



# The Associated Students of the University of Hawai'i – West O'ahu 4<sup>th</sup> Senate of Kapolei

ASUHWO General Senate Meeting 16-009 called to order at 11:08 am on November 5, 2015.

## **Members Present**

President Ryan Sommer  
Vice President Brieanne Williams  
Secretary Joyleanne Santos  
Treasurer Shane Nishimura  
Senate Speaker Angelo McDuffie  
Junior Class Senator George Kalantzis  
Senior Class Senator Jacxine Kaulili-Guzon  
Social Sciences Senator Isaiah Baclaan  
Education Senator Haylie Culp  
Humanities Senator Elizabeth Gustafson  
Business Administration Senator Shad Rosario  
Student Caucus Ambassador Valentin Fletes  
Student Life Coordinator Rouel Velasco

## **Members Not Present**

Freshman Class Senator Christielove Espinosa – excused  
Public Administration Senator Jessica Yee - excused  
Distance Learning Senator Daniel Sieradzki - excused

## **Guests**

Librarian Sara Aiello

## **Quorum**

Yes

## **Reading of Minutes**

**Motion: To approve the minutes for GM 16-008**  
**Motion by: Shane Nishimura**  
**Seconded by: Isaiah Baclaan**  
**Resolved: Minutes for GM 16-008 approved.**  
**Vote: Unanimous**

## **Reading of Agenda**

**Motion: To approve the agenda for GM 16-009**  
**Motion by: Elizabeth Gustafson**  
**Seconded by: Isaiah Baclaan**

**Resolved: Agenda for GM 16-009 approved**

**Vote: Unanimous**

**Internal Reports**

1. President

Met with facilities for a request to retrofit the office and have desks extend to the windows. Can donate the existing desks in the office to Student Life to put in the open area. The Senate may want to look into purchasing new office computers as well since the current laptops donated in 2012 were already used. If we get computers from IT they would be covered under their service. There would need a bill from the Senate to support it. The funds would come out of office supplies and the bill would show Senate support for the purchasing of the computers to be productive.

2. Vice President

Has kept track of office hours up to October. Inventory done for everything in office and list is pinned up in the back of the room. Have been working closely with senators on their initiatives and is always available via email or text for questions. Did a training on the constitution and bylaws. Next training is next week Thursday from 3 pm to 5 pm on writing bills and resolutions. More training like how to write emails and using the Midwest Academy model will also be set up. Been working with a club to provide another avenue of student safety on campus as a unique way to provide some sort of task force to take care of security problem and for those who aren't sure of what to do. It would go toward training as well, such as CERT certification like disasters and CPR.

3. Secretary

Working on the website and social media such as updating the pictures from the photoshoot that are now up on the website and Facebook. Working on putting everyone's constituency meetings up so if you haven't sent them to me for December - there are a few - please respond to those emails. Codified legislation, which is also on the website. Met Daniel Cordial, the intern at the Counseling Center who said he could host training workshops for the Senate about conflict resolution and stress management. A student came in needing to fax something, but talking with SLC Velasco, there is currently no faxing service for students. The copiers in the library are not even hooked up to phone line so not faxing is not available there. Usually students looking for the service end up using the scanner and email. The library has also been directing the students to the store near Safeway. A possible way to get this faxing service if it is needed is to talk to the Technology committee.

4. Treasurer

Budget updated and running budget updated.

5. Advisors

a. Student Life Coordinator

There were some of the members here who attended Dr. Kent Keith's talk on servant leadership. Will be putting bullet points of neat takeaways together to share with others. This week is the active threat emergency preparedness training sessions. There is one tomorrow from 8 am to 9 am in the 'Ulu 'Ulu

Archive Exhibition space. There will be a drill next week Friday in the morning which will involve the Honolulu Police Department, the fire department, and EMS. The drill is to see how the campus should respond if something happens. If something does happen then student government needs to have a plan, especially if the Student Life Coordinator is not in his office, so that we can ensure safety of all students on whether to run, hide, or fight. The lounge will be getting four more computers. Last night, took a first look at using the lounge as late night study hall. Started at 5 pm and went to 11:30 pm. If anyone is interested in the PUEO leadership program, training starts in Spring 2016. President Sommer urges the Senate to tell students to keep the drill of social media because HPD has a prerequisite that their training not be shown on news. Attending these information sessions and drill is important because it's an experience to keep on hand and great life skill in case a situation, like an active shooter, occurs.

