



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

ASUHWU General Senate Meeting 19-014 on Friday, March 1st, 2019 at 1:34 p.m. at Campus Center Student Lounge.

## **Members Present**

*President* Rawley Riccio tardy until present at 1:39pm  
*Vice President* Taimane Revolorio tardy until present  
*Secretary* Anna Nguyen  
*Freshman Class Senator* Alyssa Cabingas  
*Public Administration Senator* Jaicelynn Aleka  
*Education Senator* Paige Pagaduan  
*Student Life Advisor* Rouel Velasco

## **Members Not Present**

*Treasurer* Sabrina-Kuuipo Magdato excused, Taimane as proxy  
*Distance Education Senator* Caitlin Tachibana excused, Anna as proxy  
*Junior Class Senator* Sydney Millerd excused, Alyssa as proxy  
*Caucus Ambassador* Christielove (Aloha) Espinosa excused

## **Guests**

## **Quorum**

Yes

## **Open Forum Guests**

Carina Chernisky (absent, Rawley shared Carina's report)

- UHWO library will be closed for maintenance and inventory projects for Spring Break (Saturday 3/16 - Monday 3/25)
- Resume normal Spring 2019 hours on Monday 3/25
- The new Librarian for the BUSA/PUBA divisions will be starting on Monday 3/4

## **Reading of Agenda**

**To approve the Agenda with Amendments for Meeting 19-014**

**Motion:** Alyssa C.

**Second:** Anna N.

## **Amendments:**

- Strike Carina's name under *Open Forum Guest*
- Include "Pueo Awards" under *New Business*



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**To approve Minutes for Meeting 19-013**

**Motion:** Paige P.

**Second:** Jaicelynn A.

## Internal Reports

### 1. *President*

- Emailed Tim (Faculty Senate chairperson) about allowing ASUHWO proxy to vote (Roberts Rule of Order and very strict Parliament Rule)
- Set meeting with Judy for the upcoming Tuesday - let Rawley know if there's anything you want to ask Judy
- Helped out with the MoneyMoves Workshop

### 2. *Vice President*

- Taimane worked on social bonding event, working with the finalization
- Working on the Election period events
- MoneyMoves Workshop representing ASUHWO - turnout was high
- Has been corresponding with Kelly and Rawley on what ASUHWO will work on

### 3. *Secretary*

- 3/25 - Last day to withdraw from semester-long classes with no refund and a "W" grade
- Grade check with Rouel to make sure all Senate are meeting the grade requirement
- Need to revise brochure, then will find a time to print it sometime next week before UHWO's Admitted Students Open House on Saturday 3/9

### 4. *Treasurer*

- Not entirely sure what the most current available balance is, but the last amount known is \$54,488.63
- Working on ULEAD presentation with Paige, Jaicelynn, and Derek
- Submitted the forms for ASUHWO's team bonding and have been approved
- Will get in touch with Kevin soon - let Sabrina know if there's anything you want to ask Kevin

### 5. *Advisors*

#### a. *Student Life Coordinator*

- Faculty Senate meeting - 2 degrees have been formalized, BA Creative Media and BA in Natural & Health Sciences
- 3/6 11:30am Commencement meeting to discuss volunteers and incentives
- 3/11 - 3/15 E La Pono Week
- 3/13 E La Pono Fair



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- 3/15 ULEAD Student Conference
- 3/18 - 3/22 Spring Break
- 3/29 Spring Blast 5pm - 9pm open to all student

