



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

ASUHWO General Senate Meeting 19-016 on Friday, April 12th, 2019 at 1:37 p.m. at Campus Center Student Lounge.

## **Members Present**

*President* Rawley Riccio tardy until present at 2:02 p.m.

*Vice President* Taimane Revolorio

*Secretary* Anna Nguyen

*Treasurer* Sabrina-Kuuipo Magdato

*Distance Education Senator* Caitlin Tachibana

*Junior Class Senator* Sydney Millerd, left the meeting at 2:25 p.m., Alyssa as proxy for remaining time

*Freshman Class Senator* Alyssa Cabingas

*Education Senator* Paige Pagaduan

*Caucus Ambassador* Christielove (Aloha) Espinosa, left the meeting at 2:40 p.m.

*Student Life Advisor* Rouel Velasco unavailable due to conflict with another meeting, video chatted

## **Members Not Present**

*Public Administration Senator* Jaicelynn Aleka excused, Paige as proxy

## **Guests**

Carina Chernisky

- Met with different divisions to introduce different concepts and create a 4-day workshop about OER and copyright licenses
- Will receive stipends for attending the workshop about the OER
- Launched a sub-section about open access, scholarly publishing, textbook affordability
- Question for next Senate about the continuance on the Lending Library

## **Quorum**

Yes

## **Open Forum Guests**

## **Reading of Agenda**

**To amend the Agenda for Meeting 19-016**

**Motion:** Anna N.

**Second:** Sydney M.

**Amendments:**

- Add 8.4 ASUHWO General Elections Ratification under *New Business*



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

## To approve the Agenda with Amendments for Meeting 19-016

**Motion:** Anna N.

**Second:** Alyssa C.

## To approve Minutes for Meeting 19-015

**Motion:** Sydney M.

**Second:** Alyssa C.

### Internal Reports

#### 1. *President*

- Still have to meet with Vice Chancellor Judy since she was not available the last time they scheduled to meet
- Discussion key points: class cancellation issue, WI designation for an SFCS class, The Hoot's issue on library hours, Dr. Taketa's overbooked appointments, provide free feminine products, campus aesthetics, and reserved parking stalls problem

#### 2. *Vice President*

- Attended the Open House orientation and UHWO photoshoot
- Will start creating survey to approve stipends

#### 3. *Secretary*

- Designed and uploaded Election candidates each day and promoted General Elections on social media
- Received an email from a student wanting to promote the Student Research Symposium event, Anna assisted by directing them to Office of Student Life for promotion

#### 4. *Treasurer*

- Available ASUHWU balance is \$57,576.57

#### 5. *Advisors*

##### a. *Student Life Coordinator*

- Request/issue from Kauai University Center
  - Does the UH West O'ahu student ID include a bus pass for the Bus (Kauai)?
  - Kauai CC ID include a bus pass in the student activity fees
  - Is there a way to form an agreement with the Kauai Bus for our UHWU DE students on Kauai?
  - \$24 bus pass fee is charged to both residents and non-residents for the Fall/Spring term (Kaulana Bus Pass KPASS fee)



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

- Office of Distance Learning is hosting focus groups to improve distance learning education
  - Sign-up to voice student concerns and encourage others to sign-up as well
  - Office of Distance Learning is in the process of developing a Tactical Plan for Distance Education at UHWO
  - Includes online and hybrid modes of course delivery at UHWO
  - How distance learning can best serve the educational needs and desires of students in the coming years (<http://bit.ly/DLFocus>)
- ASUHWU Senate Elections issues
  - Not all students were able to vote on elections / didn't receive the email due to students not paying the ASUHWU fee and/or hold was placed on their account
- UHWO OER Website
  - Noticed that ASUHWU rep was not listed/recognized as a contributing member of the OER committee
  - May have viewed the older website, as the new OER website does include ASUHWU representative  
<https://westoahu.hawaii.edu/library/scholarly-communication/textbook-affordability/oer/committee/>

## 6. *Standing Committee Reports*

### a. *Budget and Finance*

- No new report

### b. *Activities*

- Night Owl Nook
  - Worked with SAFB in planning Night Owl Nook
  - Made an agreement to donate ASUHWU-sponsored snacks for this event
  - Created a sign-up sheet to put together supplies for the survival kit