## 6. Standing Committee Reports

### a. Activities Committee

Still working on Caucus preparations. The Senate was asked that two of its members help out with sitting at tables and getting volunteers to perform or help out for Fall Fest. Looking into formulating an activity. Trying to see if can still have a henna person willing to come in.

### b. Legislative

We are talking about revisions for the Bylaws to be looked over next Spring.

## 7. Senators Reports

### a. Senate Speaker

Met with constituency who brought up wanting to see more cultural and food events for student life. Also wanted to bridge the gap between Tokai University and UHWO. There was concern about student fees about wanting more specifics. Currently, Tokai University is looking into paying all of UHWO's fees except for the student government fee and publication fee since those are services they already have. These concerns were posed because Tokai is able to use UHWO's library and cafeteria, but UHWO students are not allowed to use theirs. The current relationship with Tokai University is unclear although relations will develop over time depending on the chancellor. As far as Title IX, VP Williams shares that those in that department are working to inform students in the future of programs, videos, training sessions, meet and greet, as well as meeting with the Senate as whole. As for development of Title IX on campus, need to be clear on what the students are asking about: whether to have a stronger presence or if there were specific incidents that have risen that need to be addressed.

### b. Senior Class

Received feedback from Marketing Club that met last week who gave kudos on the presence of the Senate growing this semester and mentioned that they look up to the Senate as leaders. Have tried to help enforce preparedness in the two clubs currently in because it's important for them to be knowledgeable about it.

c. Junior Class

Has had a revitalized vision of initiative. Planning to scrap the more dependent initiative of purchasing waste receptacles and move toward a more student active stance to maintain the parking lots. Looking forward to another initiative to coordinate with the creative media division for some form of podcast to elicit more student talents in the DJ realm. Also, interested in the Treasurer position for next semester, so will be shadowing the current Treasure within the following weeks.

d. Social Sciences

Looking for prices for the ASUHOWO comment box initiative.

e. Humanities

Has been relayed to me that constituency meetings are not allowed to be held in the office, and that the time set for my meeting doesn't work after seeing who's really here on campus. Will be changing constituency meeting to the same time as Monthly Munchies on the third day of each month. Also, will be joining Senator Culp's meet and greet set for Monday, November 9. Looking to the week before November 30 to December 4, will take initiative to table and get students to write positive notes to post around campus to spread positivity during Finals week. Will email facilities to confirm posting of such notes. Could post things on bulletin boards, walkways, and on railings on the first and second floors of the buildings.

f. Education

Holding meet and greet on 9<sup>th</sup> from 2 pm to 3 pm in the lounge area of the dining hall. On October 29 and 30, an Education workshop was held for education majors. They experienced problems with creating more practice preparation services, such as needing a bigger support group, along with underdevelopment of math and English courses on campus. May ask the director of admissions what the current statistics are for those with passing math and English levels because standards need to be raised to a 4-year university level.

g. Freshman class

Finished rough draft of initiative to support clubs and in return benefits all students, especially incoming freshmen, to have a support system provided by student life. It involves having jars for clubs inside the bookstore where students can donate their change since currently the bookstore does not accept tips. It would be on the clubs to empty out the jars and would need to write a policy of when and how to pick up the money. Also, would need to coordinate with the bookstore on whose role is it to contact these clubs to empty out their jars. Instead of individual jars, could also look into a centralized jar where the clubs can distribute change evenly, but then a person would be needed to be in charge. Will double check with bookstore if jars for clubs would be allowed.

8. Ambassadors

a. Student Caucus Ambassador

Working on Presidential address for November. Looked at the UH page and is able to see a clip of the address on there, but would also like to push it faculty to advocate it as well by playing it in their classrooms. There is someone

interested in helping out with this initiative as well. Caucus event is on Saturday, December 5. Current accommodations for diet is one gluten-free meal. Da Spot is willing to cater to the event and does serve gluten-free foods. As far as purchase order, relay information to SLC Velasco. Received confirmation that is accepted into UH – Manoa social work program for the Spring, so will be leaving this position, and looking for more student involvement. If anyone is interested, please bring them in so they can be trained. May reach out to those two people who ran for student government, but didn't get in. The application is on the website for those that are interested or have someone interested.

