



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

ASUHWO General Senate Meeting 16-006 called to order at 11:08 am on September 17, 2015.

Members Present

President Ryan Sommer
Vice President Briana Williams
Secretary Joyleanne Santos
Treasurer Shane Nishimura
Distance Learning Senator Daniel Sieradzki
Social Sciences Senator Isaiah Baclaan
Junior Class Senator George Kalantzis
Student Caucus Ambassador Valentin Fletes
Student Life Coordinator Rouel Velasco

Members not present

Senior Class Senator Jacxine Kaulili-Guzon - excused

Guests

Librarian Sara Aiello
Student Angelo McDuffie

Quorum

Yes

Reading of Minutes

Motion: To approve the minutes for GM 16-005

Motion by: Shane Nishimura

Seconded by: Isaiah Baclaan

Resolved: Minutes for GM 16-005 approved

Vote: Unanimous

Reading of Agenda

Motion: To approve the agenda for GM 16-006

Motion by: Isaiah Baclaan

Seconded by: Joyleanne Santos

Resolved: Agenda for GM 16-006 approved with the following amendments:

Change meeting room location

Remove item 7.1 SB 16-02
Vote: Unanimous

Internal Reports

1. President

Last week, the Concurrent Transcripts Committee met with two vendors via webinar who pitched products and pricing. Have also talked with directors on how to incorporate it into the school. What it will boil down to is pricing and quotes. Director of the Office of Institutional Efficiency Jaquelyn Honda was added to the group due to her experience with surveying and collecting data for WASC accreditation.

2. Vice President

Working on a computer sign-in/sign-out sheet for members of ASUHWO to be able to borrow laptops for official ASUHWO work, if it is needed for meetings or any other event. Will be emailing out questions and responses to tobacco questions received by the Senate. In general, if someone is asking for the Senate's position on a certain subject, and a member is unsure of how to respond, ask for more time in providing a response and consult with the Senate or refer the inquirer to a person who does know more about the subject, instead of providing inaccurate information.

3. Secretary

Has been updating all social media and websites with pictures, events, and documents. Have been working with the President and Treasurer in answering questions brought forth by a Hoot representative concerning the status of a coffee shop/cart on campus. Spoke with facilities who took down an unapproved flier in the classrooms that was brought to our attention by a student.

4. Treasurer

Updated the Annual Year Budget. Received a suggestion from professors to for ASUHWO to facilitate bonding between Tokai students and the campus. So far, ASUHWO has reached out to the Tokai student government via email but received no response, but could do more in possibly attending one of their meetings and introducing ourselves.

5. Advisors

a. Student Life Coordinator

Will be creating a list of Senate members to turn in for a Talk Story session with President of the UH System David Lassner on September 29, 10:30 am to 11:30 am in C212. Election candidates are posted on the website. There is representation for the student body under Senate Speaker, for the Freshmen class and divisions of Education, Humanities, Public Administration, and Business Administration. Voting will begin on Monday, September 28 at 5:00 am and end on October 2 at 11:59 pm. Voting will be done via myUH portal where there will be an ASUHWO tab that will lead to Fall Special Elections. Students can vote for any candidate regardless of class standing or division.

6. Standing Committee Reports

a. Budget and Finance Committee

The running budget is up that includes expenses. Need to set aside for safety reserves.

b. Activities Committee

Has been in contact with Color Run representative. The tentative date for the event is November 11. Need volunteers. Will send out an email today to discuss what is needed of the Senate for RISO training event. Also, will need to find ways to encourage voting for elections.

11. Senators Reports

a. Senior class

Still keeping contact with same professor concerning mentorship initiative.

b. Junior Class

Has been in touch with facilities on getting receptacles in the parking lot. Looking into the prices of the tri-waste receptacles that is also seen around campus. Will reenter bill at next meeting with updated information. As far as maintenance, looking to get the clubs involved as a way for them to increase productivity and possibly make money off recycling.

c. Social sciences

Sociology club meeting got cancelled and couldn't make the Psy Chi meeting, so will ask when the next meetings are. Next goal is to get all concentrations together and collaborate on what they want to see for their division. Also, has attended Transportation Committee meeting.

