



# The Associated Students of the University of Hawai'i – West O'ahu 7<sup>th</sup> Senate of Kapolei

ASUHW O General Senate Meeting 19-017 on Friday, April 26th, 2019 at 1:38 p.m. at Campus Center Student Lounge.

## **Members Present**

*President* Rawley Riccio tardy until present at 1:45 p.m.

*Vice President* Taimane Revolorio

*Secretary* Anna Nguyen

*Treasurer* Sabrina-Kuipo Magdato left the meeting at 2:18pm, Jaicelynn as proxy

*Freshman Class Senator* Alyssa Cabingas

*Public Administration Senator* Jaicelynn Aleka

*Caucus Ambassador* Christielove (Aloha) Espinosa

*Student Life Advisor* Rouel Velasco, video chatted while also being in another meeting at the same time

## **Members Not Present**

*Distance Education Senator* Caitlin Tachibana excused due to a dentist appointment, Taimane as proxy

*Junior Class Senator* Sydney Millerd excused due to internship/work, Alyssa as proxy

*Education Senator* Paige Pagaduan excused, Sabrina as proxy

## **Guests**

## **Quorum**

Yes

## **Open Forum Guests**

Carina Chernisky

- The first week of May will be the last week for UHW O Library's Spring 2019 hours
- Summer hours will begin the following week, M-F 8am - 5pm
  - <https://westoahu.hawaii.edu/library/about/hours/>
- Working on a policy for non-UH visitors using the public computer
  - UH students have made complaints about non-UH visitors using the public computer
  - UHW O library student and faculty/staff workers have dealt with non-UH visitor's bad manners and discourtesy
  - There is a row of computers at the end of the library that allows non-UH visitors to use without logging in since the James & Abigail Campbell Library is a public library
- OER meeting will be held on Tuesday, April 30, which will host and train faculties about OER
- 4 entries for CAN-struction currently displayed in the library, vote for your favorite and donate coins to support the Hawaii Foodbank



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## Reading of Agenda

**To approve the Agenda for Meeting 19-017**

**Motion:** Anna N.

**Second:** Alyssa C.

**To approve Minutes for Meeting 19-016**

**Motion:** Jaicelynn A.

**Second:** Alyssa C.

## Internal Reports

### 1. *President*

- Met with Vice Chancellor Judy Oliveira to discuss some campus concerns:
  - Limited class availability for practicum courses due to a certain amount of responsibilities a student has to do. Relationships can be built with internship or research to give students opportunities for their coursework
  - A student brought up a concern about one of the Sustainable Community Food Systems (SCFS) Writing Intensive (WI) designation course
  - Extending library hours → were not able to in the previous years due to financial issues with staffing
    - Vice Chancellor Kevin Ishida is looking into the library; may cut back hours for either Friday or Saturday though because of not a lot of students utilizing the space
    - However, with a new, growing population of students at UHWO, it may lead to possible solutions in increasing library hours
  - PUBA initiative → have Jaicelynn forward her survey results to Vice Chancellor Judy Oliveira
  - UHWO Health Services → they were able to find a part-time psychologist and start time for them may be available next semester
  - Feminine product dispensers → Vice Chancellor Ishida and Facilities department is looking into inputting the dispensers in both gender restrooms and family restroom, along with condoms too
  - Sydney's food insecurity website initiative
  - Parking lot issue → the Administration hasn't made any plans on revoking the reserved parking spaces that some students brought up concerns about, the reason being that it can be viewed as a social issue with administration hierarchy
  - Sidewalk near the new parking lot structure should be completed before Commencement for better accessibility



