



# **Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei***

ASUHWU General Senate Meeting 14-018 called to order at 3:34 pm on November 5, 2014.

## **Members Present:**

President Courtney Ketzenberger  
Vice President Ryan Sommer  
Treasurer Shane Nishimura  
Secretary Joyleanne Santos  
Junior Class Senator Brieana Williams  
Business Administration Senator Eric Kang  
Social Sciences Senator Isaiah Baclaan  
Student Caucus Ambassador Sara Perry

## **Members not present:**

Student Life Coordinator Rouel Velasco excused  
Senior Class Senator Micah Gowen excused

## **Guests:**

Librarian Sara Aiello

## **Quorum**

Yes

## **Open Forum**

N/A

## **Reading of Minutes**

1. **Motion: To approve the minutes for 14-017**
2. **Motion by:** Ryan Sommer
3. **Seconded by:** Brieana Williams
4. **Resolved: Minutes for meeting 14-017 approved with the following amendments**
  - a. Change approval of agenda solution from 14-016 to 14-017
  - b. Move advisor's internal reports to the end of internal reports and take out "(later"
5. **Vote:** Unanimous

## **Reading of Agenda**

1. **Motion: To approve the agenda for 14-018**
2. **Motion by:** Shane Nishimura
3. **Seconded by:** Isaiah Baclaan
4. **Resolved: Agenda for meeting 14-018 approved**
  - a. Moving new business 8.1 to unfinished business 7.1
5. **Vote:** Unanimous

## **Quorum**

Yes

## **Internal Reports**

1. Vice President  
Now looking at next Wednesday for swear-in ceremony. Wear ASUHWO shirts and nice bottom slacks. Will be confirmed by within the week via email.
2. Treasurer  
Initiative: trying to get coffee cart for the last two weeks for finals. Generate survey for student and faculty opinion to push for an actual shop or café.
3. Advisors  
Student Life Coordinator  
See page 5.  
  
Ad hoc committee will meet tomorrow to create application.
4. Activities  
Just talking about Fall Fest decorations.
5. Junior Class  
Complaint with boxes resolved. There will be other initiatives to practice campus safety. Two other security hired temporarily until boxes are fixed.  
  
Security asked to go spray the posts down because hornets appear to be nesting in them, and they not responded as of yet.  
  
Child care initiative: Met with Michael Hayes and a temporary child care program was proposed to be hosted during the school breaks for DOE. It can be coordinated and won't need to hire permanent personnel with student involvement as well.  
  
Club participation initiative: point system generated - see page 6 for break down. Three different levels can be reached: Bronze (15 pts), Silver (30 pts), Gold (45 points), Superstar (45+ points). They can choose whichever category and must document their activities. A committee will look over it. Clubs able to earn extra points for going above and beyond requirements. Additions to point system is welcomed until this Friday. Categories broad for a reason.
6. Business Administration  
Business attire rental initiative: drafting a letter to faculty for donations.
7. Social Sciences  
Will be informing bookstore of Texts.com because it would take revenue away from them but it gives options to the students. People registered has doubled, but needs more advertising. Merchandise should arrive by Fall Fest. Suggestion is to write an elevator speech on what Texts.com is and send it to senate to send out to students.  
  
Working on a bill for ASUHWO stickers.
8. Ambassadors  
Student Caucus Ambassador Perry  
By-law issue: need to stick to by-laws and make sure minutes are out five days after meeting.
9. Specialized Committees  
Communication

Meeting next Wednesday morning at D-104.

### **Unfinished Business**

1. Senator Confirmation

**Motion: To accept the appointment of Micah Gowen to Senior Class senator**

**Motioned by:** Joyleanne Santos

**Seconded by:** Shane Nishimura

**Resolved: Appointment of Micah Gowen to Senior Class senator approved.**

**Vote:** Unanimous

2. Fall fest update

Informed coordinator of the supplies needed for the ribbons and the banner. Will need to email Kumu Leilani Basham for any more ideas on decorations and how to handle the banner.

3. Color run update

ASUHWO need to memorize training instructions because will be responsible the students who show up. General information and instruction have been sent out via email. Meeting at location at 6:30 am and event hopefully ends around 1 or 2 pm. Need to make sure that everyone helps out in cleaning the zone.

4. Veterans Day Event Update

Waiting to hear back about the band, and still need to solicit \$5 donations from businesses in Kapolei town. ASUHWO willing to purchase any amount of gift cards donated. P-card execution still needs to be discussed.

### **New Business**

1. Executive Policy EP 6.204

Currently 20% of tuition system wide is goes to financial aid: 10% for need-based scholarships and 10% for merit-based scholarships. The policy is to switch over the merit-based scholarship percentage to a dollar amount that matches the 2013-2014 school year. The amount going forward cannot fall below the selected academic year. If there is excess money, the Chancellor will have discretion over it. Caucus wrote a letter in opposition, which included three different ways to readdress the issue if the policy does pass that are most student-centric and beneficial, and expressed why merit-based scholarships are important.

