



# **Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei***

ASUHOWO General Senate Meeting 15-005 called to order at 3:37 pm on March 3, 2015.

## **Members Present**

President Ryan Sommer  
Vice President Briana Williams  
Secretary Joyleanne Santos  
Public Administration Senator Jaquelyn Hanlon  
Social Sciences Senator Isaiah Baclaan  
Student Caucus Ambassador Sara Perry  
Student Life Coordinator Rouel Velasco

## **Members not present**

Treasurer Shane Nishimura - excused  
Senate Speaker George Kalantzis – excused  
Business Administration Senator Eric Kang – excused  
Senior Class Senator Micah Gowen - excused

## **Guests**

Librarian Sara Aiello

## **Quorum**

Yes

## **Open Forum Guest**

N/A

## **Reading of Minutes**

1. **Motion: To approve the minutes for GM 15-004**
2. **Motion by:** Briana Williams
3. **Seconded by:** Jaquelyn Hanlon
4. **Resolved: Minutes for GM 15-004 approved**
5. **Vote:** Unanimous

## **Reading of Agenda**

1. **Motion: To approve the agenda for GM 15-005**
2. **Motion by:** Isaiah Baclaan
3. **Seconded by:** Joyleanne Santos
4. **Resolved: Agenda for GM 15-005 approved with following amendments**
  - Postpone line items in Unfinished Business
    - 7.1 Tobacco Policy SR 15-02 (Vote)
    - 7.6 SR15-03 ASUHOWO Clothing Rack
    - 7.8 SB15-03 ASUHOWO Clothing Rack
  - Replacing line items from New Business
    - 8.1 SR 15-04 Support the Permanent Appointment Of Doris Ching as VCAA for SB 15-03 To Appropriate Funding for Hale Gifts

5. **Vote:** Unanimous

**Internal Reports**

1. President

Made corrections to SR 15-01. VCAA willing to do biweekly meetings. Need to reschedule meeting with VCSA. Will be serving on hiring committee for the Vice Chancellor of Academic Affairs position as representation for students. Updates limited due to confidentiality.

2. Vice President

Transitioning out of senator seat and moving on to Vice President position. Few leadership meetings will be announced next week. First one is how to write appropriate business emails. Have been looking at sign in sheet and tallying up hours and speaking with you each individually about amount of hours spending in office. Reminder: please do not put personal belongings in drawers. Place them in your cubby.

3. Secretary

Has been working on minutes.

4. Treasurer

Made revisions required for budget.

5. Advisors

Student Life Coordinator

Student government asked to participate in Get Connected event on March 14 from 9 am to 12 pm and May 2 from 9 am to 12 pm. Academic Affairs is looking for representatives to serve on the campus-level committee reviewing applicants for the Teaching Excellence award. If a student has nominated, they are still able to serve on committee, but be sure to let committee know of the conflict of interest. Meetings are to be determined by schedule.

6. Budget and Finance Committee

Sent out running budget in email and regular budget. Keeping up with deductions coming through in the past.

7. Activities Committee

At a standstill in regards to caucus planning. In charge of coordinating volunteers for the Opportunities Fair coming up on Wednesday, April 1, from 10 am to 2 pm. Set up will be at 8 am. ASUHWO will be tabling on this day, so a sign-up sheet will be sent out. Continuing planning for West Fest and future endeavors. Just needs to coordinate logistics of the bag drop, wrist band distribution, and the waiver.

8. Legislative Committee

Drafting a resolution to support having students on all hiring committees and campus committees.

9. Senate speaker

Working on initiatives and gave Social Sciences senator Baclaan proxy.

#### 10. Senior Class

Still working on bylaws and amendments. Hopefully there will be a reading by next meeting. Have been working on elections planning and organizing a talk story meeting/debate before voting. No'eau center director agreed to loan iPads to ASUHWO, since they were intended for student leader groups through a grant. Looking into having them loaned out to ASUHWO on a semester basis.

#### 8. Business Administration

Will have revised bills and resolutions by next meeting. New initiative is to do a tax service for students.

#### 9. Public Administration

Thinking of a new initiative to be sent out on Thursday and of what committee to join. Found out that those in Health administration concentration was not aware of who was representing them. A common complaint is the options of taking a course in class or online is limited, so will be contacting Department head on that issues. Will work on making announcement for ASUHWO in class to keep everyone informed. Aiming to have at two sections for each core class to be available as well.

#### 10. Social Sciences

Set up a meeting with librarians and with the bookstore concerning the Lending Library initiative and how it might work.

#### 11. Ambassadors

##### Student Caucus Ambassador Perry

At this past caucus meeting, talked about having a summer session of caucus and training new caucus appointees in this time so that they are better prepared come Fall term. Everyone needs to fill out the transition worksheet detailing what the duties and expectations of each position is, what goals were set, what is the usual schedule, important people each position interacts with and more. This worksheet helps with transitioning from one senate to the next, so that each incoming member, new or not, knows what is expected of them and the procedures they need to follow. Caucus encourages all of the student governments to do this and also give a copy to advisor to hold on to.

