



Associated Students of the University of Hawaii - West Oahu *The 3rd Senate of Kapolei*

ASUHWOW General Senate Meeting 15-008 called to order at 3:35 pm on April 21, 2015.

Members Present

President Ryan Sommer
Vice President Briana Williams
Treasurer Shane Nishimura
Secretary Joyleanne Santos
Public Administration Senator Jaquelyn Hanlon
Social Sciences Senator Isaiah Baclaan
Student Caucus Ambassador Sara Perry

Members not present

Senate Speaker George Kalantzis – excused
Student Life Coordinator Rouel Velasco – excused
Senior Class Senator Micah Gowen – excused

Guests

Librarian Sara Aiello

Quorum

Yes

Open Forum Guest

1. Sara Aiello

Reading of Minutes

1. **Motion: To approve the minutes for GM 15-007**
2. **Motion by:** Briana Williams
3. **Seconded by:** Jaquelyn Hanlon
4. **Resolved: Minutes for GM 15-007 approved**
5. **Vote:** Unanimous

Reading of Agenda

1. **Motion: To approve the agenda for GM 15-008**
2. **Motion by:** Jaquelyn Hanlon
3. **Seconded by:** Shane Nishimura
4. **Resolved: Agenda for GM 15-008 approved with following amendments**
 - Remove 7.3 and 7.4 in Unfinished Business
 - Caucus Process Bylaws
 - Initiatives and Programs Bylaws
5. **Vote:** Unanimous

Internal Reports

1. President

The Vice Chancellor for Academic Affairs search committee had 60 applicants and will scale it down to 10 applicants by the next meeting. Met with Vice Chancellor of Student Affairs regarding 3 student fees that we had initial control over, the technology fee, transportation fee, and health fee. It was stripped from ASUHWO from the previous VCSA, but it is originally supposed to under ASUHWO according to the Board of Regents (BOR). Contacted by President Lassner to give an annual evaluation of campus chancellor due by May 26. Met with two companies to schedule orientation with me and the IT people for concurrent transcript program. Will hopefully get it in place by next semester. Reminders: Saturday, 9 am is caucus meeting. Meet up is at 7:30 am. Clean up will be at 3:30 pm. Tomorrow is West Fest & Earth Days. Be there at 9 am to help set up.

2. Vice President

Inventory sheets revised. Working on leadership training to be done this month. Notice things to be maintained like stuff left in office will be in lost in found will be outside of office or student services office. Recycle bottles when done with it.. Anything that isn't labeled is everybody's. Remember office rules like shutting down computers when leaving and changing the sign. Still working on child care initiative. Contacted local daycare communities and correspond with communities that have this set up to take kids to events at a discounted rate

3. Treasurer

Full Time position to run intramural program is filled and is starting in June. May not be responsibility of ASUHWO anymore.

4. Secretary

Updating website and Instagram. No response on coffee cart information from Manoa.

5. Advisors

Student Life Coordinator
Spring general election results sent out

6. Budget and Finance Committee

Working on budget available for next semester. Go with remainders and generate one for summer and get ball rolling for fall

7. Activities Committee

Passing out fliers in courtyard soon. Posted a couple of fliers for care packages. Promotions will be about Facebook, texts.com, and social media. Will be handing it out next week Thursday and Friday from 10:30 am to 12:30 am.

8. Legislative Committee

Working on standard operating procedures binder.

9. Senate Speaker

Emailed facilities about trashcans and provided write up on plan. 3-6 trash/recycling bins for paved parking lots of students and faculty. Benefits:

reduce litter and staff labor on easy, avoidable chore. Working on prices and facilities will be decisions based on it.

10. Senior class

Has been emailed the changes for the bylaws, specifically the caucus process and initiatives and programs bylaws.

11. Public Administration

Created survey for PUBA majors concerning registration courses. Emailed department head letting know that trying to send out survey, and if after completed, send it out to instructors to send to students. Hoping to send it out by the end of the semester and get students to fill it out by providing incentives like extra credit. Still need to vet survey through the correct administrator.

12. Social Sciences

Sent paragraph to everyone to send to Lulima for texts.com. Working on Lending Library parameters. If it checks out, will make a bill. It will hopefully be enacted by fall. Next meeting is next Monday, 11 am, in the library.