14. Ambassadors

a. Student Caucus Ambassador

Schedule for Caucus meetings is tentative right now, since there are rearrangements to try and get the Board of Regents meetings and Caucus meetings on the same weekend and island. Next meeting is scheduled for September 26 at Kapiolani Community College. The one held at our campus is on December 12, which needs to be rescheduled because that is our commencement day and all meeting spaces are taken up and the library is closed. Parking will also be tough because the community is invited. Got invited to the Veteran Student Organization on September 22 in C208.

15. Campus Committees

a. Communication

Next meeting is on October 7.

b. Veteran Services

Met up with Vice Chancellor of Student Affairs about possibility of moving the Veteran Affairs ad hoc committee in the Senate to a standing committee, or at least as an ad hoc committee that is renewed every semester. A resolution can be written to support the renewal of the committee. Veterans Services will continue to be a campus committee because there are many facets to it that involve administration, faculty, and students. Will need to clarify with Student Life Coordinator to affirm that the Veterans club exists. Also, has gotten in touch with the UH – Manoa intern Nate and will be meeting with him after September 24.

c. Tobacco

Hawaii Tobacco quit line called about receiving misinformation that UHWO was going to ban tobacco off campus. Again, if any Senate member is unsure of information surrounding the issue brought forth to them by an outside party, please vet it through the advisors and executive board, if not directing the outside party to someone in the Senate who does know the issue extensively. Also, to keep a document of such inquiries regarding the Senate so that information is not misconstrued, have questions and inquiries emailed.

d. Vice Chancellor of Academic Affairs

Candidates have come out and presented themselves to student body, faculty, and staff. Still waiting on Chancellor's announcement on his decision. As far as recommendations, it is the consensus of the Senate that not enough members have enough information so there will be none. However, if another opportunity like this should arise, it is in the best interest of the Senate to gather as much information as the candidates as possible.

11. Senators Reports continued

d. Distance Learning Senator

Yesterday was club day at Kauai Community College from 11 am to 1 pm and was participating as the UHWO Distance Learning Club. Ten people signed up. Goal is to not only get Distance Learning students that attend UHWO, but students that are DL for all campuses to provide tips and guidance. Having a meeting tonight in person and via skype. Want to send a blast email out to DL students via UHWO's liaison. Will send out paperwork to get funding soon. Will be shooting out main points of club meeting to keep the Senate in the loop.

15. Campus Committees continued

e. Vice Chancellor of Student Affairs

Has narrowed the ten candidates down to three. Looking at further measures to either host skype interviews or pass on names to the Chancellor for a decision.

f. Transportation Committee

The head of Intramurals is the chair of the committee. Parties involved are Facilities, Intramurals, and ASUHWO. There is priority going toward a few projects. One is having a third-party van system that releases pay of having security, takes liability off the school, and requires no maintenance to the purchasing of vehicles. On a side note, have been approached by Tokai asking if the campus could provide drivers for the extra shuttles they have. Second project would be to have an application for the shuttle which would triangulate where the shuttle is in relation to a student's stop that relieves the current situation of hands-free communication and calling them for their location. Also, the school has a new architect looking at the bus stop and the requirements needed to comply with the Bus which is getting pushed through to get a third-party construction company that is looking to make it sustainable, long-lasting, and ADA compliant.

g. Technology Committee

There is a meeting tomorrow at 10 am in C247.

- h. Health Committee – appointment needed
Kalantzis is the interim member until more people are in the Senate.

Unfinished Business – 11:57 am

1. Fall 2015 Budget

Will be updated once again in Spring semester. This budget accounts for all the Fall semester fees. There is \$16,000 in the running budget and \$18,000 in the Fall budget. Took out the SWAG expenses in the running budget which accounts for the difference of \$2,000.