### c. *Legislative*

- Aloha is still working on the handbook

## 7. *Ad Hoc Committees*

### a. *Elections Committee*

- The voting period ended yesterday, April 11. Results to be ratified under "New Business"



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

- b. *Transition Committee*
  - N/A
  
- 8. *Senators Reports*
  - a. *Distance Learning*
    - Nothing to report
  
  - b. *Junior Class*
    - Sydney met with Leila (Director of Communications) last week and thought it would be a great idea to add “Fodo Insecurity” resources on the Health & Wellness page
    - Sydney shared a list of resources and will be working together to add it to the page
    - Sydney and Leila also talked about reorganizing the page so that it's by topic (mental health, food insecurity, etc.)
    - Sydney participated in the second Open House with Alyssa as a panelist and helped table at the Student Life table with Taimane and Alyssa
  
  - c. *Freshman Class*
    - Alyssa participated in the April 4 Open House
    - Participated in the UHWO photoshoot last week
    - Will volunteer for Night Owl Nook and Commencement
  
  - d. *Business Administration Division*

N/A
  
  - e. *Public Administration Division*
    - Participated for the General Elections tabling and got a lot of students to vote
    - However, there were a lot of malasadas/donuts left over and the iPads were pretty slow
    - Initiative: Jaicelynn has been researching and coming up with ideas such as possible events or information sessions for the most concerns that the PUBA students had brought up in the survey results
    - For the informational session, Jaicelynn thought of Capstone information, what to expect as an incoming PUBA student, how to handle online classes
    - For possible events, maybe a career fair for Public Administrations that includes all concentrations (health care, justice administration, general, Disaster preparedness and emergency management) just so they can gain work experience before taking their capstone



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

- f. *Social Sciences Division*  
N/A
  
- g. *Education Division*
  - Helped table during the General Elections
  - Not all students got the updated email
  - Getting the word out to find a space to store food pantry
  
- 9. *Caucus Ambassadors Reports*
  - Assisted with the General Elections tabling; low turnout possibly due to low enrollment
    - Request that one of the Senate follow up with IT and see if the first survey link merged with the second survey results
  - The resolution passed at the previous Caucus meeting for SNAP benefit assistance
  - Concerns about no representation or no seat on the Faculty Senate
  - Student Regents - Aloha is writing a letter to support her in the focus
  - Title IX - have a student on this committee (UHWO's Compliance Hui) on every campus
  - A student shared their concerns on the issue with feminine products - ASUHWO can fund for the dispenser to be put around campus and suggest that HTT should fund for the product itself
    - Have Sabrina (Treasurer) ask Kevin about it, maybe due to an FDA problem

## **Campus Committee Reports**

- a. *Health, Transportation, and Technology (HTT) Committee*
  - No new report
  
- b. *Commencement Committee*
  - Next meeting is on April 24
  - More to report under "Faculty Senate" committee
  
- c. *Open Educational Resources (OER) Committee*
  - Have not met in a while, no consistent structuring to the meeting times yet but Taimane may be interested in representing ASUHWO for this committee
  
- d. *Senior Staff Committee*
  - Rawley will not attend the next meeting due to work, April 17 9am - 11am
  
- e. *Faculty Senate Committee*
  - Office of the Vice-Chancellor Student Affairs:



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

- 328 students applied for graduation
  - 35 students applied for certificate
  - 205 students will be participating in graduation
  - Office of the Vice-Chancellor Academic Affairs
    - Natural Sciences and Creative Media degree was accepted by the Board of Regions and should be available in Fall 2019.
  - Commencement Committee
    - Need more volunteers from faculty and staff mainly
    - 27 faculties & 5 lecturers RSVP for marching at the commencement
    - 11 faculties are volunteering but only 3 will not be marching
  - Office of the Vice-Chancellor For Administration
    - Creative Media building should be opening in the of Fall 2020
    - Parking lot extensions
      - Creating a sidewalk that connects to the road that leads behind of C-building
        - Completed (hopefully) by graduation
      - Implementing charging stations for car (6) partnering with Hawaiian Electric
    - Relocation of the bookstore
      - Behind the dining hall (cafeteria)
        - Working and drawing up the plan
        - Finalizing by the end of summer
        - Hopefully finish by Fall 2020
      - Current bookstore room will become a testing center
    - ASUHWU Update
      - Jaicelynn was not able to bring up the concerns about class cancellation and the possibility of adding another psychologist on campus at the Faculty Senate meeting. She was advised to bring them up and for the sake of time the faculty and staff will email Tom Heirshburner with answers to these concerns
      - Did not receive a response back yet
- e. *Aloha 'Aina Committee*
- No new report
- f. *UHWU Art Committee*
- No new report
- g. *Compliance Hui*



