



The Associated Students of the University of Hawai'i – West O'ahu 7th Senate of Kapolei

ASUHW O General Senate Meeting 19-011 on Tuesday, January 15th, 2019 at 12:04 p.m. at Campus Center Student Lounge.

Members Present

President Rawley Riccio

Secretary Anna Nguyen tardy until present at 12:12 p.m.

Treasurer Sabrina-Kuuipo Magdato

Business Administration Senator Taimane Revolorio

Public Administration Senator Jaicelynn Aleka

Education Senator Paige Pagaduan

Caucus Ambassador Christielove (Aloha) Espinosa

Student Life Advisor Rouel Velasco

Members Not Present

Distance Education Senator Caitlin Tachibana, Jaicelynn as proxy

Junior Class Senator Sydney Millerd, Paige as proxy

Freshman Class Senator Alyssa Cabingas, excused for medical reasons, Anna as proxy

Social Sciences Senator Anthony Amos, unexcused

Guests

Carina Chernisky

Quorum

Yes

Open Forum Guests

N/A

Reading of Agenda

To approve Agenda for Meeting 19-011

Motion: Paige P.

Second: Taimane R.

To approve Minutes for Meeting 19-010

Motion: Taimane R.

Second: Paige P.



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Internal Reports

1. *President*
 - Attended the Caucus meeting over the break at Leeward CC
 - Figuring out the scheduling

2. *Vice President*

N/A

3. *Secretary*
 - Will work with The Hoot each month and submit a 250-word column section regarding ASUHW O
 - The next publishing due date is on February 5th; plan to state vacant roles/description and appoint interested members for the remaining of the term
 - Made room reservation with FSE department, waiting to hear back for confirmation
 - Will work with Treasurer and Budget & Finance committee to plan/make a purchase list to buy for future events
 - Requesting for all Senate's weekly office hours, send through email ASAP

4. *Treasurer*
 - Current cash balance: \$56,061.82
 - Working on paperwork to purchase snacks

5. *Advisors*
 - a. *Student Life Coordinator*
 - Ho'opili Hou Conference – reminder those attending the conference to sign-up for a briefing session
 - C&C Involvement Fair – Tuesday, 02/05 in C-208
 - Rouel will be off-island from 02/14 - 02/19
 - U-Leads Student Conference 02/22 – suggest ASUHW O Senate present what was learned/experiences at Ho'opili Hou
 - Chancellor want to hear from all students about moving locations for graduation
 - Request for General Elections calendar by next meeting
 - Wants to work with graduating Spring 2019 seniors in the Senate so that the dates work with their schedule

6. *Standing Committee Reports*
 - a. *Budget and Finance*

No new report.



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b. *Activities*

- Signed-up for C&C Involvement Fair that will be held on Tuesday, 02/05 11am-2pm in C-208 multipurpose room
 - What activity will we do? – survey initiatives, general promotions, promote elections packets
 - Sign-up sheets will be created and sent out by next week
 - Set-up/check-in @ 10:30am, breakdown @ 2pm
- Pueo Awards is set for Friday, April 26 (time and location pending.)
 - Deadline date: April 5th to submit names of student honorees and names of the awards
 - Suggest that all Senates be there to present their initiatives and give updates/summary of their experience serving our Pueos

c. *Legislative*

No new report.

7. *Ad Hoc Committees*

a. *Elections Committee*

N/A

b. *Transition Committee*

N/A

8. *Senators Reports*

a. *Distance Learning*

No new report.

b. *Junior Class*

- Haven't heard back from Food Service & Events office regarding more information on Da Spot and the eligibility requirements for food establishments to set up on campus. Will try re-contacting them soon.
- Sydney is also beginning to brainstorm ideas for a second initiative and will possibly do an initiative involving efforts that will help to improve student food security at UHWO

c. *Freshman Class*

- Continue to work on initiative regarding having FAFSA workshops – promote it better and let students know that there IS a FAFSA workshop



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- d. *Business Administration Division*
 - No new report besides preparing for a busy Spring semester
 - e. *Public Administration Division*
 - Revised the student survey, emailed academic advisor for approval, however, he will not be available for a couple of weeks
 - Will contact another advisor to have the survey sent out
 - f. *Social Sciences Division*

