



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

ASUHWO General Senate Meeting 16-005 called to order at 11:13 am on September 3, 2015.

Members Present

President Ryan Sommer
Vice President Briana Williams
Secretary Joyleanne Santos
Treasurer Shane Nishimura
Distance Learning Senator Daniel Sieradzki
Senior Class Senator Jacxine Kaulili-Guzon
Social Sciences Senator Isaiah Baclaan
Junior Class Senator George Kalantzis
Student Caucus Ambassador Valentin Fletes
Student Life Coordinator Rouel Velasco

Members not present

Guests

Sara Aiello

Quorum

Yes

Reading of Minutes

Motion: To approve the minutes for GM 16-004

Motion by: Shane Nishimura

Seconded by: Isaiah Baclaan

Resolved: Minutes for GM 16-004 approved

Vote: Unanimous

Reading of Agenda

Motion: To approve the agenda for GM 16-005

Motion by: Shane Nishimura

Seconded by: Isaiah Baclaan

Resolved: Agenda for GM 16-005 approved

Vote: Unanimous

Internal Reports

1. President

The Technology Committee and the Transportation Committee on a campus level are being formed to govern student fees. Looking for ASUHWO volunteers to be members on each committee. Senator Baclaan and Secretary Santos volunteered to be part of the Transportation Committee. Senators Kalantzis and Kaulili-Guzon volunteered to be part of the Technology Committee. Transportation Committee's meeting will be on September 11 at 9 a.m. in D-104.

There is some construction to level off the gravel parking lot due to the damage by the rain. The reason a parking structure is not going up right now is because there is wait for the legislature to provide money for a multiple parking structure instead of having to do construction on the parking lot twice. The gravel lot is deemed the overflow lot because if it is considered an actual parking lot, then would have to redo Farrington Highway to accommodate for the extra flow of vehicles and traffic which would require additional costs for city and county workers on top of what's allocated for the parking lot. Facilities has been trying to get donations and working with the fiscal budget as well as looking into grants. Need to look into the priority of the parking lot in relation to other capital improvement projects like the Administration and Health building. The campus will already be going to the legislature and need to know what projects they will ask to fund and what to advocate for.

Had the privilege of introducing one of the new interim Vice Chancellors for Academic Affairs, Joe Dunlap. VP Williams got praise at the forum for hosting it. If there are any questions for the interim VCAA candidates, then ask because it is public information including their resume, letters, and schedules. Links to such information will be emailed. The school will be receiving feedback from the forums, the chancellor will make a recommendation, and then the candidate will be confirmed by the Board of Regents. Next time there is an opportunity like this, it would be great for the whole Senate to go, get a feel of the candidates, and create a resolution in support of one of them.

2. Vice President

President Sommer posted his presidential address online and it came out well. Good job to all who attended and participated in the swear-in ceremony. For next time, should be tabling after the swear-in ceremony instead of before and after, so that the Senate has time to gather their thoughts. Has a meeting with Vice Chancellor of Student Affairs Oliveira on September 10 for the Veterans committee. Office hours have been updated. Also, attended safety zone training and will be doing a training on that soon.

3. Secretary

Has been updating the website, such as the additions of the presidential address. Will be posting up fliers for elections as well.

4. Treasurer

Has some changes that need to be added to the proposed budget. Once that is solidified, then running budget will be up. Will share what exists currently via google drive and if not, will print out copy every meeting and hand it out.

5. Advisors

Student Life Coordinator

VCOSA Oliveira will be out of office until September 8. Will be having a campus-wide Open House from September 14 to 17 to showcase to current students, staff, and faculty the services offered to them on campus. Nothing like this has been done in the past. The Senate can decide whether to hold a table for this all days or on a certain days and need to decide on hours. It is a chance for the Senate to promote themselves and inform the campus of what we do. Some possible locations to have a table is the walkway of Campus Center, the courtyard, or the 'Ulu 'Ulu room in the library.

