



Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei*

ASUHWO General Senate Meeting 14-015 called to order at 3:46 pm on September 17, 2014.

Members Present:

President Courtney Ketzenberger
Vice President Ryan Sommer
Secretary Joyleanne Santos
Treasurer Shane Nishimura
Social Sciences Senator Isaiah Baclaan
Student Caucus Ambassador Sara Perry
Student Life Coordinator Rouel Velasco

Special Guests:

Student Briana Williams
Student Eric Kang

Reading of Minutes

1. **Motion: To approve the minutes for 14-014**
2. **Motion by:** Ryan Sommer
3. **Seconded by:** Shane Nishimura
4. **Resolved: Minutes for meeting 14-014 approved**
5. **Vote:** Unanimous

Reading of Agenda

1. **Motion: To approve the agenda for 14-015**
2. **Motion by:** Ryan
3. **Seconded by:** Shane
4. **Resolved: Agenda for meeting 14-015 approved with the following amendments**
 - a. Remove Leslie Opulauoho as Student Services Advisor.
5. **Vote:** Unanimous

Quorum

Yes

Internal Reports

1. President
Rescheduling with VCSA Hokoana is needed.
2. Secretary
Good ideas for initiatives are handy-capable doors and small cubicles in library.
3. Treasurer
Midwest Academy format used to plan out coffee shop initiative, which needs more input.
4. Advisors
Student Life Coordinator
Acknowledged two candidates running for a position present at the meeting after mandatory briefing. Elections will take place 24-29th through system portal. Will be hosting voting in the court yard with Kealaikahiki loaning laptops and iPads to vote. Extra help is encouraged between 11 am and 1 pm on those days. Giving out incentives, such as stickers or

ASUHWO General Meeting Minutes approved on October 8, 2014

pins, were suggested to increase voter turnout. Elections conclude on midnight of 29th with information to be posted at 8 am in the morning on the following day, September 30th.

5. Budget & Finance

Current numbers and expenditures are not yet finalized, nor are the current number of students taking classes this semester. Number of student will be revealed after drop date. Per diem travel expenses will be settled next week. Has met up and made changes to budget for business office, adding line items such as per diem, travel, and transportation.

6. Legislative

Drew up a bill for Senator Baclaan for comment box initiative. Quote from Survivor is still needed for Color Run shirts. Connection with the Survivor will be made through SLC Velasco.

7. Social Sciences

Acknowledges Ambassador Perry for helping out with his initiatives. Got the price for the locks and still looking for prices on the comment boxes. Reminds the senate that tomorrow is his first constituency meeting. A few constituent expressed their interest, but no clubs were said to be available for it.

8. Ambassadors: Student Caucus Ambassador Perry

Constituency meeting is tomorrow. Next caucus meeting is at HCC. There is talk of setting up sustainability committee. Also, someone from men's cancer walk to discuss men's health at the meeting

9. Specialized Committees

Strategic Planning

Voted to send the draft to the Vice Chancellors due to itemizing for WASC. Their input is needed to finalize the strategic plan. Once input is given, meetings will reconvene to formulate the plan and change it. A mock visit for WASC will be conducted from October 8 to 10. Next month, between November 19 and 21 is the actual accreditation.

October meetings are rescheduled at this time to the 2nd and 4th

Wednesdays of the month, going back to the 1st and 3rd Wednesdays in November.

Communications

Faculty communication survey being drafted. Next step is to go to Vice Chancellor for approval, and then faculty. Not addressing lecturers but faculty and how their communicating within their divisions. Next thing talking about is opening up communications with faculty senate and student body.

Unfinished Business

1. Health and Wellness Fair Debriefing

Everyone participated in one way or another. With the hopes of senate filling up after special elections, there is hope for dedicated students to come in and focus directly on the activities and involvement of the senate. Increase in ASUHWO Facebook followers due to incentives set up at the booth: like the page = swag. To increase student interaction, booths being set up in the hallways or outside of the building, setting up a maze, or blocking off certain pathways were suggested.

New Business

1. DC Trip Update

Concerning hotel lodging, there is a conference fee rate for the first 4 days, then a different rate will apply afterward. Payment of rooms will be included in per diem for those reserving the rooms. Travel itinerary was reviewed and there were reminders of certain documents the Senate needed to bring. Afterward, the

conference was discussed. The two topics were what the dress code was and the top two workshops the Senate would go to as a group if the Senate couldn't split up.

Announcements and Open Forum

1. Stipend checks are on the way. Reminder to keep boarding passes and original receipts to account for per diem, which needs to be submitted to the business office once the Senate gets back. Can only spend on what was accounted for in the budget: travel, bagging, lodging, air fares.

Meeting Adjournment at 5:10 pm

Motioned by: Ryan Sommer

Seconded by: Shane Nishimura

Voting Record

Voting Record for General Meeting 14-015, Approval of Agenda and Minutes: To Approve the Minutes for GM 14-014				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 14-015, Approval of Agenda and Minutes: To Approve the Agenda for GM-015				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Isaiah Baclaan	x			NA