



# The Associated Students of the University of Hawai'i'-West O'ahu 8<sup>th</sup> Senate of Kapolei

ASUHWO General Senate Meeting 20-014 on Tuesday, January 21, 2020 at 11:01 AM in the Naulu Center Conference Room.

## **Members Present**

*President, Sydney Millerd*

*Vice President, Alyssa Cabingas*

*Secretary, Paige Pagaduan*

*Treasurer, Gerald Mance, tardy until present at 11:04 AM*

*Senior Class Senator, Alyssa Neri, tardy until present at 11:04 AM*

*Social Sciences Senator, Cody Rex*

*Caucus Ambassador, Ramon Araujo, Jr.*

*Student Life Coordinator, Rouel Velasco*

## **Members Not Present**

*Freshmen Class Senator, Cassandra Hardin, excused. Alyssa C. as proxy*

## **Guests**

N/A

## **Quorum**

Yes

## **Open Forum Guests**

N/A

## **Reading of Agenda**

**To approve the Agenda for Meeting 20-014**

**Motion:** Alyssa C.

**Second:** Cody R.

## **Motion to make amendments to Minutes of Meeting 20-13**

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Minutes Approved on February 4, 2020 by the 8<sup>th</sup> Senate of Kapolei.



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**Motion:** Alyssa C.

**Second:** Cody R.

## **To approve the Minutes of Meeting 20-013**

**Motion:** Paige P.

**Second:** Alyssa C.

## **Internal Reports**

### President

- ❖ Attended the CSO Collab on 1/8 & 1/9
- ❖ Wrote the email blast for vacant position recruitment (sent out on 1/10)
- ❖ Attended the Aha Aina Aloha on 1/10
- ❖ Main message was the importance of connecting to our ancestral roots for answers to improve today's sustainability
- ❖ Wrote the welcome to spring 2020 email blast (sent out on 1/13)
- ❖ Tabled at Welcome Week
- ❖ Tabled at the High School Counselor Workshop on behalf of Student Life/ASUHWO on 1/17
- ❖ Coordinating & communicating with vacant senator positions applicants to schedule interviews
- ❖ Will be attending the Student Caucus meeting with Ramon on Saturday, 1/25 on Maui

### Vice President

- ❖ Tabled for Welcome Week
- ❖ Thinking of ideas for upcoming Team bonding/training
- ❖ Scheduled VP training this Friday with Rouel and Sydney

### Secretary

- ❖ Worked on and sent out minutes
- ❖ Sent out Senate Act to Gerald

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- ❖ Helped out during Welcome Week

## Treasurer

- ❖ Tabled during Welcome Week
- ❖ Helped out with Pueo Affairs
- ❖ Submitted the stipends on January 7th
- ❖ ASUHW O Shirts have not yet been purchased

## Advisors

- ❖ Going to continue working on credit check for everyone in the Senate
- ❖ Reminder
  - Ho'opili Hou is on January 31, 2020-February 2, 2020
  - ULead is on February 7, 2020

## Standing Committee

- ❖ Budget and Finance
  - Worked on the stipends
- ❖ Activities
  - C&C Fair is happening on Wednesday, January 29
    - Will reserve iPads
    - Create tabling sign-up sheet and send out to Senate
- ❖ Legislative
  - Reviewed the By-Laws
- ❖ Ad Hoc Committee
  - Elections Committee
    - No new report
  - Transition Committee
    - No new report

## Senator Reports

- ❖ Senior Class

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- Turn in office hours schedule and completed some hours
- Tabled at Tea Time on Monday
- Worked on logistics and editing of initiatives
- ❖ Freshmen Class
  - No new report
- ❖ Social Science Division
  - Attended the CSO IDO
  - Attended Aha Aloha Aina
  - Tabled during Welcome Week
  - Initiative work
    - adopt Pearlana's Cap and Gown Initiative
    - If continue to work on voter registration drive, maybe communicate with Kaiulani Akamine for help on getting started with it

## Assignment Reports

- ❖ Caucus Ambassadors
  - ❖ Caucus Ambassador Ramon A.:
    - Attending meeting this Sat
    - Worked with Paige to reserve room for meeting to be held at UHWO
- ❖ Social Media Coordinator
  - Edited website to be more mobile friendly
  - Thinking about embedding a google or jot. form for students to use

## Campus Committees

- ❖ Health, Transportation, and Technology (HTT) Committee
  - Passed a vote on funding support to the No'eau Center West and Welaxation event
- ❖ Academic Grievance Committee
  - No new report
- ❖ Commencement Committee
  - No new report

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- ❖ OER Committee
  - Won't be able to attend meeting due to scheduling conflicts
  - Meetings on the fourth Wed. of the month at 10:00 am to 11:30am
  - First meeting tomorrow
- ❖ Senior Staff Committee
  - Creative Media Building should be completed by July 2020
  - Now working on interior
  - Bids for outdoor learning space occurred over break
  - President Lassner asked Chancellor Benham if UHWO is investing in assistive technology for disability students instead of notetakers
  - Students aren't really interested/not a demand for assistive tech, they like the human connection with notetakers
  - Hearing assistive technology available in every classroom
  - ~30% increase in students registered with the disability
  - Chancellor willing to advocate to get more funding to support
  - Vice Chancellor for Student Affairs Judy Olivera will be leaving at the end of the month (returning to WCC)
  - Interim will be announced in the coming days
  - Going to create a VCSA Associate position (next in line after VCSA)
  - Goal is to hit 3,000 students for this semester
  - 37 students off
  - In the next 6 years, goal/projection is average increase in enrollment of 1.95% per year
- ❖ Faculty Senate Committee
  - No new report
- ❖ Aloha 'Aina Committee
  - No new report
- ❖ UHWO Art Committee
  - January there will be a meeting with an art museum
- ❖ Compliance Hui Committee
  - No new report

