



# **Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei***

ASUHOWO General Senate Meeting 14-017 called to order at 3:35 pm on October 22, 2014.

## **Members Present:**

President Courtney Ketzenberger  
Vice President Ryan Sommer  
Secretary Joyleanne Santos  
Junior Class Senator Brieana Williams  
Business Administration Senator Eric Kang  
Social Sciences Senator Isaiah Baclaan  
Student Caucus Ambassador Sara Perry  
Student Life Coordinator Rouel Velasco

## **Members not present:**

Treasurer Shane Nishimura – excused

## **Guests:**

Professor Michael Hayes  
Librarian Sara Aiello

## **Open Forum**

### 1. Professor Michael Hayes

Creating partnerships for the university through service learning. Would like to incorporate service learning opportunities into curriculum for credit needed for graduation. The idea being proposed is for the school to require 20-30 hours of service learning opportunities for general education. Twenty hours of service learning would be needed to be completed in a class for it to be considered a service learning course. During graduation, it would also be recognized with a certificate and lei. Is approaching student government to think of creative ways to do service learning not tied to a course, but student government activities. Building of the hale on campus would be a great service learning opportunity for students where a builder come in to instruct students, students would learn about history and protocol, and they get service learning for it. It could also be open to the faculty and community. Service learning opportunities provide possibilities to build communities and there are Title III grants for them. Here to open conversation with ASUHOWO about ideas of having students involved in service learning and get credit outside of normal course work. Not just volunteering. A focused event that creates community and has a learning component.

Current initiative of ASUHOWO that can be looked at as service learning is to look for marketing faculty to take on how to market student government as a project or extra credit assignment that can be voted on, judged, and used on campus. Hayes offers his services in contacting faculty or selling possibilities.

Incorporating service learning opportunities into courses builds community through service and engagement which is the role of student government and encourages ASUHOWO to seek his help or inform him of any opportunities that come up in the future. Would like to return and offer possibilities for projects useful for student government as well.

GM 14-017 Minutes approved on November 5, 2014 with amendments.

2. Librarian Sara Aiello

October 23 the library has authors from TinFish press coming at 2 pm. October 28<sup>th</sup> is the piano warming at 3 pm and there will be a faculty author showcase for those who contributed to the *Breaking the Silence* book on the same day as the WASC visit which is November 19. Does not know if Cram Jam will be held. In the previous semesters, ASUHWO provided food and drinks for the event through the No'eau Center.

**Reading of Minutes**

1. **Motion: To approve the minutes for 14-011**
2. **Motion by:** Ryan Sommer
3. **Seconded by:** Briana Williams
4. **Resolved: Minutes for meeting 14-011 approved.**
5. **Vote:** Unanimous
  
6. **Motion: To approve the minutes for 14-016**
7. **Motion by:** Ryan Sommer
8. **Seconded by:** Isaiah Baclaan
9. **Resolved: Minutes for meeting 14-016 approved.**
10. **Vote:** Unanimous

**Reading of Agenda**

1. **Motion: To approve the agenda for 14-017**
2. **Motion by:** Ryan Sommer
3. **Seconded by:** Isaiah Baclaan
4. **Resolved: Agenda for meeting 14-017 approved.**
5. **Vote:** Unanimous

**Quorum**

Yes

**Internal Reports**

1. Vice President

SLC Velasco sent a letter confirming the acquisition of the student government key box. ASUHWO takes responsibility for damages and any loss keys as a result of the keys being in the key box. Only people that have access to the box are ASUHWO and Carlton Ho – Campus Services and Gary Rivers – Security.

Tina Cohara, Secretary of VCSA is in charge of the bus shelter. Business office says costs to ship the premanufactured unit will be cheaper next month. Also, we will be having an architect coming to work on it.

Still need to follow up on the MTV university initiative. Has been compiling a portfolio of the information off the website to bring to facilities as a proposition.

2. Budget & Finance

Original allotment for national conference was \$27,723.69, and \$10,723.69 of it was spent. Reallocated money not spent from national conference to food, program supplies and consumable which added up to \$4,607.35. Money also allocated to senate initiatives, office supplies, swag, and intramurals which is now at \$14,816. Has been keeping a running budget and asks the senate that if they have bills that require purchases or involve finances that they forward it to the committee to update the budget.

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Business Administration senator Kang joins the committee.

3. Activities

Junior Class senator Williams joins activities committee.

4. Junior Class

A club participation initiative is to have a club appreciation day to recognize clubs publicly in front of everybody. The idea is to have a point system, and the most active club gets a prize and has their name on a place. It would increase club competition which would increase student life.

Information table will be going back up. Will be compiling RISO information and have additional information on the pamphlet like information on the psychologist and nurse.

Child care on campus is another initiative that can be taken up because there are more children around campus with no place for them to go when students are in school. It can be connected with Education majors in a way that they can volunteer for sessions and practice their skills. Possible person to talk to is Faculty Guest Hayes about making it a service learning program for the Education majors. Funding and liability issues must be addressed when making this an initiative as well.

A complaint was brought into the office about a student pressing the security button and no one coming to help. He filled out a grievance note and was informed that only academic grievances were reviewed. Senator went and spoke with Christine Nieves, the assistant chancellor who brought the issue up to Chancellor Freitas and Vice Chancellor Donna Kiosaki, which was then resolved. If students feel uncomfortable dealing with security they can call Tibia Oshiro, work environment and safety officer.

