



The Associated Students of the University of Hawai'i – West O'ahu 7th Senate of Kapolei

ASUHWO General Senate Meeting 19-012 on Friday, February 1st, 2019 at 1:35 p.m. at Campus Center Student Lounge.

Members Present

President Rawley Riccio tardy until present at 1:47 p.m.

Secretary Anna Nguyen

Distance Education Senator Caitlin Tachibana tardy until present at 1:47 p.m.

Freshman Class Senator Alyssa Cabingas

Business Administration Senator Taimane Revolorio

Education Senator Paige Pagaduan excused until present at 2:55 p.m., Jaicelynn as proxy

Public Administration Senator Jaicelynn Aleka

Student Life Advisor Rouel Velasco

Members Not Present

Treasurer Sabrina-Kuuiipo Magdato excused, Anna as proxy

Junior Class Senator Sydney Millerd excused, Alyssa as proxy

Caucus Ambassador Christielove (Aloha) Espinosa

Guests

Quorum

Yes

Open Forum Guests

N/A

Reading of Agenda

To approve the Agenda with Amendments for Meeting 19-012

Motion: Taimane R.

Second: Alyssa C.

Amendments:

- Strike Anthony's name under *Roll Call*
- Fix spelling for "ASUHWO" in line 8.4
- Remove "Strategic Action Planning" under *Campus Committee Reports*

To approve Minutes for Meeting 19-011

Motion: Taimane R.

Second: Jaicelynn A.



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Internal Reports

1. *President*

- Attended the previous Senior Staff meeting; Vice Chancellor Judy brought up about student concern with parking permit system (ongoing problem)
- Food insecurity project - issue with staffing and storage; stipends to encourage students to help out if they are interested in producing a food pantry
- Faculty Senate committee starts around 11:30am - 1pm every Fridays of the month; Rawley will not be able to attend due to internship; Jaicelynn volunteered to go as Rawley's proxy for the remainder of the semester
 - Only ASUHWO President can vote during Faculty Senate, but the proxy can still share reports
 - Contact Faculty Senate chairperson to request for revert/add flexibility to allow ASUHWO President or designee/proxy to participate in voting

2. *Vice President*

N/A

3. *Secretary*

- Student reached out expressing concerns about how there are no trash/recycle bins in the new parking lot area, and the nearest one is all the way in C-Building
- Anna contacted Vice Chancellor Kevin Ishida to see if there are any future plans to implement a few trash/recyclable bins in the parking lot area (for convenience, reduce littering, and increase campus' sustainability)
- VC Ishida will discuss with his staff and get back soon
- Worked with Rouel to come up with ASUHWO General Election calendar
- Will be away from 03/15 - 03/24

4. *Treasurer*

- Ho'opili Hou was a great experience and Sabrina is looking forward to sharing what she has learned and how she will be able to apply it to what she does in school and internship
- Sabrina didn't attend the last OER meeting and may not be able to attend much of the other meetings for this semester, requests for someone to fill in for her
- Form 56 for the snacks for C&C Involvement Fair and other events this semester was approved. It just needs to be purchased. The snacks will be the same as the snacks that were purchased last semester
- Not sure what the updated budget is at the moment but may be remained at \$56,061.82



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5. *Advisors*

a. *Student Life Coordinator*

- Attended Faculty Senate Meeting - reported that there is a new Math & Natural Sciences division; will need to add to the ballot for ASUHWU General Election
- Retention & Financial aid is a concern; struggling with content? need counseling services? Missing classes/attendance = huge implication on student's financial aid; huge lost for the campus to return the money given to students
- UHWO was audited from the entire UH System for failing to respond back to the Federal; an initiative to increase # of FAFSA application to 10% completion
- Chancellor suggest moving UHWO commencement to UH Manoa due to capacity, lack of support/logistics, and outdoors with unforeseeable weather
 - Parking
 - Off/on-campus access
 - Access to courtyard
 - The sound system didn't play for those in the back to hear
- Wednesday, February 6 11am - 12pm Commencement location meeting (*Caitlin chimed in and Rawley entered at 1:47 p.m.*)
- \$22k UHWO campus vs. \$18k UH Manoa campus
- Parking during commencement is free at UH Manoa
- New parking lot expansion has only one entrance/exit so it was a terrible experience for those leaving
- Draft ideas of questions to ask Chancellor about commencement while being mindful of compliance & infraction
- New certificate in Gender Study (Humanities & Social Sciences) with 18 credits
- Questioned whether moving the UH System to UH Online will help or hinder
- Distance Education committee in Faculty Senate - how do courses be designated as DE course (based on instructor approval)