9. Campus Committees

a. Communications

Meeting is next week.

b. Veteran Services

There is a short term focus on how to ease veterans onto campus with current preparedness going on next week. Need to warn them in these situations so that they are aware and need to take off because of an illness. The purpose of this committee is to provide recommendations to administration as to what is needed for veteran services and with the Veterans club has moved into a student driven concern. Should look into this committee being dissolved until further needed. There is also a liaison for the Veterans club to administration. In the future, if the club has any issues and needs advocacy, hopes they will come to the Senate for support.

c. Tobacco

Will be dissolved because there are no updates.

d. Vice Chancellor of Academic Affairs

Resumes next week to review initial recommendations for 20 to 30 resumes and scale it down as the first step. Then will do interview in the future. When narrowed, Senate is encouraged to meet potential candidates, so that a resolution can be written to support the best candidate. It is an important position who will set the stage as far as development for the campus over the next few years.

e. Vice Chancellor of Student Affairs

Disbanded because past the hiring process.

f. Transportation Committee

Met with facilities and gave design ideas for bus shelter out front. Has already budgeted for it and working on drawing up plans to meet requirements and submit an estimate for approval. Once that happens, can go ahead to contract for a bid. Looking to the beginning of spring semester, January and February, to have it up, and if there is a growth in student population, another order for a bus stop will need to be approved by the Bus.

g. Technology Committee

Budgeted where money would be going like toward co-curricular transcripts,

getting Microsoft programming for the campus, and getting a faxing machine. As far as a faxing service, should look into if it's really a need. Looking to get Skype in the new computers if purchased because having both Skype and Google Hangout is crashing the computers along with using up a lot of the battery. Another recommendation to look into is having tables with sunshades made of PV solar panels and vertical rises that have charge ports. The tables in front of the campus centers should have more use, so maybe it's possible to put some in the court yard area and supply a charging station. A proposal needs to be made. Next meeting is December 11 at 9 am in C 247.

### **Unfinished Business**

#### 1. UHWO Caucus Meeting

Refer to updates in the Activities committees. For lunch, looking at Anti Pastos, Da Spot, and this local food restaurant in Waipahu. For drinks, looking at Pogs juice, lemonade, water, and coffee for in the morning. Bigger lunch and smaller breakfast is preferred. Suggestions for breakfast is eggs and bacon like a continental breakfast. All the other campus' use students fees to make up for the food costs, but if student fees are used for this meeting then need to incorporate student involvement. The activities committee should schedule weekly meetings to spread the workload. SLC Velasco is in charge of purchasing. Also, he has something in the morning so will need someone to pick up lunch if it is not delivered. Food places usually require two weeks for preorder.

#### 2. SR 16-02 Supporting Judy Oliveira For Vice Chancellor of Student Affairs

Additions since last meeting is the sixth and seventh "Whereas" statements composed of more of Dr. Oliveira's experiences.

**Motion: to approve Senate Resolution SR 16-02: Supporting Dr. Judy Oliveira For Vice Chancellor of Student Affairs**

**Motioned by: George Kalantzis**

**Seconded by: Angelo McDuffie**

**Resolved: Senate Resolution SR 16-02: Supporting Judy Oliveira For Vice Chancellor of Student Affairs approved with the following amendments:**

**Add "Dr." to Oliveira's name. Grammatically correct sentences in the third and fourth "Whereas" statements by adding and taking out commas in the right places.**

**Vote: Unanimous**

#### 3. SB 16-03: To Appropriate Funding for Prizes toward the Social Media Initiative

Instead of having winners based on the number of likes on the posts, have the students who completed the goal entered into a raffle. Must also be following the Instagram and Facebook pages. Advertise this initiative in the classrooms.

**Motion: to appropriate funding for prizes toward the Social Media Initiative**

**Motioned by: Shane Nishimura**

**Seconded by: Briana Williams**

**Resolved: to appropriate funding for prizes toward the Social Media Initiative approved with the following amendments:**

**Add in provision that to be eligible, must be following Instagram or**

**like the Facebook page.**  
**Vote: Unanimous**

4. RISO Training

Hosting a leadership conference here on conference for training RISO leaders and student leaders from other CSOs. Need to settle on date held possibly after Ho'opili Hou, so new people can present as well. Looking to reserve February 10 and 11. Will hold workshops in the morning and afternoon for the first day, and be presented again the next day.