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- ❖ Student Affairs
  - No new report
- ❖ Task Force Housing Committee
  - No new report

## Other

- ❖ CSO Collab
  - Next meeting will be February 24
- ❖ Gracious Spaces
  - No new report

## Unfinished Business

- ❖ Reviewed [Meeting 20-013 To-Dos](#)
  - Went over the 20-012 To-Dos and transitioned the To-Dos that still needed to be done over to the 20-013 To-Dos.

## New Business

- ❖ Caucus Ambassador Appointment

### **Motion to appoint Cody Rex as the Interim Caucus Ambassador**

**Motion:** Gerald M.

**Second:** Paige P.

- ❖ Welcome Week Debrief
  - 102 students visited our table
  - Some comments from students
    - “Good Job”
    - “More free food”
    - “Like the free stuff”
- ❖ Vacant Senator Position Interview Prep and Plans
  - Discussed the incoming interviews
  - Went over the questions to ask interviews

## Announcements and Open Forum

- ❖ Save the Dates

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- See Google Calendar
- **Transfer Counselor Workshop (Tabling): Friday, January 31, 2020**
  - Time: 12:30pm - 1:30pm
  - Location: C225
- **General Meeting: Tuesday, February 4, 2020**
  - Time: 11:00am - 1:00pm
  - Location: Naulu Center Conference Room
- **ULEAD: Friday, February 7, 2020**
  - Time: 8:30am - 3:30pm
  - Location: TBD

❖ Reminders

❖ Members To-Dos

Sydney, President	Contact applicants about selection/rejection	1/24/20
	Send new members Senate info	1/24/20
Alyssa C., Interim VP	Coordinate training for new members	Week of 1/27/20
	Familiarize yourself with initiatives taking place in the Senate	Start of Spring 2020
	Organize a team bonding activity	Open
Paige, Interim Secretary	Send out minutes no more than 5-business days after meeting	1/28/20
	Update minutes to drive	ASAP
	Work with Rouel to conduct grade check	Start of Spring 2020
Gerald, Treasurer	Determine & coordinate any purchases needed for Tea Time	Open

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Alyssa N., Senior Class Senator	Continue to work on initiative	Open
Cassandra, Freshman Class Senator	Continue to work on initiative	Open
Ramon, Caucus Ambassador	Meet with Cody for CA training	ASAP
	Continue to work on initiative	Open
Cody, Social Science Senator & SMC	Meet with Ramon for CA training	ASAP
	Remove dates/old info from OER page on ASUHW O website, convert to general statements instead of specific dates	ASAP
	Update agendas, minutes, & legislation to website	ASAP
	Continue to work on initiative	Open
Rouel, Advisor	Check on ASUHW O polo shirt order status	ASAP

❖ Committee To-Dos

<b>Budget &amp; Finance</b> Chair: Gerald	Shop for office supplies	Open
	Call for meeting	Before next meeting
<b>Activities</b>	Prep for Community & Club	1/28/19

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Chair: Paige - Alyssa N. - Cassandra	Involvement Fair	
	Call for meeting	Before next meeting
<b>Legislative</b> Chair: Alyssa C. - Cody	Write legislation (senate revision) for update of bylaws for Treasurer and Secretary positions	Before end of semester
	Write legislation (senate revision) for new positions	Before end of semester
	Call for meeting	Before next meeting

**Meeting Adjournment at 11:54AM**

**Motion:** Cody R.

**Second:** Gerald M.

**Voting Record**

<b>VOTING RECORD FOR SENATE MEETING 20-014, APPROVAL OF AGENDA: TO APPROVE THE AGENDA FOR MEETING 20-014</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A



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Alyssa Neri	X			Gerald M.
Cassandra Hardin				N/A
Cody Rex	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 20-014, APPROVAL OF AGENDA: MOTION TO MAKE AMENDMENTS TO MINUTES OF MEETING 20-013</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.
Cassandra Hardin				N/A
Cody Rex	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 20-014, APPROVAL OF AGENDA: TO APPROVE THE MINUTES FOR 20-013</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A

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Alyssa Neri	X			Gerald M.
Cassandra Hardin				N/A
Cody Rex	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 20-014, MOTION TO APPOINT CODY REX AS THE INTERIM CAUCUS AMBASSADOR</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.
Cassandra Hardin				N/A
Cody Rex	X			N/A

<b>VOTING RECORD FOR SENATE MEETING 20-014, TO ADJOURN THE MEETING AT 11:54AM</b>				
<b>Name</b>	<b>Yay</b>	<b>Nay</b>	<b>Abstain</b>	<b>Vote by Proxy</b>
Alyssa Cabingas	X			N/A



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Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.
Cassandra Hardin				N/A
Cody Rex	X			N/A