6. *Standing Committee Reports*

a. *Budget and Finance*

No new report.

b. *Activities*

- C&C Involvement Fair will be held on Tuesday, 02/05 11am-2pm in C-208
 - Promote General Elections packet and Spin-the-wheel for a prize
 - Set-up/check-in @ 10:30am, breakdown @ 2pm
- Pueo Awards is set for Friday, April 26



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- Deadline date: April 5th to submit names of student honorees and names of the awards
 - c. *Legislative*
No new report.
7. *Ad Hoc Committees*
- a. *Elections Committee*
Will be mentioned under “New Business”
 - b. *Transition Committee*
N/A
8. *Senators Reports*
- a. *Distance Learning*
 - An online student shared concerns about required textbooks not being listed/sold in the UHWO bookstore and reached out to the Sociology 321 professor. Professor said to check/order online instead
 - Caitlin created a survey and sent out to DE students to see how she can reach out and talk to them about any questions they have
 - Students want to be contacted through email rather than other forms of communication
 - Reserve space for a meet-and-greet, need to offer food and how to reimburse or make payments; make sure it's UHWO students and will request for a list; what is the game plan/intention to have a meet-and-greet
 - b. *Junior Class*
 - Email discussion with a professor about the food insecurity survey; will share once a response is given
 - Sydney plans to work on the food insecurity initiative and implement a link tab on the UHWO website with a comprehensive list (descriptions, links, locations, etc.) to food insecurity support resources; similar to last term's Senior Class Senator, Seung Ah, who worked on uploading international programs information on the official UHWO website
 - College students are a particularly vulnerable population when it comes to food insecurity and many students are unaware of resources that can help including government programs (e.g. SNAP, WIC), local food banks, and existing campus resources (e.g. No'eau Center where you can get a small snack)



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- Also thinking about organizing a SNAP workshop at UHWO Spring 2019 semester and invite a SNAP "employee" to give a workshop and help students sign-up/learn more about the program
- It's important for people to take advantage of the resources already available first and then in the future should we continue to do more like establishing a food pantry
- Rawley recommended to implement high-net benefits: SNAP, nutrition program, the benefit to help pay for gas; concerned if there would be a SNAP employee who would come out to UHWO to hold a workshop

c. Freshman Class

- Contacted Rebecca Carino about what other tasks are required for volunteer students who want to help with the Money Move\$ workshop
- FAFSA workshop hosted in variant places (wherever is vacant) - to assist students and answer questions about FAFSA
 - 2/25 & 2/26 9am - 4pm
 - 2/27 & 2/28 11am - 6pm
- Initiative and retention; not to focus on the application itself, also focus on scholarship essays, letter of recommendations
- Student Life staff is working on creating a flyer and video campaign

d. Business Administration Division

- Will present on the topic True Colors at the uLEAD leadership conference
- Working on Ho'opili Hou essay

e. Public Administration Division

- Completed survey, reached out to Katrina to send out
- Currently drafting an introduction and goal to send out emails to PUBA students
- Attended Commencement meeting past Thursday

f. Social Sciences Division

N/A

g. Education Division

- Finalized email about TEACH grant to send to Vice Chancellor Judy; letting others look at it before sending it out
- Brainstorming for more ideas on other initiatives before the semester ends

9. *Caucus Ambassadors Reports*



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- Not present to report

Campus Committee Reports

- a. *Health, Transportation, and Technology (HTT) Committee*
 - Next meeting next Friday and will vote on the 4 ½-foot or 6-foot bench being implemented at the UHWO Shuttle Van waiting area
 - Taimane will attend but as a new member will not be able to vote at that next meeting
- b. *Commencement Committee*
 - Spring commencement will be held on UHWO campus
 - More volunteers as a priority (current students specifically freshmen and sophomore students, faculty, alumni, thinking about reaching out to community groups)
 - Thinking about having the graduates learn the Mele Honouliuli
 - Thinking of providing childcare during commencement; may be a liability in opening up a room to let kids stay in while waiting
 - Looking for Student Speakers to apply
 - Consider suggesting who commencement keynote speakers should be with Chancellor
 - The Spring 2019 graduation application is due on March 8
- c. *Open Educational Resources (OER) Committee*
 - Will look into when the dates are usually held and will make position assignment
- d. *Senior Staff Committee*
 - Compared how UHWO campus is doing vs. another campus in terms of programs and commuting
 - Mentioned about Commencement and for student feedback
- e. *Faculty Senate Committee*
 - Rawley did not attend
- e. *Aloha 'Aina Committee*
 - Reached out to the person in charge of this committee during the last Senate meeting, sent another follow up 2 weeks later and still haven't heard back
- f. *UHWO Art Committee*