**New Business**

1. Committee Composition

There are various committees that require student involvement like the strategic planning coming and internationalization committee. There is also the General Education Core committee and Curriculum committee that will also involve faculty. Representatives needed to share student voice and perspective. Senator Espinosa joined the Health Committee. There is a steady schedule sent out for committees to meet to be more productive. When representatives are given, a doodle poll will be sent to them.

2. Ho'opili Hou

Will be on Kauai. First day is flying in, open reception, and a tentative museum visit. Next day will have workshop sessions. Third day can be team building for the Senate.

**Motion: to attend the 2016 Ho'opili Hou Conference.**

**Motion by: Brieana Williams**

**Seconded by: Joyleanne Santos**

**Resolved: Senate attendance for the 2016 Ho'opili Hou Conference approved**

**Vote: passes**

3. Scheduling of Town Hall Meeting

It is a constituency meeting as a group where students can voice their concerns, suggestions, or talk store. Scheduled for Tuesday, November 17 from 11 am to 1 pm in D-building walkway.

**Announcements and Open Forum**

1. Senator Gustafson sent out initiative via email and welcomes suggestions.
2. Office supply order placed and waiting to be processed.
3. Reminder Thursday next week going to do business attire photography session.
4. Open forum on November 28 to discuss comprehensive internationalization plan from 1 pm to 2 pm. Also, possible to submit comments online if can't make it. It is to advocate what the future of the university is going towards and what the struggles would be. Taking place in C225. There is a debate for more international students, but does it follow the strategic plan to grow is the question if the campus is supposed to be focused on serving the indigenous people. There are current academic problems that need to be addressed as far as retention to consider as

well. Need to develop majors and concentrations should those be developed first before expanding to an international population?

5. Next week Tuesday from 1 pm to 2:20 pm at Punahou, there is an opportunity to support an a congressionally funded American Legion Auxiliary that would also look good on resumes.

6. Can use open source programming put on the new computers if the current ones are looking to be replaced.

7. If interested in the treasurer position, see the current treasurer for transitioning.

**Meeting Adjournment at 1:08 pm**

**Motioned by: Joyleanne Santos**

**Seconded by: Briana Williams**



## Voting Record

Voting Record for General Meeting 16-009, Approval of Agenda and Minutes: To Approve the Minutes for GM 16-008				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Isaiah Baclaan	X			NA
Haylie Culp	X			NA
Angelo McDuffie	X			NA
Christielove Espinosa	X			NA
Shane Nishimura	x			NA
Elizabeth Gustafson	X			NA
George Kalantzis	x			NA

Voting Record for General Meeting 16-009, Old Business: to appropriate funding for prizes toward the Social Media Initiative with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Shane Nishimura	X			NA
Elizabeth Gustafson	X			NA
Haylie Culp	X			NA
Isaiah Baclaan	X			NA
Angelo McDuffie	X			NA
Christielove Espinosa	X			NA
George Kalantzis	x			NA

Voting Record for General Meeting 16-009, Approval of Agenda and Minutes: To Approve the Agenda for GM 16-009 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Shane Nishimura	X			NA
Haylie Culp	X			NA
Isaiah Baclaan	X			NA
Angelo McDuffie	X			NA
Elizabeth Gustafson	X			NA
Christielove Espinosa	X			NA
George Kalantzis	X			NA

Voting Record for General Meeting 16-009, New Business: to approve Senate Resolution SR 16-02: to attend the 2016 Ho'opili Hou Conference				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Shane Nishimura			x	NA
Elizabeth Gustafson	X			NA
Haylie Culp	X			NA
Isaiah Baclaan	X			NA
Angelo McDuffie	X			NA
Christielove Espinosa	X			NA
George Kalantzis	x			NA

Voting Record for General Meeting 16-009, Old Business: to approve Senate Resolution SR 16-02: Supporting Dr. Judy Oliveira For Vice Chancellor of Student Affairs with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Brieana Williams	x			NA
Shane Nishimura	X			NA
Elizabeth Gustafson	X			NA
Haylie Culp	X			NA
Isaiah Baclaan	X			NA
Angelo McDuffie	X			NA
Christielove Espinosa	X			NA
George Kalantzis	x			NA