13. Ambassadors

Student Caucus Ambassador Perry

Caucus meeting this Saturday. Talked with Vice President of Academic Affairs regarding eCafe survey and looking to set up a new format for evaluating faculty, possibly with essay attached. It is currently believed that eCafe gives skewed results. If possible, survey and see what students think of eCafe and report back on Wednesday. It is under impression that eCafe is also important for the tenure of teachers, so a fair system is needed.

14. Campus Committees

Communication

Next meeting is 1st week of May.

Unfinished Business

1. SR 15-005 Resolution for Students on Campus Committees

Motion: Motion for recess at 4:19 pm to review resolution

Motioned by: Joyleanne Santos

Seconded by: Brieana Williams

Motion: Motion to Approve SR 15-005

Motioned by: Shane Nishimura

Seconded by: Isaiah Baclaan

Resolved: SR 15-005 Resolution approved with the following amendments

Line 3: 2400 students

Line 1, 19: okinas wrong

Line 18-23 axed out

Line 25: change acronym

Line 26: spell out UHWO

Line 26-27: restate verbage from 12-13 concerning groups for continuity

Line 12: add colon after "in;" change "campus hiring committees" to "campus committees, search committees..."

Cross out sending it to faculty department heads

Change in the senate date april 21, 2015 and for 2nd reading
Title: Supporting Associated Students Of University Of Hawai'i – West
O'ahu Members To Be Included In Campus Governance

Vote: Unanimous

2. ASUHWO By-laws revised

Motion: Table ASUHWO Bylaws Revised Review Until Next Meeting

Motioned by: Joyleanne Santos

Seconded by: Briana Williams

3. Standard Operating Procedures Manual

Originally wrote that transitioning, bylaws, constitution, Roberts Rules of Order to be done by Senior senator, but this does not have to be an initiative of Senior class Senator, but to whomever the President sees fit. Leave training to Vice President and other responsibilities for VP like transition worksheet. Don't need to vote this document in since it is an operating document. Need to make sure references to the by-laws need to be based on current operating by-laws. There needs to be verbage on changing the standard operating procedures. VP welcomes anyone to sit down with her and go over binder. This will be an item on future agendas.

New Business

1. PRS Sheets

Please fill out to the best of your ability. The title of the positions corresponds to the next page. Put senator name at the top of each box for position.

2. Senate Nominations for ASUHWO Awards

Motion: To approve Senate Nominations for ASUHWO awards

Motion by: Shane Nishimura

Seconded by: Briana Williams

Resolve: Senate Nominations for ASUHWO awards approved with amendments made on April 27, 2015:

Addition of Marousha Moore and Rebecca Carino to Volunteer award list.

Vote: Passes

3. Elections Results

Motion: To codify election results for Spring 2015

Motion by: Joyleanne Santos

Seconded by: Shane Nishimura

Resolved: Spring 2015 Election results approved

Vote: Unanimous

Announcements and Open Forum

1. Sign up sheet for shifts going around for tomorrow's event.
2. Need to email facilities to see when room available for award ceremony
Possible space is for next Tuesday from 3:30 pm – 5:30 pm. Tentative.

Meeting Adjournment at 5:24 pm

Motioned by: Isaiah Baclaan

Seconded by: Shane Nishimura

Voting Record

Voting Record for General Meeting 15-008, Approval of Agenda and Minutes: To Approve the Minutes for GM 15-007				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	x			Yes
Jaquelyn Hanlon	x			NA

Voting Record for General Meeting 15-008, Approval of Agenda and Minutes: To Approve the Agenda for GM 15-008 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	X			Yes
Jaquelyn Hanlon	x			NA

Voting Record for General Meeting 15-008, Unfinished Business: To Approve SR 15-005 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Jaquelyn Hanlon	X			NA
George Kalantzis	x			Yes

Voting Record for General Meeting 15-008, New Business: To Approve Senate Nominations for ASUHWO awards with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			NA
Brieana Williams			x	NA
Isaiah Baclaan	X			NA
Jaquelyn Hanlon			x	NA
George Kalantzis			x	NA

Voting Record for General Meeting 15-008, New Business: To Codify Election Results for Spring 2015				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	x			NA
Shane Nishimura	x			NA
Micah Gowen	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Jaquelyn Hanlon	X			NA
George Kalantzis	x			Yes