



The Associated Students of the University of Hawai'i'-West O'ahu 8th Senate of Kapolei

ASUHWO General Senate Meeting 20-013 on Monday, January 6, 2020 at 10:07 AM in the Student Life Center.

Members Present

President, Sydney Millerd

Secretary, Paige Pagaduan

Treasurer, Gerald Mance

Freshmen Class Senator, Cassandra Hardin

Business Administration Senator, Alyssa Cabingas

Social Sciences Senator, Cody Rex

Caucus Ambassador, Ramon Araujo, Jr.

Members Not Present

Senior Class Senator, Alyssa Neri, excused

Student Life Coordinator, Rouel Velasco, excused

Guests

N/A

Quorum

Yes

Open Forum Guests

N/A

Reading of Agenda

Motion to add SB-20-06 to the agenda

Motion: Paige P.

Second: Cody R.

To approve the Agenda for Meeting 20-013

General Meeting 20-013

Minutes Approved on January 21, 2020 by the 8th Senate of Kapolei.



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Motion: Cody R.

Second: Gerald M.

To approve the Minutes of Meeting 20-012

Motion: Cody R.

Second: Alyssa C.

Internal Reports

President

- ❖ Loverra has resigned from her position as Humanities Senator
- ❖ Worked with Rouel to establish appointment timeline for CA & vacant positions
- ❖ Drafted CA recruitment email blast which was sent out to students on 1/3
- ❖ In the works of drafting recruitment email blast for vacant positions which can hopefully be sent out sometime in the coming days
- ❖ In the works of drafting a welcome email blast for Spring 2020 on behalf of ASUHWO
- ❖ Coordinated Interim VP appointment candidates

Secretary

- ❖ Worked on and sent out minutes
- ❖ Worked on the SB-20-06
- ❖ Communicated with SAFB about welcome week

Treasurer

- ❖ Worked on the stipend
 - Waiting on Rouel for approval

Advisors

- ❖ No new report

Standing Committee

- ❖ Budget and Finance

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- Worked on the stipends
- ❖ Activities
 - Welcome Week tabling
 - Created tabling sign-up sheet
 - Will request iPads
 - Sydney will create google form
 - Will be giving out swag from in the office to set out on our table
- ❖ Legislative
 - No new report
- ❖ Ad Hoc Committee
 - Elections Committee
 - No new report
 - Transition Committee
 - No new report

Senator Reports

- ❖ Senior Class
 - No new report
- ❖ Freshmen Class
 - Worked on initiative
- ❖ Business Administration Division
 - Uploaded all the documents from commencement
 - Sent out 'Thank you' emails to Jean from Valerios
- ❖ Social Science Division
 - No new report

Assignment Reports

- ❖ Caucus Ambassadors
 - ❖ Caucus Ambassador Ramon A.:
 - Looking to plan the meeting that will be hosted at UH West Oahu

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- ❖ Social Media Coordinator
 - Created post for the Caucus Ambassador position
 - Put applications onto the website

Campus Committees

- ❖ Health, Transportation, and Technology (HTT) Committee
 - No new report
- ❖ Academic Grievance Committee
 - No new report
- ❖ Commencement Committee
 - No new report
- ❖ OER Committee
 - No new report
- ❖ Senior Staff Committee
 - No new report
- ❖ Faculty Senate Committee
 - No new report
- ❖ Aloha 'Aina Committee
 - No new report
- ❖ UHWO Art Committee
 - January there will be a meeting with an art museum
- ❖ Compliance Hui Committee
 - No new report
- ❖ Student Affairs
 - No new report
- ❖ Task Force Housing Committee
 - No new report

Other

- ❖ CSO Collab
 - Had discussions about...
 - Commencement

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- Upcoming spring semester
 - Events that are coming up, such as welcome week
- ❖ Gracious Spaces
 - No new report

Unfinished Business

- ❖ Reviewed [Meeting 20-012 To-Dos](#)
 - Went over the 20-011 To-Dos and transition the To-Dos that still needed to be done over to the 20-012 To-Dos.
- ❖ Vice President Appointment

Motion to appoint Alyssa Cabingas as the Interim Vice President

Motion: Cody R.