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- Installing new art pieces on campus → difficult to get art pieces on campus because the school is state property; suggest to contact the Art Committee about allowing students to create a mural for the campus (<https://sfca.hawaii.gov/art-in-public-places/>)
  - Let students know to reach out to Academic or Faculty Advisor if they have issues with their courses; for example, of instructors are assigning final exams the week before the designated time
  - Rawley will meet with Judy again next Tuesday, April 30
  - New Creative Media building → the construction seems to be putting pesticide on topsoil; suggest that the main gulch should have running water
2. *Vice President*
- Helped out at Night Owl Nook on Tuesday and Thursday
3. *Secretary*
- Created posts for social media to promote Night Owl Nook ([instagram.com/asuhwo](https://www.instagram.com/asuhwo))
4. *Treasurer*
- Available ASUHWO balance is \$57,576.57
  - Emailed Kevin regarding the feminine dispenser but he is currently out of the office
5. *Advisors*
- a. *Student Life Coordinator*
- Request/issue from Kauai University Center:
    - Wants to find a way to form an agreement with the Kauai Bus for our UHWO Distance Education (DE) students on Kauai
    - 65 students at Kauai who pay for UHWO student government fee
  - Academic advisors and Gloria Niles went to visit the neighbor islands to aid students wanting to transfer to UHWO
  - Instead of doing 1 DE senator for ASUHWO, suggests that there should be an island-liaison representative for each island on:
    - Hawai'i Island
    - Kauai
    - Maui
  - Commencement volunteers; did ASUHWO send a link to interested students to sign-up using the online form? Shirts will be provided for student volunteers
6. *Standing Committee Reports*
- a. *Budget and Finance*



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- No new report
  - b. *Activities*
    - No new report
  - c. *Legislative*
    - No new report; still working on the handbook
7. *Ad Hoc Committees*
- a. *Elections Committee*
    - N/A
  - b. *Transition Committee*
    - Rouel and Taimane will meet to plan out the transition training
8. *Senators Reports*
- a. *Distance Learning*
    - No new report
  - b. *Junior Class*
    - Leila Shimokawa (Director of Communications) was supposedly going to update the school's Health & Wellness with the food insecurity resources Sydney had provided her and they were also going to reorganize the page so that it's organized by type of resource (e.g. food security, mental health, etc.) but that hasn't been done yet. Sydney will follow up
    - Helped out at Night Owl Nook on Wednesday night
    - Designed the "Sponsored by ASUHW O" labels for the goodie bags and uploaded the PDF of the labels to the Team Drive for future usage
    - **Student Concern** → below are some concerns that a student brought up, and although it's a bit too late in the semester to really address these, Sydney would like to have it listed on the minutes to look back on next school year. If Rawley is attending a Faculty Senate meeting or going to meet with the Vice Chancellor for Student Affairs before the term is over, perhaps he can bring these up just so that the Administration is aware of what students are thinking/feeling
      - **Online Classes:** There are too many online classes. If there is an online class, there should be an in-person class option or some kind of hybrid version because many students need that in-person style of teaching to learn better. If UHWO is offering so many online classes, how can we build that "community" the school is always trying to promote if we're not



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physically on campus? It might be easy for faculty and staff and save money by doing online classes, but is that truly serving the students, which of course, should be their main purpose?

- **Teachers Giving Finals Too Early:** Many teachers (especially PUBA) are giving their final exams during the last week of instruction, not during finals week like they're supposed to. This is causing interference with the classes that are giving students exams during finals week because students are preoccupied studying for their non-finals week exams when the class is still teaching (a professor brought this up to the student.) Additionally, although students may like ending classes early, the student said she found out the teachers are being paid (with our money) to teach the full 15 weeks plus the finals week, therefore, us students are being gyped because we should be taught for the full amount of time we paid for.
- **Question about ASUHOWO Shirts for Next School Year:** Will the shirts of the current Senate members be returned and "reused" for next school year? Just thinking about plans for next years Senate and Sydney remembered hearing something from before that the members are supposed to return the shirts once they leave the Senate
  - It is recommended that the ASUHOWO shirts should be returned and be reused for future terms to retain cost and supplies. Place t-shirt orders only if the size is not available, but must note who the shirt is being purchased for (*refer to 19-003 minutes from August 28, 2018, under "New Business" #5. T-shirts order*)

c. *Freshman Class*

- Helped out with Night Owl Nook on Monday and helped put together the supplies kit