5. Business Administration

For business attire rentals initiative, could check with the faculty first to see if they want to donate any business attire. After donations are sought out, Goodwill is another venue to get business attire. Possible way of regulating the rentals is for the students to borrow the attire and use it for free, but have to pay for dry cleaning and bring it back. Things to keep in mind are storage places, which could be run by Wanda Toyama, if a space in the office can't be managed. Also, when it comes to sizes, it'd be good to have a wide range of sizes for those who may need attire.

6. Social Sciences

Contact from Texts.com will send table runner, post cards, fliers, etc. to promote the site. ASUHWO members who still haven't signed up yet. As another initiative, ASUHWO could buy commonly used textbooks and have them on reserve in the No'eau center or the purchased books could be rented out by ASUHWO and returned at the end of the semester. Another avenue to make books available to students is renting books from the book store and placing them on reserve in the library. Things to keep in mind when purchasing books is to pay attention to the editions of the books because the books may be updated. Also, any books purchased and placed on reserve or donated in could have ASUHWO logo stickers on them to make ASUHWO more visible to the students.

7. Ambassadors

Student Caucus Ambassador Perry

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Caucus meeting this Saturday, which will be attended by President David Lassner.

8. Specialized Committees  
Communication

Had review for mock WASC visit. Did really well. Vice President Sommer asked to be present for the real WASC review.

9. Advisors

Student Life Coordinator

Ho'opilihou Leadership conference on the island of Hawai'i (Big Island) from January 23 to 25, hosted on Kilauea military camp. Names and information is needed for those going. Registration is \$400 which includes accommodation, registration, food, and transportation. Will be sleeping in dorms and will need sleeping bags. Budget and Finance committee will meet next week to look at airfare prices. As for club members or any other student that ASUHWO would sponsor, a screening was decided to take place for those interested in attending the conference. A blast email would need to be sent to the clubs and submissions will be reviewed for those interested. An ad hoc committee for the conference would review applications submitted and communicate how many seats will be selected. It depends on how much applications. Could have submissions based off of what the club members or outstanding leaders could present as an expectation. Junior Class senator, Social Sciences senator, Caucus Ambassador, and Vice President volunteer to create the form. Should formalize it by next week to be sent out to clubs.

Fall Fest starts on November 17<sup>th</sup>. Promote internship fair – pre workshop is great to attend. Be sure to participate in the internship fair on November 13<sup>th</sup> as well.

**Unfinished Business**

1. Fall fest update

It's a week-long event. ASUHWO has been asked to decorate the school/courtyard for the week. Some ideas are ties around the poles in the colors blue, white, and green as well as the Makahiki display of a pole with curtains draping down.

2. Swear-in ceremony

Chancellor Freitas is currently out of town so the ceremony needs to be rescheduled when he is available. This also leaves time to promote the ceremony and make it an event.

3. Color run update

The bill being voted upon has the exact quote from Aiea copy and the amount for funding was bumped up to \$600 to allow for extra padding. Having trouble getting ahold of Surfvivor for the shirts.

4. SR 14-05 To Support ASUHWO Discount Card Initiative Vote

**Motion: To support ASUHWO Discount Card initiative**

**Motion by: Ryan Sommer**

**Seconded by: Joyleanne Santos**

**Vote: Unanimous**

5. SB 14-09 Funding for ASUHWO Color Run Event Vote

**Motion: To fund ASUHWO Color Run event**

GM 14-017 Minutes approved on November 5, 2014 with amendments.

**Motion by: Ryan Sommer**  
**Seconded by: Brieana Williams**  
**Vote: Unanimous**

6. SB 14-10 Funding for ASUHWO Veterans Day Event Vote  
**Motion: To fund for ASUHWO Veterans Day event**  
**Motion by: Brieana Williams**  
**Seconded by: Isaiah Baclaan**  
**Vote: Unanimous**

**New Business**

1. Senator Appointments  
President appoints Micah Gowen as Senior Class senator.
2. Ms. Wheelchair America  
Ms. Wheelchair America reached out to the Senate inquiring about opportunities to give a workshop on finding one's identity. A possible venue is Ho'opilihou, but more information is needed such as her rates in order for the Senate to make a decision of having her come to do a workshop.

**Meeting Adjournment at 4:44 pm**

Motioned by: Brieana Williams  
Seconded by: Joyleanne Santos

## Voting Record

Voting Record for General Meeting 14-017, Approval of Agenda and Minutes: To Approve the Minutes for GM 14-011				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Brieana Williams	x			NA
Eric Kang	x			NA

Voting Record for General Meeting 14-017, Approval of Agenda and Minutes: To Approve the Minutes for GM 14-016				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Brieana Williams	x			NA
Eric Kang	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 14-017, Unfinished Business: To Support ASUHWO Discount Card Initiative				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Brieana Williams	x			NA
Eric Kang	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 14-017, Unfinished Business: Funding for ASUHWO Color Run Event				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Brieana Williams	x			NA
Eric Kang	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 14-017, Unfinished Business: Funding for ASUHWO Veterans Day Event				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	x			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Brieana Williams	x			NA
Eric Kang	x			NA
Isaiah Baclaan	x			NA

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