



# **Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei***

ASUHWOW General Senate Meeting 15-002 called to order at 3:32 pm on January 20, 2015.

## **Members Present**

President Courtney Ketzenberger  
Vice President Ryan Sommer  
Secretary Joyleanne Santos  
Treasurer Shane Nishimura  
Junior Class Senator Briana Williams  
Business Administration Senator Eric Kang  
Social Sciences Senator Isaiah Baclaan  
Student Caucus Ambassador Sara Perry

## **Members not present**

Senior Class Senator Micah Gowen – excused  
Student Life Coordinator Rouel Velasco - excused

## **Guests**

N/A

## **Quorum**

Yes

## **Open Forum Guest**

N/A

## **Reading of Minutes**

1. **Motion: To approve the minutes for 15-001**
2. **Motion by:** Shane Nishimura
3. **Seconded by:** Briana Williams
4. **Resolved: Minutes for meeting 15-001 approved with the following amendments**
  - a. Correct spelling of Monique Mironesco's name in Student Caucus Ambassador's report.
5. **Vote:** Unanimous

## **Reading of Agenda**

1. **Motion: To approve the agenda for 15-002**
2. **Motion by:** Ryan Sommer
3. **Seconded by:** Isaiah Baclaan
4. **Resolved: Agenda for meeting 15-002 approved with following amendments**
  - a. Correct meeting room number to C247
5. **Vote:** Unanimous

## **Internal Reports**

1. President
  - Waiting to hear back from Interim Vice Chancellor of Student Affairs. Trying to find out legislative agenda to see when/if ASUHWO needs to submit any testimonies for the upcoming session.
2. Vice President
  - Received an email from VCSA concerning Tobacco survey clarification, forwarded to ad hoc committee. Turned in swag order to the bookstore. Just waiting for paperwork to be completed to pick up swag before Club Rush.
3. Secretary
  - Still working on getting bills and resolutions up on site.
4. Treasurer
  - Spent under \$3,000 up until November 9, excluding the DC, which was around \$16,000. Stipends added up to \$2,000. Will have an update on how much needed to spend for the rest of the term next meeting
5. Advisors
  - Student Life Coordinator
    - Club Rush is on January 28 from 10am-2pm.
6. Activities
  - Meeting next Tuesday, January 27 in C247 at 1pm for Opportunities Fair update. Will be attending Student Activity Fee board meeting to see what they're doing. Have been working on Caucus. Cancelled venue due to cost of security prices and will be held in C225, which bypasses security. Preparing for Club Rush and trying to get the swag order in. For caucus, will try to impress, but spend less.
7. Ad Hoc Committees
  - Smoking Policy
    - Chancellor wants the change of policy to be student driven. Survey will be taken via SurveyMonkey to provide both quantitative (how many "yes"s and "no"s) and qualitative data (comment boxes). Gathering of information will be done so by tabling. Will only be surveying students. The issue of smoking on campus has been brought up before but the Senate did not address it then was because then very few smoking complaints. Survey will be done by Monday, January 26<sup>th</sup>. Hoping to get 30% of student body's input through tabling, asking Pueo leaders to help out, and email blasts, as well as word of mouth.
8. Senior Class
  - Will be working on the intramural initiative.
9. Junior Class
  - Creating an idea book that has a list of initiatives future ASUHWO members can take on as well outlines what is to be done around the office.
  - Will look into the complaint box initiative, so students have another way to voice opinion.
  - A sign-in sheet is created for office hours to make sure everyone puts in their time and it will be color coordinated.
  - Will be creating inventory sheets for office supplies to be filled out every month for future student government members to reference.
  - An office code of conduct has been drawn up to be posted on window of office.
  - Working on the celebrating clubs initiative which is to be adjusted to a semester

basis instead of yearly basis. This is to encourage participation and create alliances between clubs. Will coordinate for intramural program and possible set up relay races between clubs.

-Working on childcare incentive program to be coordinated with DOE schedule, grades K-12. Hopes for those majoring in education to get credits or service learning hours for working with kids during this time. Is to be temporary, no more than a week. Idea liked by Chancellor, faculty, and staff.