d. *Business Administration Division*

N/A

e. *Public Administration Division*

- Helped out with Night Owl Nook on Tuesday and Thursday
- No new report regarding her initiative

f. *Social Sciences Division*

N/A



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- g. *Education Division*
- Attended Night Owl Nook and Cram Jam for No'eau Center
  - Suggested that in the future, there should be a dedicated quiet area for Night Owl Nook; there were some students who were found too loud
  - Also suggested that Night Owl Nook and No'eau Center's Cram Jam should plan something together in the future, in terms of meals/food that will be served each night
  - No update on her Education initiative
9. *Caucus Ambassadors Reports*
- Concerns about the usage of UHWO mascot's Pueo owl
    - [westoahu.hawaii.edu/about/hoos-that/](http://westoahu.hawaii.edu/about/hoos-that/)
    - [capitol.hawaii.gov/measure\\_indiv.aspx?billtype=HB&billnumber=1392](http://capitol.hawaii.gov/measure_indiv.aspx?billtype=HB&billnumber=1392)
  - Currently tracking a couple of bills at the Hawai'i State Legislature
    - [Hawai'i Bill 1277](#): University of Hawaii Promise Program
    - [Hawai'i Bill 1274](#): Collective Bargaining
  - Next Caucus meeting on Saturday, May 18 at UH Mānoa

## **Campus Committee Reports**

- a. *Health, Transportation, and Technology (HTT) Committee*
- No new report
- b. *Commencement Committee*
- Parking passes for faculty assisting with Commencement; faculty may need to carpool or get dropped off
- c. *Open Educational Resources (OER) Committee*
- No new report
- d. *Senior Staff Committee*
- Previous meeting was this past Wednesday, will wait on the minutes to share
- e. *Faculty Senate Committee*
- Meeting next week Friday, May 3
- e. *Aloha 'Aina Committee*
- No new report
- f. *UHWO Art Committee*



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- No new report
- g. *Compliance Hui*
  - No new report
- h. *Student Affairs*
  - Had a meeting this morning, possibility of enrolling in math classes by lowering minimum requirement for ACT and increasing other requirements

## **Unfinished Business**

1. Pueo Awards
  - a. Discuss on initiatives worked on this entire term, such as the Lending Library
  - b. Share experience about events ASUHWO participated in
  - c. Role of student government
  - d. Engagement to work with students
2. ASUHWO Transition and Meeting
  - a. **RESERVE THE DATE:** Monday, May 20
    - i. Senate meeting 2pm - 4pm (to approve stipends)
    - ii. Transition training 4pm - 7pm
  - b. Need to work on the ASUHWO Handbook
  - c. Food → must ask Sabrina about making purchases
  - d. Transition → 1-2 paper write-up reflection

## **New Business**

### **Announcements and Open Forum**

- **SAVE THE DATES:**
  - [ASUHWO Senate Meeting] May 20 2pm - 4pm
  - [ASUHWO Transition Training] May 20 4pm - 7pm

### **Meeting Adjournment at 2:48 p.m.**

**Motion:** Anna N.

**Second:** Taimane R.



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## Voting Record

<b>VOTING RECORD FOR SENATE MEETING 19-017, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE AGENDA FOR SENATE MEETING 19-017</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			Yes

<b>VOTING RECORD FOR SENATE MEETING 19-017, APPROVAL OF AGENDA AND MINUTES: TO APPROVE THE MINUTES FOR SENATE MEETING 19-016</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			N/A
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A
Paige Pagaduan	X			Yes

<b>VOTING RECORD FOR SENATE MEETING 19-017: TO ADJOURN THE MEETING AT 2:48 P.M.</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote By Proxy</b>
Anna Nguyen	X			N/A
Sabrina-Kuuipo Magdato	X			Yes
Caitlin Tachibana	X			Yes
Sydney Millerd	X			Yes
Alyssa Cabingas	X			N/A
Taimane Revolorio	X			N/A
Jaicelynn Aleka	X			N/A



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Paige Pagaduan	X			Yes
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