



# The Associated Students of the University of Hawai'i-West O'ahu 9<sup>th</sup> Senate of Kapolei

**Agenda for General Meeting 21-0020**

**Date of Meeting: Thursday, March 25th, 2021 4:00 pm - 6:00 pm via Zoom**

## 1. Call to order:

## 2. Roll Call

Absent	Excused	Tardy	Present		<b>Executive Board</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>President</b>	Caton Liang
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Vice President</b>	Kulanui Perez
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Secretary</b>	Kylie Matsuda
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Treasurer</b>	Suzy Johnson
Absent	Excused	Tardy	Present	<b>Constituency</b>	<b>Senators</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Senior Class</b>	<b>Vacant</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Junior Class</b>	Brient Hutchinson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Sophomore Class</b>	Cassandra Hardin
<input type="checkbox"/> x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Freshman Class</b>	Jas Carino
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<input type="checkbox"/>	<b>Business Administration</b>	Cami Malalis
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Creative Media</b>	Mikaela Briones
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Education</b>	Michelle Gabriel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Humanities</b>	<b>Vacant</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Math and Science</b>	Aiga Ale
<input type="checkbox"/>	<input type="checkbox"/> x	<input type="checkbox"/>	<input type="checkbox"/>	<b>Public Administration</b>	Kaylee Torres
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Social Sciences</b>	Coralann Garcia
Absent	Excused	Tardy	Present	<b>Assignments</b>	<b>Ambassadors</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>DE Hawaii Island Representative</b>	Alan Iwasaki
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>DE Maui County Representative</b>	<b>Vacant</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>DE Kauai Representative</b>	<b>Vacant</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> x	<b>Student Caucus 1</b>	Taylor Ann Okimoto
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Student Caucus 2</b>	<b>Vacant</b>

General Meeting 21-0020

Agenda Approved on 4/8/21 by the 9<sup>th</sup> Senate of Kapolei.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Social Media Coordinator</b>	Nicole Williams
				TOTAL:	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>S.L. Coordinator</b>	Rouel Velasco
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Faculty Advisor</b>	<b>Vacant</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Asst. Faculty Advisor</b>	<b>Vacant</b>

Brient proxy for Kaylee Torres

### 3. Establish Quorum

3.1 Quorum Established?

yes

### 4. Open Forum Guest

4.1

Aubrey shmidt

Gabriel Navalta

### 5. Approval of Agenda and Minutes

5.1 Agenda for Meeting 21-0020

Motion: Alan

Second: suzy

Vote: aye unanimous

5.2 Minutes for Meeting 21-0019

Motion: kulanui

Second: Brient

Vote: aye unanimous

### 6. Internal Reports

6.1 President

helped with training for some of the new members,

6.2 Vice President

met with brient, caton and cami and got to see how the bill they were working on is going. Attended tip talks for womens history month and got insight from other women who are BIPOC. Trained new senate members Aiga, Alan, and Coral ann this past monday and wednesday with the help of caton on wednesday. Held a legislative meeting on monday evening. Met with Pueo Gaming Brian and Marvin along with Brient and Caton about the need for pueo gaming shirts.. I am still considering working on the HEERF committee.

6.3 Secretary

6.4 Treasurer

shirts are ordered now need to order for new members

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## 6.5 Advisors

- welcome back from spring break!
- The new shirts are here!
- Outgoing senators need to be uploading their work to their folders to ensure a smooth transition for the new members
- Mandatory candidate orientation this week
- Got appointed to HEERF committee

## 6.6 Standing Committee Reports

### 6.6.1 Budget & Finance

- Will be meeting next Thursday
- Still working on scholarships for next Fall

### 6.6.2 Activities

- Will meet next Tuesday

### 6.6.3 Legislative

- Organized folders and did some amends
- Made notes on documents to recommend amendments when they go over the Senate
- Alan will be on Legislative committee

## 6.7 Ad Hoc Committee Reports

### 6.7.1 Elections Committee **N/A**

### 6.7.2 Transition Committee **N/A**

## 6.8 Senators Reports

### 6.8.1 Senior Class **N/A**

### 6.8.2 Junior Class

Attended 3rd legislative meeting, and the committee organized the ByLaw sections and made some amendments.

There was no Work Efficiencies group meeting prior to this meeting. Next one will be scheduled on March 31st

Attended 2nd TipTalk BIPOC, Women's History Month

Attended office hours for this Wednesday working on PLA - CLEP draft and bill for Peuo Gaming.

