



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

ASUHWO General Senate Meeting 16-013 called to order at 11:10 pm on January 7, 2016 in D104.

Members Present

President Ryan Sommer
Vice President Briana Williams
Secretary Joyleanne Santos
Senate Speaker Angelo McDuffie
Distance Learning Senator Daniel Sieradzki
Freshman Class Senator Christielove Espinosa
Business Administration Senator Shad Rosario
Public Administration Senator Jesica Yee
Education Senator Haylie Culp

Members Not Present

Humanities Senator Elizabeth Gustafson – excused – Proxy is Culp
Social Sciences Senator Isaiah Baclaan – excused – Proxy is Santos
Senior Class Senator Jacxine Kaulili Guzon - excused
Junior Class Senator George Kalantzis – absent

Quorum

Yes

Reading of Minutes

Motion: to approve the minutes for General Meeting 16-012

Motion by: Haylie Culp

Seconded by: Briana Williams

Resolved: Minutes for General Meeting 16-012 approved.

Vote: Unanimous

Reading of Agenda

Motion: to approve the agenda for General Meeting 16-013

Motion by: Joyleanne Santos

Seconded by: Haylie Culp

Resolved: Agenda for General Meeting 16-013 approved.

Vote:

Internal Reports

1. Vice President

Have been reviewing the Bylaws and noting the sections that need adjusting, such as the stipend procedure concerning office hours and the Distance Learning Senator's responsibilities.



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2. Secretary

Will be staying after the meeting to update the website. As far as my 2016 semester schedule, it is still unclear.

3. Advisors

a. Student Life Coordinator

There are changes across the board with the university, faculty, and staff. Yesterday, new Interim Chancellor Ching spoke on things the Senate should keep an eye on, such as the academic development plan, which outlines plans for 2016 to 2021 and the Strategic Plan implementation where student voice is still needed. There are plans to look at developing the indigenous side and internationalization parts of it. There is an open forum panel on January 15 at 1 pm and the idea is to ask questions and learn about the comprehensive internationalization plan. Attend the forum and either develop views as individuals or as a Senate. Many more programs are developing, such as the Hospitality and Tourism program. Also, starting up and expanding alumni activities and relation affairs relating to capital improvement projects from the administration side. Coming this year, not going to be breaking ground, but the design for the Allied Health building is going through. Not sure about solar PV, which will be located behind the facilities area. Emergency siren is being upgraded so all parts of campus can hear. Construction for road B is undergoing. The design is going to legislature for the creative media building. There is a proposed MBA for our campus. There is going to be new division which could then affect the Senate by having one more student. That is the Math and Sciences Division for Biology. Could be into effect for fall next year, so need to recruit in a year or so. Several other things to take note on: continuing to grow and have new staff and faculty. We do have Dr. Jan Javinar who is good with structure and helping craft policy in terms of student activities and governance best in state and will act as a student affairs specialist. May need to speak with hi to understand his role and how it relates to the Senate.

4. Standing Committee Reports

a. Budget and Finance

Need to appoint a new treasurer and have the link for application on the website.

b. Activities

We do have an event next week where we will be tabling, promoting vacant positions, handing out swag and reaching out to new students. Will also be pushing initiatives like the Lending Library and West O'ahu Wednesdays. Welcome Back Week is Monday to Thursday from 9 am to 7 pm.

c. Legislative

Need to choose a chair and co-chair as well as work with Vice President on changes to founding documents



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5. Ad Hoc Committee Reports
 - a. Transition Committee

Senator Kaulili-Guzon is the chair and occurs in the 2nd semester of the fiscal years to plan for the transition into next semester.
 - b. Election Planning Committee

Need to knock out timeline for elections. Those currently part of the committee are VP Williams, President Sommer, Secretary Santos, and Senator Rosario.
6. Senators Report
 - a. Senate Speaker

Spoke with some constituents from the Eco Club who have plans to make this campus more sustainable. There are some constituents questioning about cellphone charging stations or equipment that can be made available throughout campus for times when they forget their own at home. Thinking of providing self-improvement or motivational material online, like videos and supplemental materials as an initiative.
 - b. Distance Learning

On Monday, will be holding a Welcome Back event for all students on Kauai. Having a representative from the No'eau center fly out to give tutoring sessions so that DL students are more comfortable with online tutoring as some make the transition from having in-person session with someone from the community college. Also, would like to run by a in-person tutoring/mentoring program for all DL students on Kauai because there is a need for those with experience to show the inexperienced how to get involved while away and become more organized. There is also a tutoring program on Kauai and to help people out I will promote it and see if my constituents would want to sign up. If there's a good response, will write up a report on the program to get it started. Looking for people to sign up to be mentors as well. Trying to coordinate with students on Maui. We're helping each other out by sharing insights and figuring out what works and doesn't work. Main thing is don't want to be isolated from one another so may do a partnership or chapter of some kind of DL students of UHWO to strengthen relationships with Maui and the Big Island. As far as online conferences, ooVoo works really well by easily connecting people even if they're in a different country. Gotomeeting is another site for conference calls as well, unlike Skype which is frustrating because of hearing and picture distortions.
 - c. Freshman Class

Hung out with a few constituents over break whose majors are pre-nursing, education, and the Kaheau club. One thing they voiced is they enjoyed the community learning which occurred last semester but is not continuing on to this semester. Feel they didn't give enough appreciation to coordinators. On that note, they appreciate all the events going on like Splash Bash and the Monthly



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Munchies.