#### 8. Business Administration

Have talked to career services about the business rental attire initiative. Will meet next week Tuesday at 1pm in the career services office. Hopefully it will be done by the time of the internship fair, so it can be advertised. Still thinking of ways on how dry cleaning could be paid: through the budget under initiatives and writing a bill for yearly expenditures or by the students when they bring back clothes. A way to monitor it could be through a drawn up contract the student has to sign that. Will be researching other schools who does attire rental.

#### 9. Social Sciences

Has fixed bugs with Texts.com site. There have been people posting books, but not enough traffic yet. Possible ways to increase traffic is to hand out more fliers and t-shirts. Also, is able to help with child daycare initiative. As for activities, have been going to different committee meetings and the meetings for West Fest. Has noticed that bookstore promotes half.com for textbooks, so may ask if they are able to promote texts.com as well. There has been concern among students who are not able to sell back books due to the bookstore's quota for buying back books. Apparently, they can only buy back a certain amount because they also have contracts to uphold which require them to buy a certain number of books as well. For Welcome Back week, thank you to everyone who came out to table and created fliers. We are currently out of swag and a lot of people came up to the booth.

#### 10. Ambassadors

Student Caucus Ambassador Perry

Working on getting spring meeting schedules, constituency meetings, and pictures up in classrooms.

#### 10. Campus Committee Reports

Communication

Meeting is next month. Faculty senate may be getting a student member. It was suggested to the head who was in massive support.

### **Unfinished Business**

#### 1. Earth Day and West Fest Committee

Will be combined and a theme will be chosen at the next meeting. A lot of different activities like recycled fashion show, find your carbon footprint, henna tattoo, etc. Splash Bash activity is up for discussion because while the committee wants to promote sustainable activities, including water conservation, West Fest is also for the students to celebrate and have a good time. Possibilities for the activity is to do it at night or maybe another day of the week. Need to make sure soap is nontoxic as well if it goes forward. Could also look at other activities. Concerning alcohol, it will not be suggested for the event. The committee will need help with setup on the week of.

2. Ho'opilihou Preparations

Flight at 9:56 am so meet up at the airport at 8 am. Arrange car pools if you need to. ASUHWO will not pay for check-in bags. Will possibility be rooming with people from other campuses. Refer to itinerary and packing list for questions. If you have special accommodations as far as activities go, inform the advisor. Bring business cards. As far as the presenters, have at most 40 handouts.

**New Business**

1. Codify Stipends

**Motion: To codify stipends for Fall 2014**

**Motion by:** Ryan Sommer

**Seconded by:** Isaiah Baclaan

**Resolved: To codify stipends approved**

**Vote: Unanimous**

2. Legislation for Caucus

Caucus moving forward with proposing new positions on Board of Regents and to make them voting positions. The additions would be an undergraduate student, a faculty from a graduate or research position, and a faculty from undergraduate colleges. The current student regent would fill the graduate student position. This would allow the BOR to have 18 members, with the chair being a non-voting member, so no ties would occur. The terms of the faculty regents and student regents would be staggered and all applicants would go through Caucus. Legislation will be introduced this session. There will be an email to generate testimonies on the legislation, so please prepare in advance. Able to register at [capital.hawaii.gov](http://capital.hawaii.gov) to do an online testimony. Mention your title and if you support or do not support the bill.

**Announcements and Open Forum**

1. Budget

Spent \$18,058.26 so far. Still have \$42,419.74 to spend with a \$31,305.26 carry over.

2. Please send any future legislation to the secretary because she will eventually need to codify it if/when it passes.

**Meeting Adjournment at 5:30 pm**

Motioned by: Shane Nishimura

Seconded by: Isaiah Baclaan

## **Voting Record**

Voting Record for General Meeting 15-002, Approval of Agenda and Minutes: To Approve the Minutes for GM 15-001 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Eric Kang	x			NA

Voting Record for General Meeting 15-002, Approval of Agenda and Minutes: To Approve the Agenda for GM 15-002				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Brieana Williams	x			NA
Eric Kang	x			NA
Isaiah Baclaan	x			NA

Voting Record for General Meeting 15-002, New Business: To Codify Stipends				
Name	Yea	Nay	Abstain	Vote by Proxy(?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Brieana Williams	x			NA
Eric Kang	x			NA
Isaiah Baclaan	x			NA