



The Associated Students of the University of Hawai'i'-West O'ahu 8th Senate of Kapolei

ASUHWO General Senate Meeting 20-009 on Thursday, October 24, 2019 at 8:34 am in the Naulu Center.

Members Present

President, Sydney Millerd

Vice President, Taimane Revolorio

Secretary, Paige Pagaduan

Treasurer, Gerald Mance

Senior Class Senator, Alyssa Neri

Freshmen Class Senator, Cassandra Hardin, left at 9:26 am, Alyssa Neri her proxy

Business Administration Senator, Alyssa Cabingas

Humanities Senator, Loverra Di Giustino

Social Sciences Senator, Cody Rex

Caucus Ambassador, Ramon Araujo, Jr.,

Caucus Ambassador, Pearlana Stone

Members Not Present

Student Life Coordinator, Rouel Velasco, excused

Guests

N/A

Quorum

Yes

Open Forum Guests

Carina Chernisky

Reading of Agenda

To approve the Agenda for Meeting 20-009

Motion: Cody R.

General Meeting 20-009

Minutes Approved on November 4, 2019 by the 8th Senate of Kapolei.



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Second: Taimane R.

Motion to amend the date to October 7, 2019 on Minutes 20-007

Motion: Paige P.

Second: Cody R.

To approve the Minutes of Meeting 20-007

Motion: Cody R.

Second: Alyssa C.

Motion to amend the names in the voting record on Minutes 20-008

Motion: Taimane R.

Second: Paige P.

To approve the Minutes of Meeting 20-000

Motion: Cody R.

Second: Taimane R.

Internal Reports

President

- ❖ Sent out volunteer google form for Tea Time right after last meeting (no one applied)
- ❖ Wrote the Hoot op-ed (see team drive if you're interested in reading it)
- ❖ Met with VC Ishida on 10/9 & here's what we talked about & what's going to get done/looked into:
 - Going to check on getting signs for bathroom & water fountains
 - Going to push for parking lot to be open for everyone (faculty/staff/admin & students can park anywhere); partner with him to do push for this at Faculty Senate meeting
 - Going to look into putting in stop signs/painted lines to improve safety of parking lot

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- C building expansion (ASUHWO will be involved in the decision & planning process)
- Food vendor problem is getting them to come here too, not only contract negotiations
 - When it comes time for vendor negotiations we'll be a part of it
- Working on new food vendor is going to be coming to campus in the coming semesters (not necessarily in cafe, but other location on campus)
- Renovation of the cafe will be redone soon, bookstore going to be moved to cafe lanai area
- Possible tour for Senate next semester of new creative media building
- Shared with him our concerns & suggestions spreadsheet
- Were going to have monthly meetings on the 2nd Wednesday of the month, so lmk if there's anything specific you want me to talk to him about
- ❖ Drafted the voting email blast that was sent out last week Monday
- ❖ Reserved girls room for the MO conference
- ❖ Tabled on Tuesday for Elections, thank you to everyone who did
- ❖ Worked with Tai to plan the Senate Training
- ❖ Sent out the welcome email & information to our new members. (Also reached out to Keola to see if he would be interested in volunteering with us)
- ❖ Attended the Senate Training. Thank you to everyone who came out.
- ❖ Phone call meeting with Pamai Freeman about E Ola Pono Fair on Tuesday, 10/22.

Vice President

- ❖ Senate Training Meeting
- ❖ Tabling for Elections
- ❖ Planning for Senate Training with Sydney
- ❖ Student Grievances Meeting
- ❖ Ratification Meeting

Secretary

- ❖ Worked on minutes

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- ❖ Tabled during Special election
- ❖ Went to the HTT Committee Meeting
- ❖ Attended the Senate training
- ❖ Worked on bills

Treasurer

Alyssa

- ❖ Sent in the forms for the senate training food, as well as picked it up with Sydney and Tai
- ❖ Worked on updating the budget and calculating an estimate of how much we've spent so far
- ❖ Attended the Special Meeting in regards to ratifying the elections results
- ❖ Met with Ramon for Budget & Finance Committee

Gerald

- ❖ Attended Senate training
- ❖ Will start working with Alyssa and Rouel to learn more about the treasurer position
- ❖ Start working on ordering the ASUHWO collared shirts

Advisors

- ❖ No new report

Standing Committee

- ❖ Budget and Finance
 - Discussed the budget and what we've spent (~\$16,000)
 - Worked/Discussed with Ramon and Paige on the OER bill
- ❖ Activities
 - Send out tabling sign-up sheet for November Tea Time
- ❖ Legislative
 - Working on by-laws
 - Scheduling another time to meet before the SGA Conference
- ❖ Ad Hoc Committee

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- Elections Committee
 - No new report
- Transition Committee
 - Planned the senate training

