



# The Associated Students of the University of Hawai'i – West O'ahu 4<sup>th</sup> Senate of Kapolei

ASUHWO General Senate Meeting 16-004 called to order at 2:01 pm on August 18, 2015.

## **Members Present**

President Ryan Sommer  
Vice President Briana Williams  
Secretary Joyleanne Santos  
Senior Class Senator Jacxine Kaulili-Guzon  
Social Sciences Senator Isaiah Baclaan  
Junior Class Senator George Kalantzis  
Student Caucus Ambassador Valentin Fletes

## **Members not present**

Treasurer Shane Nishimura - excused  
Distance Learning Senator Daniel Sieradzki – excused  
Student Life Coordinator Rouel Velasco

## **Guests**

Alumni Sara Perry

## **Quorum**

Yes

## **Reading of Minutes**

**Motion: To approve the minutes for GM 16-003**  
**Motion by: George Kalantzis**  
**Seconded by: Isaiah Baclaan**  
**Resolved: Minutes for GM 16-003 approved**  
**Vote: Unanimous**

## **Reading of Agenda**

**Motion: To approve the agenda for GM 16-004**  
**Motion by: George Kalantzis**  
**Seconded by: Isaiah Baclaan**  
**Resolved: Agenda for GM 16-004 approved**  
**Vote: Unanimous**

## **Internal Reports**

### 1. President

Received a resignation letter from Terina Faagau, Sophomore Class Senator who realized that she is unable to commit the time needed to student government on top of family, school, and work. The election packets will be changed to reflect the open position. Chancellor Freitas has announced he will be retiring, but unsure who the interim chancellor will be. Professor for Public

Administration Gregory Lefcourt passed away. Will keep the Senate posted of any memorial service so that the student body can be informed.

2. Vice President

Has been handling Veteran committee issues recently. Talked with the intern for Veteran Affairs and working to get in contact with Vice Chancellor of Student Affairs. There will be another training day on August 31 on the Constitution and By-Laws. Has been going through inventory count so place personal belongings in cubby or elsewhere so that they are not counted in. A fridge will be added soon to the office by donation.

3. Secretary

Have been updating the website and will look into Facebook soon.

4. Treasurer

Budget for summer is passed. Last week was waiting on a finalized number for the students enrolled for the semester to figure out the totals of what the balance is to get the Fall semester budget rolling.

5. Activities Committee

Swear-in ceremony will be held on stage at Club Rush at 12:25 pm. Scripts will be emailed so that the Senate can practice it. Swag is in the office. Will be passing it out as well as pamphlets, fliers, and election packets. Need to clarify times for Punua days with the Student Life Coordinator.

6. Technology Committee

Will be replacing office computers with inexpensive, stable desk tops via the IT department. Will have IT recycle the computers if they are not kept for use around campus.

7. Veteran Services Committee

Has met with the VA intern, trying to meet with the VCSA, and talked to the SLC on the matter. Need to reassess scheduling for committee due to resignation or change of schedules.

8. Senior Class

Rewriting mentorship initiative. Touched base with Professor recently during the online meeting for the Technology and Business club. Will met with professor next week Tuesday when classes begin get input on the initiative.

9. Junior Class

Completing stages of first bill and would like feedback on it. Emailing with SLC to get a Junior mailer out to coordinate meeting times and availability. Would like to have information on solar panel arrangements to be more hands on.

10. Social sciences

Purchase order is in so books coming in soon. Have to fill in copyright release. Contacting professors and asking to attach a note of initiative in syllabus or Lualima so students are made aware. Asking for Senate's help to sign up for available times to go into classrooms and talk about the books purchased for the

initiative when times are determined. Has also been brainstorming for future initiatives.

#### 11. Ambassadors

##### Student Caucus Ambassador Fletes

Would like information or a brief synopsis on the different initiatives we have going on to present at the upcoming Caucus meeting if need be. Send it within a reasonable time, not the night before. As an initiative, is proposing to help with communication on the Senate's behalf by setting up a YouTube channel or something similar to address the students. If the Senate wants to communicate something to professors or students it can be accessed via hyperlink. Can help President with his address to the students. It helps the constituency and it's another way of accountability.

#### 12. Campus Committees

##### Communication

Added two new members from campus services operations. Director of admissions sent out surveys to high school counselors from state of Hawai'i to get a scope of how they view and are viewing our campus like the kind of message UHWO is sending out and how they are receiving it. Findings like likeliness to inquire about campus or likelihood of attending will be used to tailor to advertisements and the like.

