



The Associated Students of the University of Hawai'i'-West O'ahu 8th Senate of Kapolei

ASUHW O General Senate Meeting 20-015 on Tuesday, February 4, 2020 at 11:03 AM in the Naulu Center Conference Room.

Members Present

President, Sydney Millerd

Vice President, Alyssa Cabingas

Secretary, Paige Pagaduan

Treasurer, Gerald Mance

Senior Class Senator, Alyssa Neri, left at 11:57, Gerald M. as proxy

Social Sciences Senator, Cody Rex

Student Life Coordinator, Rouel Velasco

Members Not Present

Freshmen Class Senator, Cassandra Hardin, excused. Alyssa N. as proxy

Caucus Ambassador, Ramon Araujo, Jr., excused

Guests

N/A

Quorum

Yes

Open Forum Guests

Caton Liang (Junior Class Senator Nominee)

Jenna Marie Marcos (Business Administration Senator Nominee)

Aleena Mabuti (Social Sciences Senator Nominee)

Reading of Agenda

To approve the Agenda for Meeting 20-015

Motion: Alyssa C.

Second: Paige P.

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Minutes Approved on February 18, 2020 by the 8th Senate of Kapolei.



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Motion to make amendments to Minutes of Meeting 20-14

Motion: Gerald M,

Second: Alyssa C.

To approve the Minutes of Meeting 20-014

Motion: Gerald M.

Second: Alyssa C.

Internal Reports

President

- ❖ Sent selection emails to new members & contacted those not selected
- ❖ Coordinated the textbook costs survey email blast with Carina & Rouel that was sent out on 1/24
- ❖ Last I heard, they received over 100 responses
- ❖ Vice President training for Alyssa C. with Rouel on 1/24
- ❖ Attended Student Caucus meeting with Ramon
- ❖ Tabled for Community & Club Involvement Fair
- ❖ Met with Vice Chancellor Ishida
- ❖ Possibility for SAFB to have food trucks at their Splash Bash event & he's going to find out & get back to me soon
- ❖ UHWO cannot be making any money from the event since we are a non-profit school
- ❖ Going to be hooking up cable to the TVs in the cafe for students to enjoy
- ❖ Darryl from CCB brought up the idea of putting the ping pong table down in the cafe for students to play in the cafe, will be talking with Ishida to see if this will be possible
- ❖ Sent C&C Involvement Fair mahalo email
- ❖ Met with Vice Chancellor Oliveria
- ❖ Funding regarding Intramurals will be coming up
- ❖ Her last day was on 1/31 & Interim VCSA will be Jan Javinar
- ❖ Caucus Ambassador training for Cody with Ramon on 1/30

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- ❖ Tabled at Transfer Counselor Workshop on 1/31
- ❖ Trained new members with Alyssa C. on 1/31

Vice President

- ❖ Had VP training with Rouel and Sydney. - Discussed the cash awards expectations (mention the attendance sheet Sydney sent). - Will be creating a poll for everyone's availability so I could plan a team bonding (look out for that).
- ❖ Coordinated training for new senate members - Met with them on Friday with Sydney & discussed their probable initiatives for this semester.
- ❖ Tabled for the C & C Fair.
- ❖ Got in contact with Louis (Honolulu Hale) and coordinated a day and time for us to attend the BEDT committee meeting as well as tour the Honolulu Hale.
- ❖ Tabled for a Transfer counselor workshop with Sydney on Friday.
- ❖ Preparing for ULEAD after today's meeting.

Secretary

- ❖ Worked on and sent out minutes
- ❖ Worked on SB 20-07 and 20-08
 - Discussed with Gerald and Sydney money to be appropriated in this bill
- ❖ Created an attendance sheet for our general meetings so everyone can keep track of it

Treasurer

- ❖ Attended Ho'opili Hou
- ❖ Letting everyone know that all bills will go through treasurer
 - Will also go through treasurer and budget and finance committee before writing the bill

Advisors

- ❖ Ho'opili Hou
 - 20 students from UHWO attended
- ❖ ULead this friday
- ❖ One billion rising event next week wednesday

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- ❖ CSO Collab on February 24
- ❖ Gift cards will not be needed for SB, we will give passed gift cards senate has not used
- ❖ There are currently no Vice Chancellor of Student Affairs

Standing Committee

- ❖ Budget and Finance
 - \$200 went to No'eau Center Open House event
- ❖ Activities
 - Reserved all of the times we will have tea time in D-building breezeway
 - Discussed using the leftover tea bags from commencement time and having hot tea instead
 - Reserved iPads
 - Will be sending out Sign-up sheet for February Tea Time event
- ❖ Legislative
 - Set up meeting on Thursday to go over by-laws
- ❖ Ad Hoc Committee
 - Elections Committee
 - No new report
 - Transition Committee
 - No new report

Senator Reports

- ❖ Senior Class
 - Finalized Initiative: Got Laurien Nuss to come on Earth Day 4/22 9AM-2PM
 - Met with Aunty Manu about Earth Day
 - Completed OER Survey
- ❖ Junior Class
 - Had discussion with Dr. Taketa to start peer counseling group
- ❖ Freshmen Class
 - I did go to the Welcome Week and I was able to help out, including our newest senator, Aleena. I welcomed her and guided her through the process of tabling.