Motion: to amend GM 16-013 Agenda by adding line item 8.3 Freshmen Class Senator Initiative for Spring 2016 Semester to New Business.

Motioned by: Christielove Espinosa

Seconded by: Haylie Culp

Resolved: GM 16-013 Agenda approved with the following amendments:

Addition of line item 8.3 Freshmen Class Senator Initiative for Spring 2016 Semester to New Business

Vote: Unanimous

- d. Public Administration Division
Wrote purpose to enhance student life on campus by making improvements to life and atmosphere. I created a survey for the dining hall touching on two categories: environment of the cafeteria as far as cleanliness and aesthetics, as well as an open-ended section about the vendor as to what they want to see and what could be improved. Goal is for the survey to reach a mass amount of students sustainably by having it online. Will be sure to forward any surveys to the president who will vet it through the right channels to be approved.
- e. Business Administration Division
Constituents did bring up the concern of no trash cans in the parking lot which Senator Kalantzis was previously working on. They also expressed that there weren't enough security poles to make them feel secure when leaving school late and they are intimidated by the dim lighting. Also, there isn't a call box near the overflow. Could advertise that could call security to escort them to the parking lot. Also worked on some methods in the past on how to be safe at night due to the lack of security and can continue conversation on what steps can be taken to keep eyes on parking lots.
- f. Social Sciences Division
Unable to make the meeting today because will be attending orientation and training at the Legislature for the House of Representatives.
- g. Humanities Division
Will be beginning initiative for this semester soon.
- h. Education Division
There is a concern about the lack of praxis resources. Looking into addressing having an Education Division tab on Lauilima for students and faculty to communicate with each other. Need to find a professor to sponsor the creation of the tab and thinking to have a couple of students become authors and site administrators. Will also look into the creation of a Facebook page and social media page. Right now, there's also many thousands of praxis support pages and would like these avenues to communicate that.



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7. Advisors continued
 - a. Student Life Coordinator
 - i. Need to make decision on per diem and afterward need to sign paperwork on how much you want to award.
8. Caucus Ambassadors Report
 - a. Next meeting is the 3rd week of January
9. Campus Committee Report
 - a. Communications Committee

Waiting for email to reconvene. Media wise, the Tobacco buzz is dead. Currently Manoa and UHWO are complying to state law of being able to smoke 25 feet away from buildings.
 - b. Transportation Committee

Chair got hold of The Bus and had the bus shelter pushed through, so they gave their blessing and approval which takes care of the holdup Facilities was having and it will be going out for bid.
 - c. Technology Committee

Have drafted a survey concerning a faxing service and Microsoft software available for those on campus. Did not receive response to questions the Senate posed from the last meeting. Since VP Williams is currently on this committee and the Health committee for campus, would like a different Senate member on this committee. Senator Culp will take VP Williams place. As for those interning at the legislature who are on campus committees, need to work that out. At next meeting, will also bring up cellphone charging initiative as well.
 - d. Health Committee

It was held on Friday during Winter Break and no one else came, so we brainstormed on things that we wanted to see the committee doing. Talked about main goals, supplies, how to dispose of medical tools, and how to link the school to the community through health. Also, how to delegate, and we asked a series of questions like how much money is there to work with, if providing STI testing is possible, if it's possible to provide insurance counseling and consultation, having child care, having clinic space, where would these be located, and partnering with Waianae Coast Comprehensive Health Center who have a Kapolei office. What also came up was an academic grievance procedure because it usually goes no where when they're filed. The trick is to CC other people and also request a send receipt.



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Unfinished Business

1. Ho'opili Hou

Workshop proposals are due by January 11. Possible workshops are “Connecting with Constituents” by VP Williams and Senators Sieradzki and Yee, as well as “Senate Initiatives” by President Ryan and Senator Espinosa. Need to decide on per diem which cover meals that aren't covered by the conference. Has been decided that will award per diem for dinner on Friday night.

Motion: to approve per diem of \$50 per person at \$250 total for the Ho'opili Hou Conference.

Motioned by: Haylie Culp

Seconded by: Angelo McDuffie

Resolution: Per diem of \$50 per person at \$250 total for the Ho'opili Hou Conference approved.