The Strategic Plan Implementation Committee is holding a forum to collect student insight. This plan shapes the direction of the campus and university for the next five to ten years. There are five broad themes the university should strive for. The first forum is from 1 to 2 p.m. in C225. There is an opportunity to provide feedback online so that more students may comment and provide input. Will email out a copy of the plan tonight and provide link to post testimony.

6. Activities Committee

Looking into the Color Run event. Asked to open up an internship program to students and will be giving input to the advisor Loea on that. Is planning ahead for Club Rush and incorporation of the 40th Anniversary of the school into Fall Fest. Should choose between Fall Fest, Earth Day, and West Fest in concern for the budget. May think of having a slip-n-slide kickball game during Fall Fest.

7. Legislative Committee

Received an email to review a bill, but it wasn't attached so today it will be reviewed for first reading.

8. Technology Committee

Skype is working on the computers. Now sitting on actual campus-wide committee, so should move this committee from an *ad hoc* committee to a standing committee and incorporate outside students as an advisory role. Need budget done first before getting computers and supplies.

9. Veteran Services Committee

Have not heard back from other members. Has a meeting with VCOSA Oliveira and UH – Mano intern Nate who created a survey on his own. Will see what can be combined or taken out. The meeting will be on September 10 at 10 a.m. There will be a Veterans Affairs session on September 22 from 2:30 to 3:30 p.m. in the multi-purpose room.

10. Distance Learning Committee

Held a meeting on August 20 in the cafeteria of Kauai Community College. Able to get signatures for a Distance Education club. All roles for officers have been filled and there are currently 10 members. Will have another meeting today at 5 p.m. to go over goals, purpose, and what the club wants to achieve. Links to form

clubs and what not will be going paperless and solely online. Will need to think on including Maui and Kona students. Messaging those students can be done via an email blast to be sent out by the Student Life Coordinator. Will be president of the club.

11. Senior class

Some suggestions and concerns were brought to me regarding courses on campus concerning courses that aid in assisting those who are deaf, blind, or disabled. Completed mentorship initiative discussion with professor and wrote out what membership would consist of. Working on the goals, purpose, and value of this mentorship. A concern would be finding a faculty advisor to support the program and has made note of a possible candidate. The basis of the mentors would be the senior class students that are exiting to possibly mentor freshmen, sophomores, and juniors.

12. Junior Class

Still working on blasting out an email to constituents. Has a bill to be looked at today concerning receptacles in the parking lot as an initiative. Still need to contact facilities for this initiative. Constituents have mentioned the need for coffee. Spoke with Political Science head about what is needed to open up a radio station, what its purpose would be, and if it coincides with an existing program. It can be brought up to the Media and Publications board on campus as well. In addressing the coffee concern, there will be "Mid-Monthly Munchies" that will provide coffee and assorted drinks once a month between the D and E-building tunnels. The library is also starting a weekly coffee hour on Mondays from 12:30 – 2 p.m. with workshops that follow. Can also make known the existence of the Keurig in the student lounge where students who use it leave little donations to replenish the resources.

13. Social sciences

Books for the Lending Library Initiative are now available in the library. Personally presented to seven or eight classes about the availability and would have emailed out times the Senate could help out, but was asked last minute. Those who couldn't accommodate a presentation assured to make an announcement. To monitor success of initiative, will be going through the library's system to see the amount of times each book has been borrowed. This will lead to a decision of continuing this initiative or not. Has also been working as an intern for Michael Hayes and in turn is writing a resolution to support service learning on campus. Not only will students gain experience, but it is also an activity to place on their resumes. Applying to the program is free as well, and if 30 hours of service or more is completed, the students will get recognized at graduation. Has been brainstorming on new initiatives on top of that.

14. Ambassadors

Student Caucus Ambassador

Meeting was more of a workshop. Updated Caucus on what the Senate is doing. There was introductions, group work, and choosing of officers for the year. Became Caucus Treasurer. Will make sure to take accurate notes on everything.

15. Campus Committees

Communication

Meetings are every other month. Next one is in October.