##### Tobacco

The school is not able to make its own smoking policy, but can copy, paste, and adjust what the current policy is to the campus. Such policy will be reviewed every two years and the school will try to filter it to a non-tobacco campus. Students still have a chance to intervene and show concern on the matter. It is asked that the Senate provide the two options for the policy – tobacco free campus or tobacco-using campus – to further educate the students and get input. The chancellor will ultimately decide which policy the campus is to follow.

##### Vice Chancellor of Academic Affairs

Has recommenced and is hosting the candidates next week. There will be four days of public forums to be held with students, faculty, and staff at both separate and joint times to get input on what is expected for these Vice chancellors. Candidates will be meeting with students on August 25, August 27, and September 3 from 11:45 am to 1 pm in Da Spot. May need facilitators for these times. These forums will be a panel session and the Senate is encouraged to start conversations with these candidates because we may be working with them. Our voices do matter when it comes to hiring.

#### **Unfinished Business – 2:28 pm**

##### 1. Election Day Planning

Applications will reflect the new open senator position of Sophomore Class Senator. Dead line for applications is on September 11. Will be sending out sign-up dates and times for the Senate to be out on campus getting students to vote. IT was consulted at the system level and it was found that there is no issue with the format for elections and voting. Will work to find a replacement to do elections only whether it be via application or another avenue. myUH is obsolete and the

IT Vice President will be phasing it out in spring of 2016.

2. Punua – August 19 and 20th  
SLC Velasco will email the updates for the schedule on these days.
3. ST 16-01  
It was expressed that this tribute should be for the sole purpose of acknowledging Sara Perry and her accomplishments. It was suggested to take out the part of naming Perry as founder of the Order of the Pueo, an order which has not been established yet, and that such establishment of said Order should be via a resolution of the Senate and not through this tribute. It is also suggested that Perry be made the second honorary member of the Senate, the first being Stacy Garcia who is known as the Founder of the Kapolei Senate.

**Motion to table ST 16-01 until the next meeting.**

**Motion by: Briana Williams**

**Seconded by: George Kalantzis**

4. Fall Meeting Schedule  
Tentative meeting days for General Senate meetings is on Tuesday from 10 a.m. to 11:30 a.m. Will revisit schedules and email out the top two times for the Senate to choose. If there was any change in schedules since the last poll, please send in changes.
5. Office Hours  
Send in times that each Senate member can attend office hours after this meeting.

#### **New Business – 3:03 pm**

1. UH – West O'ahu Day 40<sup>th</sup> Anniversary  
It is UHWO's 40<sup>th</sup> Anniversary coming up so an event will be held tentatively around the same time as Fall Fest in October. Remember that the Senate is unable to pass out swag to the community, but the Senate can start thinking about what they want to present or bring forward. Will most likely be collaborating with different organizations on campus like Student Affairs, Student Life, the Communications committee, and other campuses. A possible attraction to suggest is those provided by EK Fernandez. Two members from the Senate need to be at each of these planning committee meetings.

This is a chance for UHWO to clear up any misconceptions in the community because some people in the community think that UHWO is a new school, but it's actually a new campus. The school has been around for 40 years. Will be working with branding to clarify and correct these misconceptions. The school is trying to find its niche as it grows. It's known as a local school, a 4-year university dedicated to people on the leeward and west coast, affordable, and small class sizes, but now it is about the brand.

One thing that the Senate can present is a running list of initiatives that are current and active.

2. Senate Next Steps Planning

Each Senate member is asked to write a paragraph giving a general overview of where they want to see the ASUHWO in the long term as a way to establish an overarching goal that the organization can accomplish as a whole, aside from the individual initiatives each Senate member may come up with. The Senate is asked to take the time to think about how the Senate should be growing and moving forward. Long term could be where the Senate is at the end of one year. An example is if the senate focuses on advocacy, then they are able to be thinking of the different avenues on how to achieve more advocacy.

**-Announcements and Open Forum**

1. An organized car pool Facebook page is set up for UH carpooling. UHWO also has a Casual Car Pool, so let students know.
2. Meeting dates and times for Punua days are sent out.
3. There are post-it notes on items in office indicating that it is not where said items should be kept.

**Meeting Adjournment at 3:25 pm**

**Motioned by: Joyleanne Santos**  
**Seconded by: Briana Williams**

### **Voting Record**

Voting Record for General Meeting 16-004, Approval of Agenda and Minutes: To Approve the Minutes for GM 16-003				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	x			NA

Voting Record for General Meeting 16-004, Approval of Agenda and Minutes: To Approve the Agenda for GM 16-004 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
George Kalantzis	X			NA