



# The Associated Students of the University of Hawai'i'-West O'ahu 8<sup>th</sup> Senate of Kapolei

ASUHWU General Senate Meeting 20-012 on Monday, December 15, 2019 at 2:05 pm in the Student Life Center.

## **Members Present**

*President, Sydney Millerd*

*Vice President, Taimane Revolorio*

*Secretary, Paige Pagaduan*

*Treasurer, Gerald Mance*

*Senior Class Senator, Alyssa Neri*

*Freshmen Class Senator, Cassandra Hardin*

*Business Administration Senator, Alyssa Cabingas*

*Social Sciences Senator, Cody Rex*

*Caucus Ambassador, Ramon Araujo, Jr.*

*Caucus Ambassador, Pearlena Stone*

*Student Life Coordinator, Rouel Velasco*

## **Members Not Present**

*Humanities Senator, Loverra Di Giustino, excused*

## **Guests**

N/A

## **Quorum**

Yes

## **Open Forum Guests**

Carina Chernisky (UHWO Library)

## **Reading of Agenda**

**To approve the Agenda for Meeting 20-012**

**Motion:** Taimane R.

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**Second:** Cody R.

## **Motion to make amendments to Minutes 20-011**

**Motion:** Gerald M.

**Second:** Paige P.

## **To approve the Minutes of Meeting 20-011**

**Motion:** Cody R.

**Second:** Gerald M.

## **Internal Reports**

President

- ❖ Coordinated for Pueo Awards ASUHWU Awards & presented as the representative of the Senate at the event
- ❖ Attended Night Owl Nook
- ❖ Meet with VC Ishida & discussed the following:
- ❖ Booths will be removed & cafe will be cleaned/renovated over the winter break, so termite situation should be taken care of
- ❖ SAFB asked me to inquire about having food trucks at Slash Bash where possibly a portion of the profit would go towards UHWO RISOs as done with vendors at Fall Fest. Ishida will be checking on this and getting back to me because don't want to get cited like the last time there was a food truck event here.
- ❖ Parking lot now has "Yield" on the ground, was a concern that I brought up to him before
- ❖ Outdoor learning space (an extension of Naulu Center) is in the works
- ❖ C-Building extension planning is set to start next semester, ASUHWU will be involved in decision making & will advocate for CCB to be on committee.
- ❖ Road B completed to rail stop, UHWO will have access but will not be opened until after dedication of the road
- ❖ Helped out with graduation

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- ❖ ASUHWO is featured in this issue of The Hoot

## Vice President

- ❖ Attended Night Owl Nook, Pueo Award, and Graduation
- ❖ Held a meeting for the Legislative Committee

## Secretary

- ❖ Worked on and sent out minutes
- ❖ Helped work on the Cap and Gown Initiative Bill and turned it into an Act and sent it out to Kelly
- ❖ Attended and helped out with commencement
- ❖ Attended the Faculty Senate meeting.

## Treasurer

- ❖ Submitted OER and Cap & gown program paperwork
- ❖ Attended Awards ceremony
- ❖ Attended/ helped Night owl nook
- ❖ Attended/ helped graduation breakfast

## Advisors

- ❖ Followed up with Senators about their initiative
- ❖ Discussed the plans for renovations in the Student Life Center
- ❖ Reminder that ULead is coming up in February

## Standing Committee

- ❖ Budget and Finance
  - Expected \$900 but \$236 was spent for Cap and gown initiative from initiatives budget
  - \$2,000 from initiatives budget for commencement
  - \$2,000 from sponsored events budget for OER
- ❖ Activities
  - Night Owl Nook

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- Passed out fans
- Pueo Awards
  - Passed out water bottles
- ❖ Legislative
  - Went over and finalized the by-laws
  - Sent out the by-laws to look over and will go over and get approved at the next meeting
- ❖ Ad Hoc Committee
  - Elections Committee
    - No new report
  - Transition Committee
    - No new report