No report sent
 - g. *Education Division*
 - Vice Chancellor Judy Oliveria is an interim, will push for the TEACH grant, drafting an email before sending
9. *Caucus Ambassadors Reports*
- There were 2 meetings, the last meeting was at Leeward CC
 - Presentation on the tuition increase, UHWO cost of attendance are the lowest in the state
 - Money generated from the tuition increase went to facilities
 - Construction on the TMT (thirty-meter telescope) - input from all campuses to see what our campus stance is on this situation
 - An action plan was to provide the opportunity to let student voice their concern on what their thoughts are in implementing the TMT
 - Carina suggested inviting one of the Native Hawaiian members to give their stance on why they would be against implementing the TMT
 - *Rawley is excused from the meeting at 12:52pm for Senior Staff meeting; Anna facilitates*
 - President Lassner was present for an hour at one of the meetings, discussed his dual role, made a resolution
 - Will write a resolution to the Governor
 - 1. Initiative - flag was controversial, make an academic calendar in 3 years for Lā Kū'oko'a Day to become an institutionalized holiday
 - Rouel suggest making it a State holiday
 - 2. Establish a Food Pantry at every campus - assist students who are food insecure

Campus Committee Reports

- a. *Strategic Action Planning*
 - Strike off this committee in the next and future ASUHWO agenda and minutes; no word or update on this committee



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- b. *Health, Transportation, and Technology (HTT) Committee*
 - With Jayce's resignation, Business Administration Senator Taimane R. will preside the HTT committee

- c. *Commencement Committee*

No new report.

- d. *Open Educational Resources (OER) Committee*
 - Sabrina sent out an email to students at the beginning of Spring 2019 semester reminding them about the Lending Library/Course Reserve
 - Next OER meeting to be held on Wednesday, 1/16 10am, requested for others to attend but no Senators are available
 - Carina plans to meet with the schedule to discuss Textbook Cost: \$0
 - Reported to be underbudgeted by \$3,100, with under 50 textbooks in the Course Reserve
 - The goal is to sell back the textbooks that will not be used/continued for next semester
 - Carina asked the Senate about thoughts of continuing and supporting the Lending Library initiative for next year
 - Rouel suggested that the transitioning/incoming Senate will need to make that decision
 - In other news, Frankie left the Library department to join Student Affairs

- e. *Senior Staff Committee*
 - Open up the parking lot to all people without permits being reinforced
 - Matter of time when parking spaces will start charging

- f. *Faculty Senate Committee*

No report given.

- e. *Aloha 'Aina Committee*
 - Anna has not heard from this committee. Rouel suggested that she email Annette (alh@hawaii.edu) to ask for an update.

- f. *UHWU Art Committee*

No new report.

- g. *Compliance Hui*
 - Next Compliance Hui Meeting on Wednesday 1/16 12:30pm - 2:30pm in D-104



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- Anna cannot attend due to work and requested for a proxy to go in her place; no Senate would be available to attend
- Will send an email to the person in charge of Compliance Hui committee in regards to future meeting schedule; may need to request for another Senate representative to replace Anna's position instead

h. Student Affairs

- With Jayce's resignation, Public Administration Senator Jaicelynn A. will preside with the Student Affairs committee

Unfinished Business

New Business

1. Welcome Back
 - a. The Senate needs to work on communication so that a "no response" problem occurs
2. Position Vacancies
 - a. **Vice President** - taking care of leadership development, stipends, social events, meet with each senator with their initiatives and follow-up
 - b. Senior (need to look for), Sophomore, Social Sciences, Humanities, Student Caucus
 - c. Take students who are willing to serve and take initiatives
 - d. Legislative committee - look into by-laws and rules
 - e. Look into roles ASAP
 - i. Grounds for removal if participation/unexcused absences have not been met according to ASUHWO Constitution or By-Laws
3. Goals for the Upcoming Semester
 - a. Begin brainstorming on individual goals related to the initiative
 - b. Group senate goals
4. Committees Overview
 - a. Standing committees
 - b. Campus-wide committees

Announcements and Open Forum

- **SAVE THE DATES:**
 - Thursday 01/24 - Sunday 01/27 Ho'opili Hou Leadership Conference in Kauai
 - Senate Meetings every other Tuesdays 12pm - 2pm (location TBA)
 - January 29
 - February 12
 - February 26



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March 12

March 26

April 9

April 23

- Tuesday, February 5 C&C Involvement Fair
- Friday, April 26 Pueo Awards

- Finalize Spring 2019 Senate Meetings and office hours
- Remind Senators to fill out Senator initiatives
- Suggestion to hire a Student Office Manager - social media, paperwork, office hours -- will be using ASUHOWO's budget money

Meeting Adjournment at 1:37 p.m.

Motion: Paige P.

Second: Sabrina M.



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Voting Record

VOTING RECORD FOR SENATE MEETING 19-011, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA FOR SENATE MEETING 19-011				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			Yes
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Anthony Amos				
Paige Pagaduan	X			N/A

VOTING RECORD FOR SENATE MEETING 19-011, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR SENATE MEETING 19-010				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			Yes
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Anthony Amos				
Paige Pagaduan	X			N/A

VOTING RECORD FOR SENATE MEETING 19-011: TO ADJOURN THE MEETING AT 1:37 P.M.				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			Yes



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Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Anthony Amos				
Paige Pagaduan	X			N/A