Vote: Unanimous

2. PRS Sheets/Attendance Review

Due to lack of communication, won't change aggregate score that much. For grading on attendance, only counted weeks all Senate members were present for. Everyone qualifies for a stipend except for Senator Yee, but VP Williams wishes to appeal to stipend results for Senator Yee.

3. Treasurer Spring Application

Applications can be found in Documents on the website under Senate Appointments. Looking for someone who has a background in accounting or is used to spread sheets or keeping a running budget. Will be doing a blast email with a link to the application as well as print it out for Welcome Week and Club Rush. While doing so, it's also a good way to promote elections.

4. Student Caucus Application

Applications can be found in Documents on the website under Senate Appointments. Will be doing a blast email with a link to the application as well as print it out for Welcome Week and Club Rush. While doing so, it's also a good way to promote elections.

5. Spring Schedule

Still tentative. Get your schedules in by Friday. Remember, list all the times you're available because it may not be your favorite time, but it is important. Once it's decided it will be posted on the website, social media, and in the classrooms.

6. Town Hall Meeting

Will have it on Tuesday or Thursday. Those who can't make it will be excused. Tabling counts as Town Hall. Will have the next Town Hall meeting in the 2nd



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week of March. Will be discussed at the last meeting of February

New Business

1. Jesica Yee Resolution

VP Williams is requesting funding for Senator Yee's stipend. VP Williams believes Senator Yee has proven to the senate that she has fulfilled the requirements of her positions and has represented her constituency. In some areas, she met the stipend requirements and have succeeded as a new senator. The reason she does not qualify as of now is because she's had class during the general senate meetings, so although excused it resulted in 2 absences. Other than that, she's been excelling in performance and should receive a stipend.

Motion: to approve awarding Public Administration Senator Jesica Yee her stipend.

Motioned by: Joyleanne Santos

Seconded by: Briana Williams

Resolved: Awarding Public Administration Senator Jesica Yee her stipend is approved.

Vote: Passes

2. Freshmen Class Senator Initiative for Spring 2016 Semester

This initiative is not to promote sex or intercourse, but to promote safe sex and prevention of STIs. Will be working with Senator Gustafson and SLC Velasco on doing something for Valentine's Day. Looking into contacting Lifestyle and Trojan to send promotional items and samples for this event. There is precedent of Senate members contacting these vendors and receiving a lot of samples.

3. Aloha State Girls Program Resolution

The Aloha State Girls program will be on campus from June 5 to 8. They give opportunities to girls who may not receive it elsewhere. By showing support for this program, the Senate promotes giving back to the community. They give scholarships and send girls to DC, providing them with political and leadership experience. They bring girls to the legislature to talk to Senators and Representatives to talk about what they do on the day-to-day. Also in the program, girls are able to create a mythical state called Aloha Girls that form cities, counties, and are able to build a State and create laws, which will remain in place until the next year. Right now, this is a national program that is coming to Hawai'i. It also looks good on a resume, especially if being interviewed on the mainland. It's a great opportunity to give our students and at the Hawai'i schools who want to go into things like this, especially for political science.

Announcements and Open Forum

1. The American-Israel Public Affairs Committee invited President Sommer to a conference in the 3rd week of March. They are a lobbying group that advocates for pro-Israel policies to the executive branch in the US. President Sommer will be going to



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network, reach out, and get UHWO's name out. In consideration, the Senate could draft a resolution in support of American-Israel relationships to be presented at the conference.

2. VP Williams may miss a week in February due to getting HASMAT certification.
3. Turning in per diem documentation to Student Services after this so make sure Senate members date documents correctly.
4. A question was raised about if constituency meetings can be held electronically and the answer is yes. It's good to have situations like this where the Senate learns to adapt and keep this knowledge for the future.

Meeting Adjournment at 12:51 pm

Motioned by: Brieana Williams

Seconded by: Joyleanne Santos



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Voting Record

General Meeting 16-013, Approval of Agenda and Minutes: To Approve Minutes for GM 16-012				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			N/A
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Shad Rosario	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			Yes
Haylie Culp	X			N/A
Elizabeth Gustafson	X			Yes

General Meeting 16-013, Approval of Agenda and Minutes: To Approve Agenda for GM 16-013 with Amendments				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			N/A
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Shad Rosario	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			Yes
Haylie Culp	X			N/A
Elizabeth Gustafson	x			Yes

General Meeting 16-013, Old Business: To Approve Per Diem Of \$50 Per Person At \$250 Total For The Ho'opili Hou Conference				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			N/A
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee			x	N/A
Isaiah Baclaan	X			Yes
Elizabeth Gustafson	x			Yes

General Meeting 16-013, New Business: To Approve Awarding Public Administration Senator Jesica Yee Her Stipend				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			N/A
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			Yes
Haylie Culp	X			N/A
Elizabeth Gustafson	X			Yes