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- Due to my class schedule, unfortunately I wasn't able to go to the Hopili Hou.
- I will continue my senator initiative this semester as making the placement tests accessible to all. Luckily, they're testing out an online testing taking place this summer and I will let you know more development once I get more information from them.
- To learn about the UHWO student body as well as my senator initiative, I have been working with Korean students last month through the ISC's Short Term program. I will be working with Japanese students this month until March.
- I have been appointed to work in the Housing Task Force Committee at UHWO and will include making the dorms more accessible and affordable. I am thinking of putting a daycare program inside where the dorms will be through a third party company.
- ❖ Business Administration
 - Attended Tea Time
 - Initiative: start a financial literacy workshop
- ❖ Social Science
 - Initiative: Start finding ways to have more food establishments on campus

Assignment Reports

- ❖ Caucus Ambassadors
 - ❖ Currently the Vice Chair of Caucus
 - ❖ BOR development of learning center on Mauna Kea
 - ❖ UH Athletics are absorbing the cost and have not broken even for the last few decades
 - ❖ Caucus Ambassador Cody R.
 - Lobby for a bill that is in regards to budget for more mental health services
 - Met with Sydney and tramon and had training to get familiarize with caucus position
 - Discuss having student testimony
- ❖ Social Media Coordinator



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- Posted flyers around campus
- Communicated with Mellisa for headshots

Campus Committees

- ❖ Health, Transportation, and Technology (HTT) Committee
 - Next meeting will be on February 21 @11AM
- ❖ Academic Grievance Committee
 - No new report
- ❖ Commencement Committee
 - No new report
- ❖ OER Committee
 - No new report
- ❖ Senior Staff Committee
 - No new report
- ❖ Faculty Senate Committee
 - Will meet on Friday
- ❖ Aloha 'Aina Committee
 - Will be planting 10 ulu trees and coconut trees around campus
- ❖ UHWO Art Committee
 - January there will be a meeting with an art museum
- ❖ Compliance Hui Committee
 - 1 billion rising event
- ❖ Student Affairs
 - No new report
- ❖ Task Force Housing Committee
 - No new report

Other

- ❖ CSO Collab
 - Next meeting will be February 24
- ❖ Gracious Spaces
 - No new report

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Unfinished Business

- ❖ Reviewed [Meeting 20-014 To-Dos](#)
 - Went over the 20-014 To-Dos and transitioned the To-Dos that still needed to be done over to the 20-015 To-Dos.

New Business

- ❖ Vacant Senator Positions Appointments

Motion to appoint Caton Liang to Junior Class, Jenna Maria Marcos to Business Administration, and Aleena Mabuti to Social Science Senators

Motion: Gerald M.

Second: Alyssa C.

- ❖ Committee (Re)Assignments
 - Standing Committee
 - Budget and Finance: Jenna M. & Alyssa N.
 - Activities: Caton L. & Cassandra H.
 - Legislative: Aleena M. & Cody R.
 - Campus Committee
 - Health, Transportation and Technology (HTT) Committee: Paige P.
 - Commencement Committee: Sydney M. & Alyssa C.
 - OER Committee: Gerald M.
 - Senior Staff Committee: Sydney M.
 - Faculty Senate Committee: Sydney M.
 - Aloha 'Aina Committee: Alyssa N.
 - UHWO Art Committee: Aleena M.
 - Compliance Hui Committee: Cayton L.
 - Student Affairs: Jenna M.
 - Task Force Housing: Cassandra H.
- ❖ Special Order: Senate Bill 20-07: To Appropriate Funding Support for Textbook Affordability Survey Gift Card Prizes
 - Void the bill
- ❖ Special Order: Senate Bill 20-08: To Appropriate Funding Support for No'eau Center

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West & Welaxation

Motion to make the amendments to SB 20-07

Motion: Caton L.

Second: Jenna M

Motion to approve SB20-07 with amendments

Motion: Gerald M.

Second: Alyssa C.