## 6. *Standing Committee Reports*

### a. *Budget and Finance*

- Still have to meet, Thursday nights after 6pm
- Planning to meet next week

### b. *Activities*

- SAFB's Spring Blast on Friday 3/29 5pm - 9pm in the Great Lawn
  - Live performances, food, games, photo booth, and more
  - Currently doing an entry giveaway - requesting for 10 ASUHW O drawstring bags as prizes for Spring Blast games
  - Will give ASUHW O an Instagram shoutout appreciation
- ULEAD Student Conference on Friday, 3/15 8:30am - 4pm in C-208
  - Send 2-3 sentences description about the workshop to Rouel by Friday 3/8 4:30pm
  - For UHW O students only
- Night Owl Nook
  - Survival kits or other ideas?
  - Eraser/pens/pencils
  - Post-its
- E Ola Pono Health & Wellness Fair on Wednesday 3/13 10am - 3pm in UHW O Campus Plaza
  - Deadline to sign up is Friday 3/8
- Open House
  - Saturday 3/9 and Thursday 4/4
- Pueo Awards is set for Friday, April 26
  - Deadline date: April 5th to submit names of student honorees and names of the awards

### c. *Legislative*

- Rawley and Aloha met to rework on documents for training. Also discussed creating another Executive board position to handle public relations
  - Administrative position
  - Want to occupy the ASUHW O office room

## 7. *Ad Hoc Committees*



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- a. *Elections Committee*
    - Deadline to submit an application is Tuesday 3/5
    - Mandatory candidate orientation - use own laptops for voting or request from IT to borrow iPads
    - Donuts during the voting period Monday 4/8 - Thursday 4/11
      - Kamehameha Bakery malasadas for each day (want fresh) - pickup earlier than 10am
      - Request for a price quote for 4 days; budget \$400-\$450
      - How many days/hours to manage for tabling, and how much to order
    - Submitted to IT to prepare for the voting period
  - b. *Transition Committee*
    - Think about how the experience went and position
    - Transition training date - Tuesday, May 14 → make time to budget
8. *Senators Reports*
- a. *Distance Learning*
    - Sent out an online survey to DE students to see when it would be a good time to talk to DE Senator Caitlin so she can better help serve the students
    - May hold office hours on MW 9am - 2pm on Zoom
  - b. *Junior Class*
    - Presented on the first day of MoneyMove\$ Workshop this past Monday 2/25 with Rebecca from No'eau Center
    - Will be meeting with Amy on Monday to discuss being on the student panel for March 9's Open House
    - Will need to print ASUHWO brochures for the Open House since ASUHWO will be representing at the Student Life table at the event
    - Sydney haven't had the chance to work on her initiative lately, but will be working on contacting IT to see if the food insecurity resource tab can be established
  - c. *Freshman Class*
    - Met with Amy to get updates on Open House
    - Assisted Rebecca with the MoneyMoves Workshop
    - MoneyMoves Workshop initiative was very successful for the past 4 days
  - d. *Business Administration Division*

N/A



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- e. *Public Administration Division*
    - A survey was sent last Tuesday with 66 responses
    - Wants some guidance about internship
    - Have until March 7 to complete the survey then will decide which issues to take on
  
  - f. *Social Sciences Division*

N/A
  
  - g. *Education Division*
    - Discussed about Food Pantry, work-study; difficulty finding space to store food pantry
9. *Caucus Ambassadors Reports*
- Assisted with the ASUHW Handbook with President Rawley

## **Campus Committee Reports**

- a. *Health, Transportation, and Technology (HTT) Committee*
  - No meeting, no report. Upcoming meeting set for April
  
- b. *Commencement Committee*
  - Currently accepting nominations for Student Speakers and Student Emcees, can be from faculty and students nominating each other
    - 5-10 Emcee nominations
    - 10 Student Speaker nominations
  - Students who were nominated will receive an application email from Leila
  - Help with parking by providing shuttles
  - Need volunteers for the day before and day of the Commencement
    - Volunteers will assist with kupuna seating, courtyard area, Naulu Center, C-208, Student Lounge, and the Great Lawn
  - A list of volunteers will be sent out and volunteers can sign up
  - Clubs can stay and fundraise at Commencement but will HAVE to stay to clean up as well
  
- c. *Open Educational Resources (OER) Committee*
  - Meeting with each division to explain their efforts and publicize the upcoming training that will be offered
  - The training for faculty will introduce them to OER. It'll be held May 6-9 for 3 hours each day