## Senator Reports

- ❖ Senior Class
  - Attended Night Owl Nook
  - Attended Pueo Awards
  - Helped with graduation setup on Friday
  - Worked on one of my initiatives: got input from Rouel
- ❖ Freshmen Class
  - I have helped out with Night Owl Nook for all days and received the rest of the office hours from there
  - I have dealt with a student complaint and received an email from one of the chairpersons. I have asked the person who gave me the student complaint to talk to the student. The response was understandable
  - I have helped out with graduation at the Graduate Breakfast
  - I went to the Pueo Awards and have been sworn in on that day
  - I will be helping out with the short term volunteer program next semester, which is part of the ISC (International Students Club). These students are coming from Japan and South Korea. This will allow me to fulfill my senate initiative because it will allow me to learn about the student body at UHWO and will allow me to

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help improve communications between the school and student

- ❖ Business Administration Division
  - Attended Night Owl Nook
  - Attended Pueo Awards
  - Worked on commencement initiative
  - Attended commencement
- ❖ Humanities Division
  - No new report
- ❖ Social Science Division
  - Attended Night Owl Nook and commencement
  - Brainstormed implementation for initiative
    - Providing access to links during Tea Time
    - Provide a brochure

## Assignment Reports

- ❖ Caucus Ambassadors
  - ❖ Caucus Ambassador Ramon A.:
    - Talking about an opt out emergency messaging system
    - KTUH open to expanding radio station to other campuses
    - Talked with Bachman hall students. Went over their goals of protesting
    - Talked with admin Jan Govea to hear their side of the issue
    - Student Regent position open
    - Bachman students leaving on december 20th
  - ❖ Caucus Ambassador Pearlana S.:
    - Asked fellow caucus members if administration ask their Senate for funding support - the answer was no
    - Attended Night Owl Nook
    - Attended Pueo Awards
    - Cap and Gown Initiative
      - Issues with the bookstore
        - Said if we are going to continue this initiative, we should

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ask at the beginning of the semester

- ❖ Social Media Coordinator
  - Organizing the documents on the website
  - 153% increase in user accumulation
  - Inquire about making a t-shirt
    - Discussed making it a swag item

## Campus Committees

- ❖ Health, Transportation, and Technology (HTT) Committee
  - Went over the budget
  - Talked about the nurses (making stacey a full time and the other one to take off their budget and hopefully naulu takes them on.)
  - Went over transportation stuff and the drivers have decided to keep working
    - We all discussed maybe hiring a student worker to wash the vans on Fridays
  - We discussed how DE students does not pay for these fees, but often times the students still come to campus and utilize are space and resources just because they are taking all online campus -
    - Possible solution is to make the people living off island to not pay these fees
- ❖ Academic Grievance Committee
  - No new report
- ❖ Commencement Committee
  - Commencement went well
  - They put the ASUHW O logo on the program
- ❖ OER Committee
  - Working on creating a student position dedicated to OER Work
- ❖ Senior Staff Committee
  - No new report
- ❖ Faculty Senate Committee
  - Discussed that they wanted to take away ASUHW O voting seat, however, still

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wanted ASUHW O to give a report

- Want to take it away because there are too many people
- We think that a student voice should be present in this committee

- ❖ Aloha 'Aina Committee
  - No new report
- ❖ UHW O Art Committee
  - January there will be a meeting with an art museum
- ❖ Compliance Hui Committee
  - No new report
- ❖ Student Affairs
  - No new report
- ❖ Task Force Housing Committee
  - No new report

Other

- ❖ CSO Collab
  - Meeting will be December 15, at 3PM
- ❖ Gracious Spaces
  - No new report

## **Unfinished Business**

- ❖ Reviewed [Meeting 20-011 To-Dos](#)
  - Went over the 20-011 To-Dos and transition the To-Dos that still needed to be done over to the 20-012 To-Dos.