Tobacco

Deciding on how to adjust the original formatted copy of the policy to fit the school. Choosing between the two options of either having a tobacco-free campus or having designated tobacco areas has been promoted at new student orientations.

Vice Chancellor of Academic Affairs

There are open forums right now for candidates, so please introduce yourselves and learn about them.

Transportation committee

Will send out an email to those on the committee on their upcoming meetings.

Unfinished Business – 12:20 pm

1. ST 16-01

Motion: to approve Senate Tribute 16-01

Motion by: George Kalantzis

Seconded by: Joyleanne Santos

Resolved: Senate Tribute 16-01 approved with the following amendments:

Line 44: addition of “in her role as the UH Caucus Chair” after “UH System.”

Line 47: eliminate the part about a designated title.

Line 60: add Perry’s middle initial for consistency.

Vote: Unanimous

2. Elections Planning

Acceptance of Special Elections Packets closes on September 11. Make sure to do additional promotions whether it be in class or via Lualima. Flier for elections has been designed and posted on Instagram and Facebook. E-blast will be sent out with update in regards to the callout for deadline. Wondering if possible to receive the profiles of candidates to be posted on the website. So far have received two candidates for Freshmen Senator, one for Business Administration Senator, and one of Education Senator. Senate needs to keep in mind that with new people added, schedules for general meetings may change. Listing of candidates should be posted on September 14 and will be working with secretary on posting candidate profiles.

New Business

1. Senate Bill 16-02

The purpose of this bill is for student government to provide recycling and trash receptacles around the campus parking lot. Taking such initiative ties in with the sustainability movement. There is cushion provided in the amounts stated in Section 2. Line 17 needs to be removed and the amount on that line needs to move up as the total for like 16. The amounts account for 16 receptacles total with eight in the student parking and eight in the permit parking. A diagram of where the receptacles would be placed will help with the presentation to facilities who still needs to be contacted. Will be sure to run it by facilities by next meeting.

Also, need to think about who will be replenishing the receptacles and extracting the filled bags and those who will provide the service, if it is facilities or the Senate. By speaking with facilities, may also find out if there is a reason behind there not being receptacles yet and to express that either the concern was brought up by students or just an observation.

2. Fall 2015 Budget

Costs for elections have increased since the Senate has not paid for last election's costs. "Elections related expenses" will be added into the description under "Contract for Survey." The amount of "Contract for Survey" will be increased by \$1,000, making it \$2,000 to make up for the expenses. The \$1,000 will be allocated from Supplies with \$500 from Consumable supplies and \$500 from Program Supplies. The spelling of "Treasurer" needs to be corrected. A finalized version of the budget will be presented at the next meeting.

3. RISO training conference

The conference will be held on the week of October 19. Will be looking into what large spaces are available at that time as well as the requirements so planning can move forward on that.

-Announcements and Open Forum

1. Coffee Hours in the library will be held on Mondays from 12:30 pm to 2 pm.
2. Different research workshops will be held in the library every Monday from 2:00 pm to 3:30 pm.
3. President Sommer was requested to be on the faculty senate as a non-voting member. Meeting is the first Friday of every month.

Meeting Adjournment at 12:54 pm

Motioned by: Joyleanne Santos
Seconded by: Briana Williams

Voting Record

Voting Record for General Meeting 16-005, Approval of Agenda and Minutes: To Approve the Minutes for GM 16-004				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Daniel Sieradzki	x			N/A
Shane Nishimura	x			N/A
George Kalantzis	x			NA

Voting Record for General Meeting 16-005, Approval of Agenda and Minutes: To Approve the Agenda for GM 16-005				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Daniel Sieradzki	X			N/A
Shane Nishimura	X			N/A
Isaiah Baclaan	X			NA
George Kalantzis	X			NA

Voting Record for General Meeting 16-005, New Business: to Approve ST-16-01: Honoring Sara E. Perry with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Shane Nishimura	X			N/A
Daniel Sieradzki	X			N/A
Isaiah Baclaan	X			NA
George Kalantzis	x			NA