meeting will be on Monday 11/26. Kory updated the books that will be purchased and put in the Lending Library/Course Reserves. To increase publicity about textbook cost affordability, OER initiatives will be featured in the next The Hoot issue and ASUHW O will post about it again when the date is near.
- e. *Senior Staff Committee*
Next meeting on Wednesday 11/21.
- f. *Faculty Senate Committee*
New Administration and Health Sciences Building will open sometime next week 11/27-11/28. There will be speedbumps when parking lot opens. Wants to try and get students to complete FAFSA at 75%. ACM building will break grounds in January 2019.
- e. *Aloha 'Aina Committee*
No new report.
- f. *UHW O Art Committee*
No new report.
- g. *Compliance Hui*
Previous meeting on was on Thursday 10/25 - Anna couldn't attend, requested a copy of the minutes:
 - SafeTalk workshop with Dr. Steven Taketa on 11/09 and 11/16
 - One Billion Rising Revolution next year on 02/14 (will include oli/dance, food, and tabling)
 - PAU Violence - awareness for bystanders on what to do if something happens on campus
- h. *Student Affairs*
No new report.

Unfinished Business



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New Business

1. Pueo Awards

a. **Nominations:**

- i. Distinguished Service Medal: Sydney Millerd, Anna Nguyen
- ii. Appreciation Medal: Melissa Saul, Kelly Fujino

To approve Pueo Awards nominees

Motion: Taimane R.

Second: Sabrina M.

- b. Anna will email and invite those who were nominated. Rawley will be present during the Pueo Awards Ceremony on Tuesday 11/27 to give out the awards.

2. Ho'opili Hou

- a. Annual statewide student leadership conference for all college campuses in Hawai'i with an average of ~150 students attends
- b. January 24-27, 2019 in Lihue, Kauai (Kauai Beach Resort)
- c. Depart early afternoon Thursday 1/24 (will miss class Thursday, Friday, and Saturday); ask Rouel to write a letter of support if needed to be excused from classes on those days
- d. Leadership development, service learning, rebuild some home, opportunities to meet and connect with other students
- e. First day (wear something that represents UHWO); Second day (business casual)
- f. Those who will participate in Ho'opili Hou will need to share their experience with the rest of our constituents
- g. Kelly will contact ASUHOWO for any other information on purchasing and processing our plane tickets; will coordinate carpooling when the date is near
- h. If Kauai Beach Resort doesn't accept P-cards, we may need to pay out of our own pocket and get reimbursed later

3. Issues, initiatives, and goals

- a. Another official Senate meeting on Tuesday 12/11 at 9am; Alyssa will be off-island but can Zoom; Sabrina will need to be present at this meeting to discuss issues and topics relating to student concerns that VCA Kevin can deal with

4. Future meetings, training, and bonding

- a. Plans for team bonding can be sent to Jayce; also CC Rawley, Rouel, and ASUHOWO when sending out emails
- b. Have Spring 2019 courses finalized by the end of December to determine set date for Spring Senate meetings (Anna needs to make reservations for rooms in advance)



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Announcements and Open Forum

- **SAVE THE DATES:**
 - Tuesday 11/27 5pm - 7pm Pueo Awards Ceremony
 - Friday 11/30 6pm - 9pm SOAR Orientation
 - Tuesday 12/11 9am Senate Meeting to approve stipends, discuss issues, initiatives, goals, and Senate training
 - Thursday 1/24 - Sunday 1/27 Ho'opili Hou Leadership Conference in Kauai
- Finalize Spring 2019 courses by the end of December to determine Spring 2019 Senate Meetings and office hours

Meeting Adjournment at 1:46 p.m.

Motion: Paige P.

Second: Taimane R.



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Voting Record

VOTING RECORD FOR SENATE MEETING 19-009, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA FOR SENATE MEETING 19-009 WITH AMENDMENTS				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			N/A
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Anthony Amos	X			Yes
Paige Pagaduan	X			N/A

VOTING RECORD FOR SENATE MEETING 19-009, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR SENATE MEETING 19-008				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			N/A
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			N/A
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Anthony Amos	X			Yes
Paige Pagaduan	X			N/A

VOTING RECORD FOR SENATE MEETING 19-009: TO APPROVE PUEO AWARDS NOMINEES				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			Yes
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A



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Caitlin Tachibana	X			N/A
Sydney Millerd	X			N/A
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Anthony Amos	X			Yes
Paige Pagaduan	X			N/A

VOTING RECORD FOR SENATE MEETING 19-009: TO ADJOURN THE MEETING AT 1:46 P.M.				
Name	Yay	Nay	Abstain	Vote By Proxy
Jayce Oda	X			Yes
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			N/A
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Anthony Amos	X			Yes
Paige Pagaduan	X			N/A