President Lassner will be at the next caucus meeting, so email Ambassador Perry of anything that needs to be addressed.

Met with the new facilities person, Blake Araki, about solar panels. Permit submission to HECO finished that would allow UHWO to be added to HECO's grid when solar panels. UHWO is actually the first campus with meters on each building so we are able to monitor how much energy each building uses and look for ways to conserve it.

#### 10. Campus Committee Reports

##### Communication

Meeting got cancelled and rescheduled for April 1.

### **Unfinished Business (4:09)**

#### 1. Elections Planning

Has been working on promoting elections and soon tabling. Will be contacting neighbor island/distance staff liaisons to forward applications and encourage students interested in applying. Talk story/debate opportunity is in the works for students to meet candidates and hear what they have to say. Has been accepting applications since last will. Hopefully, next year will be more creative. Committee has been working with a new platform and maybe going elsewhere to conduct elections, which may affect budget. Could possible go through Surveying staff. Last year, the same amount of people voted for regular elections and special elections.

2. Caucus Meeting

Review Activities committee report.

3. SR 15-01 Support the Permanent Appointment of Judy Oliveira as VCSA

**Motion: To approve the support for the permanent appointment of Judy Oliveira as Vice Chancellor of Student Affairs.**

**Motion by:** Jaquelyn Hanlon

**Second by:** Brieana Williams

**Resolution: Support for the permanent appointment of Judy Oliveira as Vice Chancellor of Student Affairs approved with the following amendments**

Authored “and sponsored by” Ryan Sommer.

Delete punctuation marks at the end of the 2<sup>nd</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> “Whereas” statements and in the “Be It Resolved” section.

Correct the name of Judy in the “Therefore, Be it Finally Resolved” section.

Add “Dr.” in front of Judy Oliveira.

**Vote: Unanimous**

Congratulations extended to President Sommer for serving on Vice President of Legal Affairs system hiring committee.

4. Spring 2015 Budget

**Motion: To approve the revised ASUHWO Budget AY 2014-2015**

**Motion by:** Jaquelyn Hanlon

**Second by:** Brieana Williams

**Resolution: Revised ASUHWO Budget AY 2014-2015 approved with the following amendments**

Add a dollar sign to the amount total stated in Program Supplies.

**Vote: Unanimous**

Keep in mind future projected expenses for the rest of the semester as well, like for the clothing rack and Hale gifts.

5. SR15-03 ASUHWO Clothing Rack

Postponed

6. SB15-03 ASUHWO Clothing Rack

Postponed

### **New Business (4:26pm)**

1. SB 15-04 To Appropriate Funding for Hale Gifts (Ko Ahu O 'Kala)

Additions:

Add that benches be engraved with ASUHWO insignia under Provisions.

Add "sponsored by"

Include how the gifts are meant to foster a positive remembrance of Hawaiian culture on campus and ASUHWO's support of its continuance, and how the gifts will bring awareness to ASUHWO and its involvement with and investment in the student body and campus.

Add name of the Hale.

Changes:

Change the bill number to 15-04

### **Announcements and Open Forum**

1. President Lassner is meeting with ASUHWO on March 31 in the Board of Regents conference room from 10:30 am to 11:30 am. Names need to be forwarded by March 20.
2. Need to follow up with six approved candidates that attended the Ho'opilihou conference.
3. Need to start organizing leadership conference for student leaders at school. Possibly reinstate Ho'opilihou ad hoc committee and include new members of ASUHWO to head it.
4. Fill out transition works to leave for the next Senate, and those afterward.
5. Upstairs office is willing to display pamphlets and fliers from the community.

### **Meeting Adjournment at 4:39 pm**

Motioned by: Brieana Williams

Seconded by: Jaquelyn Hanlon

## Voting Record

Voting Record for General Meeting 15-005, Approval of Agenda and Minutes: To Approve the Minutes for GM 15-004				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	x			Yes
Jaquelyn Hanlon	x			NA
Eric Kang	x			Yes

Voting Record for General Meeting 15-005, Approval of Agenda and Minutes: To Approve the Agenda for GM 15-005				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	X			Yes
Jaquelyn Hanlon	x			NA
Eric Kang	x			Yes

Voting Record for General Meeting 15-005, Unfinished Business: To Approve the Support for the Permanent Appointment of Judy Oliveira to Vice Chancellor of Student Affairs				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Jaquelyn Hanlon	X			NA
Eric Kang	X			Yes
George Kalantzis	x			Yes

Voting Record for General Meeting 15-005, Unfinished Business: To Approve the Revised ASUWHO Budget AY 2014-2015				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Ryan Sommer	X			NA
Joyleanne Santos	x			NA
Shane Nishimura	x			Yes
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Jaquelyn Hanlon	X			NA
Eric Kang	X			Yes
George Kalantzis	x			Yes