Senator Reports

- ❖ Senior Class
 - Went over the documents that we were sent for senate training
 - Filled out the contact list
 - Going to meet with Sydney and Taimane today
- ❖ Freshmen Class
 - Attended Senate training
 - Started working on an initiative
 - Brainstormed about finding best date would be and to contact her constituent
 - Drafted an email to send to constituent
- ❖ Business Administration Division
 - Attended West & Welaxation in support of our sponsorship
 - Discussed with Sydney a possible initiative that I could do
 - Taking head of the food area for Fall 2019 Commencement
 - Helped prep and attended the senate training
 - Helped prep and set up for tabling in the elections
- ❖ Humanities Division
 - I went to the training meeting 10/23/19 @ 5-7pm.
 - I read over Ramon's resolution. - made a few comments.
 - Reviewed agenda for 10/24/19 meeting.
- ❖ Social Science Division
 - Attended senate training
 - Tabled during Special Election
 - Voter registration for initiative



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Assignment Reports

❖ Caucus Ambassadors

❖ Caucus Ambassador Ramon A.:

- Went to Caucus meeting last Saturday at UH Manoa
 - Talked about creating a thanksgiving meal boxes for students (canned or boxed food)
 - Talked about creating stress groups for students
- Going to attend the legislative training on Jan 15
- Will be hosting the Caucus meeting at UH West Oahu on March 28
- Was approached by a student with concern of the blueish liquid being sprayed on our campus

❖ Caucus Ambassador Pearlana S.:

- ❖ Attended Caucus meeting at UH Manoa
- ❖ Went over tea time comments
- ❖ Cleaned out the office
- ❖ Worked on initiative
- ❖ Helped with Special Election
- ❖ Attended the Commencement meeting
- ❖ Sent an email regarding Da Spot having termites and having a picture of it
 - Forward this email to VC Ishida and Chancellor Benham
- ❖ Will be going to Hilo this Saturday for caucus meeting
- ❖ Discussed having a LCC Waianae shuttle
- ❖ Brainstormed with Cody promotional items

❖ Social Media Coordinator

- Created a poster for Special Election
- Talked about creating stickers
- Updated the website

Campus Committees

❖ Health, Transportation, and Technology (HTT) Committee

- Discussed having a shuttle going to Waiane that will pick up once in the morning

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and do a drop off in the early evening

- ❖ Academic Grievance Committee
 - Issues discussed are confidential
 - Meeting went fine
- ❖ Commencement Committee
 - Said that there are not enough funds because in the past SAFB would have sponsored some money
 - Student Media Board will be helping with the printing funds
 - We proposed to give \$2000, but will instead treat it as an initiative that alyssa would lead.
 - Pearlana initiative will also help with cap and gown
- ❖ OER Committee
 - No new report
- ❖ Senior Staff Committee
 - Upgraded the way they want to target incoming students
 - 76% in retention from freshmen last year
- ❖ Faculty Senate Committee
 - No new report
- ❖ Aloha 'Aina Committee
 - No new report
- ❖ UHWO Art Committee
 - No new report
- ❖ Compliance Hui Committee
 - No new report
- ❖ Student Affairs
 - Talked about the A.C.T and Clep
- ❖ Task Force Housing Committee
 - No new report

Other

- ❖ CSO Collab
 - Recap of commencement

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- Went over social media
- Talked about Fall Fest
- ❖ Gracious Spaces
 - Will have another guest speaker

Unfinished Business

- ❖ Reviewed [Meeting 20-007 To-Dos](#)
 - Went over the 20-006 To-Dos and transition the To-Dos that still needed to be done over to the 20-007 To-Dos.
- ❖ “Town Hall” Flyer
 - Everyone will write five bullet points to talk about who they are in the senate and what they are working on

New Business

- ❖ Senate Bill 20-02: To Appropriate Funding for the UHWO OER Textbook Affordability Initiative
 - Will wait to the next meeting to vote on this
- ❖ Senate Bill 20-03: To Appropriate Funding to Support Fall 2019 UHWO Commencement
 - Discussed turning it into an initiative instead
- ❖ Senate Bill 20-04: To Appropriate Funding to Support Fall Fest 2019
 - Went over and approved the bill
- ❖ Elections Tabling Debrief
 - Went well during the tabling
 - The link was sent out on the friday before you could actually vote so we feel that it was one reason we did not get as many votes because students probably forgot about it
- ❖ Night Owl Nook Partnership with SAFB
 - We are good on partnering with SAFB
- ❖ E Ola Pono Fair
 - Pomai had asked us for funding
 - We are going to be providing swag bags
 - We will be tabling for this event in November 13

Motion to make the amendments to the bill

Motion: Cody R.

Second: Alyssa C.



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Motion to approve the bill with amendments

Motion: Cody R.