## **New Business**

- ❖ Approval of Stipends
  - Discussed making it known that people elected during the special election they should receive only half of the stipend of the semester they started in because they only came in half way through the semester rather than the beginning like the other members on the Senate
  - Alyssa Cabingas will receive a \$400 stipend due to change in position
    - She started as the treasurer and after SE became the Business Admin senator

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- \$250 (half Interim Treasurer amount) + \$150 (half senator amount)  
= \$400

**Motion to give full stipend to the members that started at the beginning of Fall 2019 Semester and half stipend to the members that started after Special Elections**

**Motion:** Taimane R.

**Second:** Cody R.

- ❖ Vice President Appointment
  - Email Sydney if interested in becoming VP
- ❖ Caucus Ambassador Appointment Plans
  - Email Sydney if interested
  - Hopefully interview around January 20

### Announcements and Open Forum

- ❖ Save the Dates
  - ASUHW O General Meeting: Monday, January 6, 2019
    - Time: 10AM
    - Location: TBD
  - CSO Leadership Development Institute: Wednesday, January 8, 2020 & Thursday, January 9, 2020
    - Time: 8:00am - 3:00pm
    - Location: Naulu Center
- ❖ Reminders
- ❖ Members To-Dos

MEMBER	TO-DO	DUE DATE
Sydney, President	Contact former executive board to find missing set of ASUHW O keys	ASAP
	Collect nominations for & coordinate VP appointment	1/3/19

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	Work with executive board to organize CA appointment	ASAP
	Work with executive board to organize vacant position appointments	ASAP
Paige, Interim Secretary	Send out minutes ASAP for stipends to be processed	ASAP
	Work with Rouel to conduct grade check	After grades are released
Gerald, Treasurer	Process stipends	After receiving minutes from Paige
Alyssa N., Senior Class Senator	Continue to work on initiative	Open
Cassandra, Freshman Class Senator	Continue to work on initiative	Open
Alyssa C., Business Admin Senator	Continue to work on initiative	Open
	Upload SA 20-04 to drive	ASAP
	Draft "Thank You" letter to Valerio's	ASAP
Loverra, Humanities Senator	Continue to work on initiative	Open
Cody, Social Science Senator &	Remove dates/old info from OER page on ASUHW O website, convert to general statements instead of specific	ASAP



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SMC	dates	
	Upload 8th Senate Acts to website	ASAP
	Advertise open positions up for appointment on social media	Per executive board
	Continue to work on initiative	Open
Ramon, Caucus Ambassador	Continue to work on initiative	Open
Rouel, Advisor		

❖ Committee To-Dos

COMMITTEE	TO-DO	DUE DATE
<b>Budget &amp; Finance</b> Chair: Gerald - Alyssa C. - Ramon	Shop for office supplies	Open
	Call for meeting	Before next meeting
<b>Activities</b> Chair: Paige - Lena - Alyssa N. - Cassandra	Reserve iPads for Welcome Week	1/13/19
	Plan for Welcome Week	1/13/19
	Call for meeting	Before next meeting



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<b>Legislative</b> Chair: TBD - Cody - Loverra	Write legislation (senate revision) for update of bylaws for Treasurer and Secretary positions	Before end of semester
	Write legislation (senate revision) for new positions	Before end of semester
	Call for meeting	Before next meeting

**Meeting Adjournment at 3:02PM**

**Motion:** Gerald M.

**Second:** Taimane R.

**Voting Record**

<b>VOTING RECORD FOR SENATE MEETING 20-012, APPROVAL OF AGENDA: TO APPROVE THE AGENDA FOR MEETING 20-012</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino				N/A

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Cody Rex	X			N/A
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<b>VOTING RECORD FOR SENATE MEETING 20-012, APPROVAL OF AGENDA: MOTION TO MAKE AMENDMENTS TO MINUTES 20-011</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino				N/A
Cody Rex	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 20-012, APPROVAL OF AGENDA: TO APPROVE THE MINUTES FOR 20-011</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A

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Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino				N/A
Cody Rex	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 20-012, MOTION TO GIVE FULL STIPEND TO THE MEMBERS THAT STARTED AT THE BEGINNING OF FALL 2019 SEMESTER AND HALF STIPEND TO THE MEMBERS THAT STARTED AFTER SPECIAL ELECTIONS</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	x			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino				N/A
Cody Rex	X			N/A



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<b>VOTING RECORD FOR SENATE MEETING 20-012, TO ADJOURN THE MEETING AT 3:02PM</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Taimane Revolorio	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Loverra Di Giustino	X			N/A
Cody Rex	X			N/A