Announcements and Open Forum

❖ Save the Dates

➤ See Google Calendar

➤ **ULEAD: Friday, February 7, 2020**

■ Time: 8:30am - 3:30pm

■ Location: TBD

➤ **Tea Time with ASUHW O: Monday, February 10, 2020 & Tuesday, February 11, 2020**

■ Time: 10:00am - 2:00pm

■ Location: D-Building Breezeway

➤ **General Meeting: Tuesday, February 18, 2020**

■ Time: 8:30am - 3:30pm

■ Location: TBD

❖ Reminders

❖ Members To-Dos

MEMBER	TO-DO	DUE DATE
Sydney, President	Follow up with VC Ishida	ASAP
	Prepare Tea Time sign-in	2/10/20
Alyssa C., Interim VP	Follow up with committees on their duties & responsibilities	ASAP

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	Finalize Honolulu Hale & State Capitol (tentative) tours	2/25/20
	Organize a team bonding activity	Open
Paige, Interim Secretary	Send out minutes no more than 5-business days after meeting	2/11/20
	Update minutes to drive	ASAP
	Transition SB 20-07 to an act & process	ASAP
Gerald, Treasurer	Work with Rouel to order polo shirts	ASAP
Alyssa N., Senior Class Senator	Continue to work on initiative	Open
	Find out difference between Aloha Aina Committee & Aloha Aina Club	ASAP
Caton Liang, Interim Junior Class Senator	Continue to work on initiative	Open
Cassandra, Freshman Class Senator	Continue to work on initiative	Open
Jenna Marie Marcos, Business Admin Senator	Continue to work on initiative	Open
Aleena	Continue to work on initiative	Open

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Mabuti, Interim Social Sciences Senator		
Ramon, Caucus Ambassador	Send email to Senate about writing testimony	Before 2/14/20
	Continue to work on initiative	Open
Cody, Interim Caucus Ambassador & SMC	Send email to Senate about writing testimony	Before 2/14/20
	Continue to work on initiative	Open
	Update agendas, minutes, & legislation to website	ASAP
	Advertise Textbook Costs Survey to social media	ASAP
	Advertise next week's Tea Time on social media	ASAP
	Assit Rouel in elections promotions	Per Rouel
Rouel, Advisor	Work with Gerald to order polo shirts	ASAP
	Work with Cody to prepare for elections promotions	2/10/20

❖ Committee To-Dos

COMMITTEE	TO-DO	DUE DATE
Budget & Finance	Shop for office supplies	Open



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Chair: Gerald - Alyssa N. - Jenna	Call for meeting	Before next meeting
Activities Chair: Paige - Cassie - Caton	Contact Naulu Center about getting hot water for Tea Time	ASAP
	Reserve iPads for Tea Time	ASAP
	Send out shift sign-up sheet for Tea Time	ASAP
	Call for meeting	Before next meeting
Legislative Chair: Alyssa C. - Cody - Aleena	Write legislation (senate revision) for update of bylaws for Treasurer and Secretary positions	Before end of semester
	Write legislation (senate revision) for new positions	Before end of semester
	Call for meeting	Before next meeting

Meeting Adjournment at 12:35PM

Motion: Paige P.

Second: Gerald M.

Voting Record

VOTING RECORD FOR SENATE MEETING 20-015, APPROVAL OF AGENDA:

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TO APPROVE THE AGENDA FOR MEETING 20-015				
Name	Yay	Nay	Abstain	Vote by Proxy
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			Alyssa N.

VOTING RECORD FOR SENATE MEETING 20-015, APPROVAL OF AGENDA: MOTION TO MAKE AMENDMENTS TO MINUTES OF MEETING 20-014				
Name	Yay	Nay	Abstain	Vote by Proxy
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			Alyssa N.

VOTING RECORD FOR SENATE MEETING 20-015, APPROVAL OF AGENDA: TO APPROVE THE MINUTES FOR 20-014				
Name	Yay	Nay	Abstain	Vote by Proxy

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Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			Alyssa N.

VOTING RECORD FOR SENATE MEETING 20-015, MOTION TO APPOINT CATON LIANG TO JUNIOR CLASS, JENNA MARIA MARCOS TO BUSINESS ADMINISTRATION, AND ALEENA MABUTI TO SOCIAL SCIENCE SENATORS POSITION				
Name	Yay	Nay	Abstain	Vote by Proxy
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Cassandra Hardin	X			Alyssa N.

VOTING RECORD FOR SENATE MEETING 20-015, MOTION TO MAKE THE AMENDMENT TO SB 20-07				
Name	Yay	Nay	Abstain	Vote by Proxy

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Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Caton Liang	X			N/A
Cassandra Hardin	X			Alyssa N.
Jenna Maria Marcos	X			N/A
Aleena Mabuti	X			N/A

VOTING RECORD FOR SENATE MEETING 20-015, MOTION TO APPROVE SB 20-07 WITH AMENDMENTS				
Name	Yay	Nay	Abstain	Vote by Proxy
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			N/A
Caton Liang	X			N/A
Cassandra Hardin	X			Alyssa N.
Jenna Maria Marcos	X			N/A

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Aleena Mabuti	X			N/A
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VOTING RECORD FOR SENATE MEETING 20-015, TO ADJOURN THE MEETING AT 12:35PM				
Name	Yay	Nay	Abstain	Vote by Proxy
Alyssa Cabingas	X			N/A
Paige Pagaduan	X			N/A
Gerald Mance	X			N/A
Alyssa Neri	X			Gerald M.
Caton Liang	X			N/A
Cassandra Hardin	X			Alyssa N.
Jenna Maria Marcos	X			N/A
Aleena Mabuti	X			N/A