Second: Paige P.

Announcements and Open Forum

- ❖ Save the Dates
 - See Google Calendar
- ❖ Reminders
 - Remember to initial what is completed on the To-Dos so that we are all on the same page and know what has been done
 - All ASUHWO-related work should be saved on the team drive
 - Figure out your office hours
- ❖ Members To-Dos

MEMBER	TO-DO	DUE DATE
Sydney, President	Coordinate flyer "town hall" for November Tea Time with ASUHWO	ASAP
	Prepare Tea Time sign-in sheet (Senator survey question)	Before 11/5/19
	Send out OER Email blast (Carina will draft)	11/6/19
Taimane, VP	Meet with Senators to discuss initiatives	ASAP
	Organize next team bonding/service learning	Before 11/16/19
Paige, Interim Secretary	Work with Cody to post minutes to website	ASAP
	Ammend bills, transition to acts, & proceed to "Act" process	ASAP



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	Send out minutes no more than 5-business days post meeting	10/31/19
Gerald, Treasurer	Schedule training with Rouel (& Alyssa C.) to learn Treasurer duties	ASAP
	Inquire with Rouel & possibly order the 12 ASUHW O polos already (variety of each size ready for when new members come in)	ASAP
	Work with Tai to process paperwork for team bonding	Before 11/16/19
Alyssa N., Senior Class Senator	Meet with Rouel & Tai to discuss initiative	ASAP
Cassandra, Freshman Class Senator	Meet with Rouel & Tai to discuss initiative	ASAP
Alyssa C., Business Admin Senator	Meet with Rouel & Tai to discuss initiative	ASAP
Loverra, Humanities Senator	Meet with Rouel & Tai to discuss initiative	ASAP
Cody, Social Science Senator & SMC	Remove dates/old info from OER page on ASUHW O website, convert to general statements instead of specific dates	ASAP
	Upload agendas, minutes, & legislative measures to website	ASAP



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	Design "town hall flyer"	Before 11/4/19
	Continue to work on initiative	Throuhgout semester
Ramon, Caucus Ambassador	Continue to work on initiative	Throuhgout semester
Pearlena, Caucus Ambassador	Continue to work on initiative	Throuhgout semester
Rouel, Advisor		

❖ Committee To-Dos

COMMITTEE	TO-DO	DUE DATE
Budget & Finance Chair: Gerald - Alyssa C. - Ramon	Shop for office supplies	Open
	Call for meeting	Before next meeting
Activities Chair: Paige - Lena - Alyssa N. - Cassandra	Send out sign-up sheet for November Tea Time tabling	ASAP
	Reserve E Ola Pono Fair table space	11/7/19
	Send out sign-up sheet for E Ola Pono Fair tabling	ASAP
	Reserve iPads for E Ola Pono Fair	ASAP
	Send out sign-up sheet for E Ola Pono Fair	ASAP



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	Call for meeting	Before next meeting
Legislative Chair: Taimane - Cody - Loverra	Write legislation (senate revision) for update of bylaws for Treasurer and Secretary positions	Before end of semester
	Write legislation (senate revision) for new positions	Before end of semester
	Call for meeting	Before next meeting

Meeting Adjournment at 10:31 AM

Motion: Cody R.

Second: Alyssa C.

Voting Record

VOTING RECORD FOR SENATE MEETING 20-009, APPROVAL OF AGENDA: TO APPROVE THE AGENDA FOR MEETING 20-009				
Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A



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Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A

**VOTING RECORD FOR SENATE MEETING 20-009, APPROVAL OF AGENDA:
MOTION TO AMEND THE DATE TO OCTOBER 7 ON MINUTES 20-007**

Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A

**VOTING RECORD FOR SENATE MEETING 20-009, APPROVAL OF AGENDA:
TO APPROVE THE MINUTES OF MEETING 20-007**

Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A

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Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A

**VOTING RECORD FOR SENATE MEETING 20-009, APPROVAL OF AGENDA:
MOTION TO AMEND THE NAMES IN THE VOTING RECORD ON MINUTES
20-008**

Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A

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Cody Rex	X			N/A
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VOTING RECORD FOR SENATE MEETING 20-009, APPROVAL OF AGENDA: TO APPROVE THE MINUTES OF MEETING 20-008				
Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-009, MOTION TO MAKE THE AMENDMENTS TO THE BILL				
Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A

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Alyssa Neri	X			N/A
Cassandra Hardin	X			Alyssa Neri
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-009, MOTION TO APPROVE THE BILL FOR FALL FEST 2019 WITH AMENDMENTS				
Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			Alyssa Neri
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-009, TO ADJOURN THE MEETING AT 10:31 AM				
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Name	Yay	Nay	Abstain	Vote by Proxy
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			Alyssa Neri
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A