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- d. *Senior Staff Committee*
  - Will check the minutes and talk to Judy for updates, meeting times has been conflicting with Rawley's schedule
- e. *Faculty Senate Committee*
  - Jaicelynn attended in Rawley's place
  - Reviewed the process of how online courses can get approved and training
- e. *Aloha 'Aina Committee*
  - Sent out an email to Leilani and Manu, Manu responded back
  - UHWO Chancellor calls the committee together when it is needed, seems like there has been none going on so far
- f. *UHWO Art Committee*
  - Meeting scheduled for Friday 3/8 was canceled
- g. *Compliance Hui*
  - No meeting, no report
- h. *Student Affairs*
  - There was a meeting last week, but Jaicelynn couldn't attend

## **Unfinished Business**

### **New Business**

1. Upcoming Events
  - a. Social team bonding Saturday 3/30 3pm - 5pm (Aiea Bowl)
    - i. Caitlin flies in at 11:17am, leaves at 11pm
    - ii. Do lunch while she waits until 3pm
    - iii. Budget for gas
    - iv. Tour around the island
  - b. Recap under Activities Committee Report
2. Student Concerns and Comments
  - a. Issues with AC in certain classrooms
  - b. Received an email from a lead organizer for Climate Strike U.S. in Hawai'i



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- i. A national coalition of students/youth-based organization throughout the U.S. planning to go out on March 15 to protest against the causes of climate change
  - ii. Will use it as a platform to encourage national legislators to support the [Green New Deal](#) and enact laws that preserve our 'aina and keep global temperatures below 2 degrees Celsius above pre-industrial temperatures
  - iii. U.S. Youth Climate Strikes (<https://www.youthclimatestrikeus.org/>)
  - iv. <https://www.youthclimatestrikeus.org/hawaii> - coral bleaching, islands sinking, plants dying
  - v. Hawai'i's protest will be on March 15 in front of Hawai'i State Capitol protesting against climate change
  - vi. Events - [Facebook](#) | [Twitter](#)
  - c. Increase UHWO library's hours
    - i. Funding for faculty/staff is an issue to finance the workers to stay back and keep operations open (40 hours/week)
    - ii. Are they working 40 hours a week? Who's going to pay for the Librarian's staff?
    - iii. Contact VC Academic Affair
    - iv. Develop a survey to see if there's a need for it; when's the last class that ends? Does parking lot close at 10pm/11pm?
    - v. A student may need a (safe) space to stay while waiting for their ride, but whose responsible for opening up their space to them, if not the library? Student lounge? Naulu Center? Dining?
    - vi. Rawley will talk to Carina and library workers
    - vii. Look into UH Manoa's Sinclair Library and how they were able to open 24 hours on weekdays
  - d. Want more variety in Da Spot; like food trucks
    - i. Explore FSE Office and campus policy
    - ii. Bring it up with Judy - can we bring food trucks on campus?
  - e. Reserved signs for VC - discuss and ask at Senior Staff "students were wondering why there are 3 reserved signs for the VC?"
3. Pueo Awards
- a. Friday, April 26
  - b. March 29 Senate meeting - come up with nominations to share at the meeting
  - c. April 12 - ratification of General Election results

## Announcements and Open Forum

- **SAVE THE DATES:**
  - [ASUHWU General Senate Meetings] every other Fridays 1:30pm - 3:30pm  
3/29, 4/12, 4/26
  - [uLEAD Student Conference] Friday, March 15



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- [Pueo Awards] Friday, April 26

**Meeting Adjournment at 3:20 p.m.**

**Motion:** Anna N.

**Second:** Taimane R.





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## Voting Record

<b>VOTING RECORD FOR SENATE MEETING 19-014, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA WITH AMENDMENTS FOR SENATE MEETING 19-014</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			Yes
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-014, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR SENATE MEETING 19-013</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			Yes
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-014: TO ADJOURN THE MEETING AT 3:20 P.M.</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			Yes
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A



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Paige Pagaduan	X			N/A
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