Attended UHWO Student Life IG Wednesday Talk Story

### 6.8.3 Sophomore Class

- Missed TipTalk
- Working on draft for first initiative, no response on second yet

### 6.8.4 Freshman Class

### 6.8.5 Business Administration Division

- Office hours, email, discord
- Met on discord a couple times with other members
- Got some professors to help out with initiative
- Research and drafting, waiting on more participation
- Attended Compliance Hui meeting

### 6.8.6 Creative Media Division

- Office hours
- Worked on initiative, need to meet with Cami to collab

- Attended OER committee meeting today

#### 6.8.7 Education Division

- Emailed about HTT committee
- Office Hours

#### 6.8.8 Humanities Division **N/A**

#### 6.8.9 Math and Science Division

- Had training with VP

#### 6.8.10 Public Administration Division

- Office hours
- Unable to attend compliance HUI
- Set up meeting with law society about initiative

#### 6.8.11 Social Sciences Division

- Attended Senate training with Caton & Kulanui, missed with Rouel

### 6.9 Assignment Reports

#### 6.9.1 DE Hawaii Island Representative

- Attended training with Kulanui
- Reached out to distance learning for research
  - They didn't give much guidance but offered support
  - Signed up for training starting March 30

#### 6.9.2 DE Maui County Representative **N/A**

#### 6.9.3 DE Kauai Representative **N/A**

#### 6.9.4 Caucus Ambassadors

#### 6.9.5 Social Media Coordinator

### 6.10 Campus Committees Report

#### - Academic Grievance Committee

- No correspondence
- Finding strengths and weaknesses to identify new recommendations for our grievance policy
- Using Slack platform to work together virtually, also utilize shared Drive
  - Will add these documents to Senate folder as well

#### - Health, Transportation and Technology (HTT) Committee

- Meeting scheduled August 9 at 1 PM

#### - Commencement Committee

- Working on bill for graduation cards
- Would like legislative assistance, requesting 400 cards

#### - OER Committee

- Attended meeting today, went over old business
- Discussing upcoming workshops
- Next meeting April 20

- Compliance Hui Committee
- Nicole and Cami attended meeting today
- Discusses social media strategies to integrate
- Planning some Kahoot games to increase student engagement
  - No budget for prizes, looking into possibility of introducing a bill to get Senate funding
  - Suzy says you can award gift cards for increments of at least \$20 or more
  - Possibly utilize activities budget by collabbing with activities committee for the games and activities
  - Rouel wants Cami to outreach to SAFB and find out if events line up with purposes of Compliance Hui
  
- Senior Staff Committee
- Meeting was cancelled because chancellor didn't have anything to discuss
  
- Faculty Senate Committee
- Student Affairs
- Next meeting April 20

#### 6.11 Other

- CSO Collab
  - next collab April 14
  - All CSO's help with commencement
  - Discussing recruiting for filling vacant positions
  
- PUEO Work Groups
  - Business Model
    - Have not received any emails, still in recess
  - Student recruitment/retention
    - Meetings scheduled weekly
  - Student learning workgroup
    - Still brainstorming initiatives
    - No discussion of financial implementation yet
    - Meeting in April
    - Missing deadline for financial implementation which is next week
  - Brient
    - Next meeting March 31

## 7. Unfinished Business

### 7.1 General Elections

- If you are re-running for election, will be doing talk story session to broadcast to student body, approx 20 minutes, questions will be given ahead of time so you may prepare
- Elections April 12-16
- April 19 posting unofficial results, requests for recounts
- April 22 voting to ratify results

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- Set up meeting between incoming and outgoing representatives to ensure smooth transition
- Next year's budget due June 1

## **8. New Business**

### 8.1 HEERF Committee Appointment

- Chancellor seeking ASUHWO representative to serve on this committee
- Advises on how to spend HEERF funding
- Appointment wanted by this week
  - Motion to submit Kulanui and Alan to chancellor as representative and proxy: Kylie
  - Second: Cami
  - Vote: Unanimous Aye
- Motion to correct Hawaiian orthography to fix all spellings of PUEO: Michelle
  - Second: Suzy
  - Vote: Aye unanimous

### 8.2 Pueo Gaming Bill

- Brient and Kylie presenting bill
- Motion to change "expanses" to "expenses": Suzy
  - Second: Alan
  - Vote: Unanimous Aye
- Motion to include provision that states that an MOU be developed between the Senate and PUEO as to the terms and conditions of the disbursement and expenditure of the funds: Alan
  - Second: Michelle
  - Vote: Unanimous Aye
- Motion to change line 11 from \$1000 to "max of \$1000": Kulanui
  - Second: Suzy
  - Vote: Unanimous Aye
- Motion to change line 12 to Tshirts only: Suzy
  - Second: Alan
  - Vote: unanimous aye
- Motion to table the bill: Alan
  - Second: Suzy
  - Vote: Unanimous Aye

## **9. Announcements and Open Forum**

9.1 Save the Dates: General Meeting 21-0021 - April 8th, 2021, 4pm-6pm

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9.2 Reminders:

9.3 Member To-Dos: continue working on initiatives

9.4 Committee To-Dos: continue holding committee meetings

## **10. Adjournment**

Motion: Kylie

Second: Kulanui

Meeting Adjourned: 6 PM

Vote: Unanimous Aye