Second: Gerald

New Business

- ❖ Vacant Positions: Plan & Timeline
 - Email blast for vacant student caucus position has been sent out
 - Working on creating one for vacant senate positions
 - Will be using Welcome Week tabling time to recruit
- ❖ Spring 2020 Meeting & Tabling Schedule
 - General Meeting will be every 1st and 3rd Tuesday of the month
 - Tea Time will be every 2nd Monday and Tuesday of the month
- ❖ Committee Assignment
 - Academic Grievance Committee
 - Cody R.
 - Health, Transportation and Technology (HTT) Committee
 - Paige P.
 - Commencement Committee
 - Alyssa C.
 - OER Committee
 - Ramon A.
 - Senior Staff Committee

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- Sydney M.
- Faculty Senate Committee
 - Sydney M.
- Aloha 'Aina Committee
 - Alyssa N.
- UHWO Art Committee
 - Cody R.
- Compliance Hui Committee
 - Gerald M.
- Student Affairs
 - Alyssa C.
- Task Force Housing
 - Cassandra H.
- ❖ Revisions to ASUHW O By Laws
 - Discussed the By-Laws
- ❖ Senate Bill 20-06

Motion to make amendments to the title to “Open House”, to add “Spring 2020 Open House”, to add Open House date, update total change, and take out other events such as West and Welaxation and Cram Jam to SB-20-06

Motion: Gerald M.

Second: Cody R.

Motion to approve SB-20-06

Motion: Gerald M.

Second: Alyssa C.

Announcements and Open Forum

- ❖ Save the Dates
 - See Google Calendar
 - **CSO Leadership Development Institute:** Wednesday, January 8, 2020 & Thursday, January 9, 2020

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- Time: 8:00am - 3:00pm
- Location: Naulu Center
- **Aha Aina Aloha:** Friday, January 10, 2020
 - Time: 8:00am - 3:30pm
 - Location: UHWO

- ❖ Reminders
- ❖ Members To-Dos

MEMBER	TO-DO	DUE DATE
Sydney, President	Work with Rouel to send out email blast for vacant positions	ASAP
	Draft welcome email blast	1/13/20
Alyssa C., Interim VP	Meet with Rouel & Sydney for training of VP role	Start of Spring 2020
	Familiarize yourself with initiatives taking place in the Senate	Start of Spring 2020
Paige, Interim Secretary	Send out minutes no more than 5-business days after meeting	1/13/20
	Work with Rouel to conduct grade check	Start of Spring 2020
	Process SB 20-06 to an act	ASAP
Gerald, Treasurer	Process stipends	ASAP
	Check on ASUHW O polo shirt order	ASAP
Alyssa N., Senior Class Senator	Continue to work on initiative	Open



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Cassandra, Freshman Class Senator	Continue to work on initiative	Open
Cody, Social Science Senator & SMC	Remove dates/old info from OER page on ASUHW O website, convert to general statements instead of specific dates	ASAP
	Upload 8th Senate Acts to website	ASAP
	Advertise vacant positions on social media	ASAP
	Continue to work on initiative	Open
Ramon, Caucus Ambassador	Continue to work on initiative	Open
Rouel, Advisor		

❖ Committee To-Dos

COMMITTEE	TO-DO	DUE DATE
Budget & Finance Chair: Gerald - Alyssa C. - Ramon	Shop for office supplies	Open
	Call for meeting	Before next meeting
Activities	Reserve iPads for Welcome Week	1/13/19

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Chair: Paige - Lena - Alyssa N. - Cassandra	Call for meeting	Before next meeting
Legislative Chair: Alyssa C. - Cody	Write legislation (senate revision) for update of bylaws for Treasurer and Secretary positions	Before end of semester
	Write legislation (senate revision) for new positions	Before end of semester
	Call for meeting	Before next meeting

Meeting Adjournment at 11:14AM

Motion: Paige P.

Second: Alyssa C.

Voting Record

VOTING RECORD FOR SENATE MEETING 20-013, APPROVAL OF AGENDA: MOTION TO ADD SB-20-06 TO THE AGENDA				
Name	Yay	Nay	Abstain	Vote by Proxy
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.

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Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-013, APPROVAL OF AGENDA: TO APPROVE THE AGENDA FOR MEETING 20-013				
Name	Yay	Nay	Abstain	Vote by Proxy
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-013, APPROVAL OF AGENDA: TO APPROVE THE MINUTES FOR 20-012				
Name	Yay	Nay	Abstain	Vote by Proxy
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.

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Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-013, MOTION TO APPOINT ALYSSA CABINGAS AS THE INTERIM VICE PRESIDENT				
Name	Yay	Nay	Abstain	Vote by Proxy
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-013, MOTION TO MAKE AMENDMENTS TO SB-20-06				
Name	Yay	Nay	Abstain	Vote by Proxy
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.

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Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-013, MOTION TO APPROVE SB-20-06				
Name	Yay	Nay	Abstain	Vote by Proxy
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.
Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Cody Rex	X			N/A

VOTING RECORD FOR SENATE MEETING 20-013, TO ADJOURN THE MEETING AT 11:14AM				
Name	Yay	Nay	Abstain	Vote by Proxy
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.

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Cassandra Hardin	X			N/A
Alyssa Cabingas	X			N/A
Cody Rex	X			N/A