It's important that the student body is addressed on this issue because it does involve how their tuition is being spent. Talk the students and get their opinion. Once that is gathered, the Senate can write a resolution in opposition or support, which may influence the Board of Regents in bringing the policy to a vote or not. A senator writing a resolution is welcomed as it may influence the other campuses to voice their opinions as well.

If the bill does pass, the ASUHWO can ask for a letter of intent, as well as make students aware and get their input.

### **Meeting Adjournment at 4:34 pm**

Motioned by: Ryan Sommers

Seconded by: Shane Nishimura

## Voting Record

| Voting Record for General Meeting 14-018, Approval of Agenda and Minutes: To Approve the Minutes for GM 14-017 |     |     |         |                  |
|--|-----|-----|---------|------------------|
| Name   | Yea | Nay | Abstain | Vote by Proxy(?) |
| Ryan Sommer  | x   |     |         | NA               |
| Joyleanne Santos   | x   |     |         | NA               |
| Shane Nishimura  | x   |     |         | NA               |
| Brieana Williams   | x   |     |         | NA               |
| Isaiah Baclaan   | X   |     |         | NA               |
| Eric Kang  | x   |     |         | Yes              |

| Voting Record for General Meeting 14-018, Approval of Agenda and Minutes: To Approve the Agenda for GM 14-018 |     |     |         |                  |
|---|-----|-----|---------|------------------|
| Name  | Yea | Nay | Abstain | Vote by Proxy(?) |
| Ryan Sommer   | x   |     |         | NA               |
| Joyleanne Santos  | x   |     |         | NA               |
| Shane Nishimura   | x   |     |         | NA               |
| Brieana Williams  | x   |     |         | NA               |
| Eric Kang   | x   |     |         | Yes              |
| Isaiah Baclaan  | x   |     |         | NA               |

| Voting Record for General Meeting 14-018, Unfinished Business: To Accept the Appointment of Micah Gowen to Senior Class Senator |     |     |         |                  |
|---|-----|-----|---------|------------------|
| Name  | Yea | Nay | Abstain | Vote by Proxy(?) |
| Ryan Sommer   | x   |     |         | NA               |
| Joyleanne Santos  | x   |     |         | NA               |
| Shane Nishimura   | x   |     |         | NA               |
| Brieana Williams  | x   |     |         | NA               |
| Eric Kang   | x   |     |         | Yes              |
| Isaiah Baclaan  | x   |     |         | NA               |

## SLC VELASCO'S REPORT

Everyone:

I will not be at meeting today as I will be out in Wai'anae co-teaching a class with another UHWO colleague.

Here's my report:

- **ASUHWO Swear-in** - Chancellor can't make it today, advised for next week? Does that work? Let me know as I won't be in next week but still can reserve the space should you (senate) decide to have it then.
- **Color Run** - Paperwork submitted (shirts, banners and food). Received Senate Bill and Minutes early today and submitted for signature route approvals (VCSA and Chancellor).
- **Veteran's Appreciation** - Received Senate Bill and Minutes early today. Will submit paperwork either later today or this week. Submitted request for Pacific Fleet Band to perform on Nov 12th, haven't received a response yet. Did mention if can't on the 12th, then the 10th or 13th. Once I hear back... will forward info to Sara and Activities Committee to follow up. Will book the space (courtyard) upon confirmation of Band.
- **Fall Fest WED, Nov 19th 10am-2pm.** ASUHWO's role is with decorations. Since theme is Makahiki, native Hawaiian practices/ceremonies, please consult with Kumu Leilani Basham on decorative, simple, cost-effective decorations. This is something that the Activities Committee can do.
- **Ho'opili Hou** - need names to be submitted for looking for airfare. What is the progress of the adhoc committee? Is there an application form? What are the requirements that the interested students must complete to apply as well as complete upon participation at conference?

That's all, will let you know if I have other things to add.

Mahalo,  
Rouel

**CLUB PARTICIPATION INITIATIVE – POINT SYSTEM**

|                       |   |
|-----------------------|---|
| Point System (Yearly) |   |
| Community Service:    | Do community service: must participate in at least two forms of community service and must have evidence of participation (5 points)  |
|                       | Participation in community events: provide evidence of group attendance for at least two events (5 points)  |
|                       | Reaching out to community leaders/establishing partnership: Provided evidence of at least two people/groups/organizations ( 5 points)   |
| Events:               | Campus events: participate as a club in two campus events (5 points)  |
|                       | Individual club events: host at least two events (5 points)   |
|                       | Other club’s events: participate in other clubs events or invite other clubs to participate in your event. Must either participate or invite a club twice (5 points – if club invites another club to participate the club must show up at the even in order to receive all the points) |
| Team Participation:   | Club meetings: must host meetings in a regular, and timely manner. Clubs should have meeting schedule ahead of time (5 points)  |
|                       | Activities: must keep attendance of all activities, events and meetings as well as other forms of documentation. This section is all about being able to keep neat, legible, and reliable documentation (5 points)  |
|                       | Recruitment: must provide evidence that the club has successfully recruited or tried to recruit more people (5 points)  |