Motion: To approve ASUHWO Budget AY 2015-2016

Motion by: Isaiah Baclaan

Seconded by: George Kalantzis

Resolved: Minutes for GM 16-005 approved

Vote: Unanimous

2. RISO Training Conference

Spoke with Facilities and let them know the Senate was interested in hosting an event during the Fall semester. Facilities could possibly host a training session for clubs and students on how to reserve rooms and facilities when hosting organizational meetings for big events. Need to decide if the Senate will be providing food and how long this event will be. There will be a sign-up sheet of what each member wants to host. The training session can be open to both clubs and students, and could be called “Student Leaders Conference.” Tentative days for the conference would be during the third week of October between October 19 and October 23. Possible topics could be “True Colors” given at Ho’opilihou, diversity training, and varying topics to touch upon the various needs of leadership.

New Business

1. Committee Formation

The purpose of ad hoc committees are to form temporary committees within student government. Campus committees are committees that tackle campus wide issues where student government participates in and reports back on. When forming ad hoc committees that are based on campus committees, would like for the Senate to try and recruit students to be involved and provide feedback, like having students who ride the bus or drive to school be part of the Transportation ad hoc committee in student government and give their input on if it’s working or not. Although there is the difficulty of students actually wanting to be involved, but is restricted whether by class or work schedules. Also, the current Senate members are part of many different committees, whether it be standing, ad hoc, or campus, so when new members are sworn in, there can be rearrangements to alleviate the current work each member is doing. The Senate also needs to consider reimbursements if, by chance, the meetings held by such committees that Senate members participate in are held off campus.

Announcements and Open Forum

1. When Senate members have the chance, please thank Melissa Lochman in Student Life

for not only sharing the swear-in ceremony photos, but also creating election fliers for ASUHWO.

2. President will be meeting with the Chancellor next Tuesday to check in and touch basis on the happenings in the Senate.
3. There is a meeting going on today to find out what the campus is going to the legislature for which will be shared with the Senate so the Senate knows what to submit testimony on.
4. President Sommer was honored to be nominated for the Board of Regents by interim VCAA Ching and the Chancellor, but had to turn it down due to moving off island in the future.
5. Still accepting nominations for student positions on the Board of Regents, which is highest administration level in the state. The deadline is October 3.
6. There is a Regents Advisory Council, which helps select these new Board of Regents members and takes place at Manoa if anyone is interested.
7. President Sommer was approached and interviewed by Hawaii News Now regarding the flooding, who may have been under the impression that the inside of the library had actually flooded.
8. The student who expressed the concern of not having an appropriate classroom for his course had the issue resolved that day by the Vice Chancellor of Academic Affairs and Vice Chancellor of Student Affairs. It happened to be the class he was thinking of as well.
9. For future reference, refrain from saying "No comment" in an interview. If a Senate member feels qualified to answer questions, then always tie it back main talking points and have a consistent message such as the purpose of ASUHWO. If not, then refer the interviewer to a member who does know more about the issue. Also, remember to differentiate between an individual interview or a Senate interview.
 - a. Could do a training session on protocol for handling media.
10. Be prepared for meeting with President Lassner. Bring up concerns you may have as a member about the system or on campus.

Meeting Adjournment at 12:35 pm

Motioned by: Brieana Williams

Seconded by: George Kalantzis

Voting Record

Voting Record for General Meeting 16-006, Approval of Agenda and Minutes: To Approve the Minutes for GM 16-005				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			Yes
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Daniel Sieradzki	x			N/A
Shane Nishimura	x			N/A
George Kalantzis	x			NA

Voting Record for General Meeting 16-006, Approval of Agenda and Minutes: To Approve the Agenda for GM 16-006 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			Yes
Brieana Williams	x			NA
Daniel Sieradzki	X			N/A
Shane Nishimura	X			N/A
Isaiah Baclaan	X			NA
George Kalantzis	X			NA

Voting Record for General Meeting 16-006, Old Business: to approve ASUHWO Budget AY 2015-2016				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			Yes
Brieana Williams	x			NA
Shane Nishimura	X			N/A
Daniel Sieradzki	X			N/A
Isaiah Baclaan	X			NA
George Kalantzis	x			NA