



Associated Students of the University of Hawai'i'-West O'ahu 9th Senate of Kapolei

1. Call to order:

Meeting 21-007 on Monday; August 28, 2020, 3:00 pm - 4:30 pm via Online

2. Roll Call:

Absent	Excused	Tardy	Present		Executive Board
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	President	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vice President	Jenna Marie Marcos
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Secretary	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Treasurer	<i>Vacant</i>
Absent	Excused	Tardy	Present	Constituency	Senators-At-Large
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Distance Learning	<i>Vacant</i>
Absent	Excused	Tardy	Present	Constituency	Senators
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Senior Class	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Junior Class	Brient Hutchinson
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sophomore Class	Cassandra Hardin
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Freshman Class	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Business Administration	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Education	<i>Michelle Gabriel</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Humanities	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Math and Science	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public Administration	Kaylee Torres
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Social Sciences	Caton Liang
Absent	Excused	Tardy	Present	Assignments	Ambassadors
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Student Caucus 1	<i>Ramon Araujo</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Student Caucus 2	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Student Caucus 3	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Social Media Coordinator	<i>Nicole Williams</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Hawaii Island Representative	<i>Vacant</i>

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Maui County Representative	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	DE Kauai Representative	<i>Vacant</i>
				TOTAL:	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	S.L. Coordinator	Rouel Velasco
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Faculty Advisor	<i>Vacant</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Asst. Faculty Advisor	<i>Vacant</i>

3. Establish Quorum

Members Present

Vice President, Jenna Marie Marco
Junior Class Senator, Brient Hutchinson
Sophomore Class Senator, Cassandra Hardin
Education Senator, Michelle Gabriel
Public Administration Senator, Kaylee Torres

4. Open Forum Guest

N/A

5. Approval of Agenda and Minutes

(Reading of Agenda)

Motion: Cassandra
Second: Michelle
Vote: Everyone

(Minutes of Agenda)

Motion: Cassandra
Second: Brient
Vote: Everyone said I

7. Unfinished Business

7.1 Appointed Position Update

- Two candidates for Cacus Ambassadors
- One is being filled by Ramno
- Actually one is sit is vacant
- Candidate that can dedicate more to position will be selected
- Interviewing for final one
- Possibly second candidate can select an other vacancy position

8. New Business

8.1 Special Elections Calendar

- Announcement - 8/24 (Monday) - to announce and submit names to email application once available
- Special Elections Application live (a day after the senate meeting approving calendar dates) -
- Deadline - 9/17 (Thursday) - to submit application
- Mandatory Candidate Orientation (choose 1 only) - 9/18 (Friday), 9/21 (Monday), 9/22 (Tuesday) - coordinated/facilitated by Rouel

Times For The Mandatory Candidate Orientation

- 9/18 (Friday) - 10am, 1pm, 4pm
- 9/21 (Monday) - 9am, 11am, 3pm
- 9/22 (Tuesday) - 8am, 12pm, 4pm
- Candidates List Posted - 9/23 (Wednesday)

- Campaigning - 9/23 (Wednesday) - 10/6 (Tuesday)
- Elections - 10/7 (Wednesday) - 10/9 (Friday)
- Unofficial Results Posted - 10/12 (Monday)
- Ratification of Results - Week of Oct 12 or another day of the Senate Meeting

- Candidates must take the initiative to notify Rouel if they cannot make dates for orientation
- Making sure that our class schedules are set

Approved of special Elections Calendar

Motion: Michelle

Second: Brient

Everyone: Everyone said I

8.2 Availability

- For general meetings, Mondays seem to be the most suitable time for ASUHOWO members.
- Every 2nd of 4th Mondays of each month, from 10 AM - 12 PM would be the best time to have general meetings

8.3 Discussion on virtual office hours for this semester

- We need to make sure that our office hours are established for ASUHWO members to meet constituents.
- Social Media Coordinator, Vice President, & Advisor creating ways to advertise ASUHWO office hours
- More so, how can other fellow ASUHWO members help spread the word of ASUHWO promoting opportunities for students & UHWO.
- In other words, how can we interject ourselves into adding ASUHWO announcements within our courses.
- Notify Nicole, and Michelle if you change your office hours and that we're accessible for office hours

9. Announcements and Open Forum (10 min)

9.1 Save the Dates: General Meeting Dates

- September 14 & September 28
- October 12 & October 26
- November 9 & November 23
- December 14, 2020

9.2 Reminders:

- Make sure to give office hours availabilities
- September 15 Speaker Dr. May's Personal Development Speech
- We want to make sure that we have as much students as possible to come in

9.3 Member To-Dos:

- Send office availability times
- Send Social Media Coordinator Nicole list of prompt answers
By Monday (8/31/20) at 2:00 PM

9.4 Committee To-Dos:

- N/A

10. Adjournment

Motion: Michelle

Second: Brient

Meeting Adjourned

Voting Record

VOTING RECORD FOR SENATE MEETING, APPROVAL FOR AGENDA FOR MEETING 21-005

Name	Yay	Nay	Abstain	Vote by Proxy
Jenna Marie Marcos	X			N/A
Aleena Mabuti	X			N/A
Brient Hutchinson	X			N/A
Cassandra Hardin	X			N/A
Michelle Gabriel	X			N/A
Kaylee Torres	X			N/A
Caton Liang				X