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

- Aloha 'Aina, 'Aina Aloha Mele Workshop with Kumu Hina
  - The workshop was about how Hawaiian perspectives impact the mele that we sing, dance and chant in honor of our beloved land
  - Workshop was hosted on Wednesday, April 10 5:30pm - 7:30pm in C-208

## *h. Student Affairs*

- Next meeting will be on April 26

## **Unfinished Business**

### 1. Pueo Awards

- a. Appreciation Medal - Sharla Hanaoka  
**Motion:** Sydney M.  
**Second:** Taimane R.
- b. Appreciation Medal - Ka'iulani Akamine  
**Motion:** Sabrina M.  
**Second:** Alyssa C.
- c. Appreciation Medal - Rebecca Carino  
**Motion:** Taimane R.  
**Second:** Sabrina M.
- d. Volunteerism Medal - Sharmaine Kahele, from Intramurals who consistently put in the work, helped ASUHW O table  
**Motion:** Anna N.  
**Second:** Sabrina M.
- e. Distinguished Service Medal - Taimane Revolorio, Sabrina Magdato, Alyssa Cabingas, Paige Pagaduan, Jaicelynn Aleka, Caitlin Tachibana  
**Motion:** Taimane R.  
**Second:** Anna N.

### 2. Night Owl Nook

- a. Just need to make a purchase on supplies and items, then find a time to package them

## **New Business**

### 1. Team Bonding Debrief

- a. Taimane plans for 2 socials for next term, one in the beginning and one at the end of the semester



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

2. Elections Tabling Debrief
  - a. Lots of donuts leftover
  - b. There were issues with the inaccuracy from the email link
  - c. Food permit for events
  
3. ASUHWO Transition
  - a. New Senate members; the person in current position should type up their experience to give to the next Senate
  - b. A day together to train new Senate their new position
  
4. General Elections Ratification
  - a. Motion to ratify the results for the Spring 2019 General Elections:  
**Motion:** Sabrina M.  
**Second:** Anna N.

## **Announcements and Open Forum**

- **SAVE THE DATES:**
  - [ASUHWO General Senate Meetings] April 26 1:30pm - 3:30pm
  - [Night Owl Nook] Week of April 22 - April 25
  - [Pueo Awards] Friday, April 26 5pm - 7pm

## **Meeting Adjournment at 2:51 p.m.**

**Motion:** Taimane R.

**Second:** Sabrina M.





# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

## Voting Record

<b>VOTING RECORD FOR SENATE MEETING 19-016, APPROVAL OF AGENDA AND MINUTES: TO AMEND THE AGENDA FOR SENATE MEETING 19-016</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			N/A
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA WITH AMENDMENTS FOR SENATE MEETING 19-016</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			N/A
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR SENATE MEETING 19-015</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			N/A
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

Paige Pagaduan	X			N/A
----------------	---	--	--	-----

<b>VOTING RECORD FOR SENATE MEETING 19-016: TO AWARD SHARLA HANAOKA THE APPRECIATION MEDAL AT THE 2019 PUEO AWARDS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016: TO AWARD KA'UILANI AKAMINE THE APPRECIATION MEDAL AT THE 2019 PUEO AWARDS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016: TO AWARD REBECCA CARINO THE APPRECIATION MEDAL AT THE 2019 PUEO AWARDS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuiipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016: TO AWARD SHARMAINE KAHELE THE VOLUNTEERISM MEDAL AT THE 2019 PUEO AWARDS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016: TO AWARD TAIMANE REVOLORIO, SABRINA MAGDATO, ALYSSA CABINGAS, PAIGE PAGADUAN, JAICELYNN ALEKA, AND CAITLIN TACHIBANA THE DISTINGUISHED SERVICE MEDAL AT THE 2019 PUEO AWARDS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016: TO RATIFY THE RESULTS FOR THE SPRING 2019 GENERAL ELECTIONS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 19-016: TO ADJOURN THE MEETING AT 2:51 P.M.</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			N/A
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			Yes
Paige Pagaduan	X			N/A