No new report.
- g. *Compliance Hui*



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- Hosting a free event on February 13 3:30pm in C-208 showing “Leitis in Waiting” documentary film; discusses sexual orientation, gender identity, and cultural traditions in Tonga, particularly in relation to the challenges posed by outside religious impositions upon the transgender community.
Sign-up/RSVP: <https://westoahu.hawaii.edu/compliance/compliance-hui-2/letisinwaiting/>
First 100 seats are for UHWO, then will be open to the public.
- Big event coming up: 1 Billion Rising Event (to end sexual violence in women around the world) on February 14 (3 topics for discussion: toxic masculinity, sexual harassment, and sexual slavery and trafficking)
Suggestion for tabling?
Encourage our peers to come and dance or hold signs during the dance:
<https://www.onebillionrising.org/events/one-billion-rising-hawaii/>
Prep popcorn (did they get a permit?) in Nāulu Center on Wednesday 2/13 10am - 1pm
Put up decorations, banners, and rings around campus on Thursday 2/7 8am - 9am

h. Student Affairs

New meeting will be on Friday, February 22; have Paige ask the chairperson of this committee for any updates on having a student representative

Unfinished Business

New Business

1. Ho‘opili Hou Debrief
 - a. Passionate Senate from other campuses’ student government
 - b. Windward CC President Bernie discussed student concerns on a system level; next Caucus meeting Saturday at UH Manoa 2/2 8am - 4pm
2. Vice President Appointment
 - a. Appointed Taimane as Vice President
Motion: Anna N.
Second: Paige P.
 - b. Team bonding ideas: airsoft, bowling; looking into prices at Aiea Bowl, after Spring Break to get paperwork and fly Caitlin over
 - c. Logistic on keeping Caitlin overnight or fly her over?
3. General Elections
 - a. Those who plan to run again for Election are discouraged from promoting
 - b. Voted on the General Elections schedule
Motion: Taimane R.
Second: Paige P.



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- c. **VOTING RECORD** - Taimane R., Paige P.
- 4. Potential ASUHWO Student Employee Position
 - a. Sit on interview committee to hire students
 - b. Kapiolani CC had some paid student positions vs. those who weren't getting paid
 - c. Commitment and other priorities
 - d. Other opinions - amend By-Laws and [Office Assistant Position](#)

Announcements and Open Forum

- **SAVE THE DATES:**
 - **[ASUHWO General Senate Meetings]** every other Fridays 1:30pm - 3:30pm
2/15, 3/1, 3/8, 3/29, 4/12, 4/26
 - **[C&C Involvement Fair]** Tuesday, February 5 10:30am - 2pm
 - **[uLEAD Student Conference]** Friday, March 15
 - **[Pueo Awards]** Friday, April 26
 - Rouel will be away from 2/14 - 2/19

Meeting Adjournment at 3:17 p.m.

Motion: Paige P.

Second: Alyssa C.



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Voting Record

VOTING RECORD FOR SENATE MEETING 19-012, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA WITH AMENDMENTS FOR SENATE MEETING 19-012				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			Yes
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			Yes

VOTING RECORD FOR SENATE MEETING 19-012, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR SENATE MEETING 19-011				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			Yes
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			Yes

VOTING RECORD FOR SENATE MEETING 19-012: TO APPOINT TAIMANE REVOLORIO AS ASUHWO VICE PRESIDENT FOR THE REMAINDER OF THE 2018 - 2019 TERM				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			Yes
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A



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Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR SENATE MEETING 19-012: TO APPROVE GENERAL ELECTIONS CALENDAR FOR THE 2019 - 2020 TERM				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			Yes
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			N/A

VOTING RECORD FOR SENATE MEETING 19-012: TO ADJOURN THE MEETING AT 3:17 P.M.				
Name	Yay	Nay	Abstain	Vote By Proxy
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			Yes
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			N/A