



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

ASUHWU General Senate Meeting 16-010 called to order at 11:11 am on November 19, 2015.

Members Present

President Ryan Sommer
Secretary Joyleanne Santos
Treasurer Shane Nishimura
Senate Speaker Angelo McDuffie
Junior Class Senator George Kalantzis
Senior Class Senator Jacxine Kaulili-Guzon
Social Sciences Senator Isaiah Baclaan
Education Senator Haylie Culp
Distance Learning Senator Daniel Sieradzki

Members Not Present

Freshman Class Senator Christielove Espinosa – excused
Public Administration Senator Jesica Yee - excused
Vice President Briana Williams - excused
Business Administration Senator Shad Rosario - excused
Humanities Senator Elizabeth Gustafson - excused
Student Caucus Ambassador Valentin Fletes - excused
Student Life Coordinator Rouel Velasco

Guests

Librarian Sara Aiello

Quorum

Yes

Reading of Minutes

Motion: To approve the minutes for GM 16-009

Motion by: Haylie Culp

Seconded by: Isaiah Baclaan

Resolved: Minutes for GM 16-009 approved.

Vote: Unanimous

Reading of Agenda

Motion: To approve the agenda for GM 16-010

Motion by: Isaiah Baclaan

Seconded by: Jacxine Kaulili-Guzon

Resolved: Agenda for GM 16-010 approved with amendments

Remove item 6.10-3

Vote: Unanimous

Internal Reports

1. President

The November Presidential Address is finished and will appear in the school's digital paper. VCSA was wondering if the Senate was drafting anything special to present to the Chancellor for commencement since also during this time is the passing of the torch from him to Interim Chancellor Doris Ching. There also has been complaints from students about the limited number of students allowed in online classes when in-class courses allow 30 to 40 students. Will look into if these classes are general classes or if they are writing intensive, since those classes are specifically limited to 20 students. Also received a message that there is still space for ASUHWO to write a column in the Hoot which is due by tonight.

2. Vice President

Getting ready for tabling at Fall Fest.

3. Secretary

Working on updating of website and social media, as well as the social media initiative which will begin Spring 2016. Still needs to purchase prizes.

4. Treasurer

Reformed the budget. Added a new line item for Travel to be used for Ho'opili Hou. Need to keep in mind that expenses for the conference is divided per person, per night, per room. Looking at four to five people per room. Some propositions is who wants to go and who doesn't mind not going. Running budget is updated again, taking into account swag purchases and book purchases. Will look into the office order that was placed recently because have received some of the items from it and some haven't been received yet.

5. Advisors

a. Student Life Coordinator

The Senate needs to take a seriously look at who will be sent to Ho'opili Hou.

6. Standing Committee Reports

a. Activities Committee

Vice President Williams is currently outside tabling for Fall Fest and is also setting up food options and confirming the room for Caucus. Contemplating catering from Da Spot or setting up a coupon system where Caucus members can go downstairs to get food during lunch.

7. Senators Reports

a. Senate Speaker

Updated the students who were concerned about the campus upholding Title IX and they did not want to elaborate on the issue that brought about the concern. Received a complaint about a faculty member coordinating one of the capstones and the numerous hoops the student had to jump through in order to register, only to have the coordinator slip up. Will get back to her on how to go through the academic grievance process. Also, added more links to the open source and discounts page that have been gathered. Will go ahead and send it to the secretary to put on the website. No funding is required so a bill does not need to be written up.

b. Distance Learning

Had a chance during office hours on Tuesday to talk with liaison for Distance Learning students on Maui and discussed some concerns that were brought to her attention, such as needing a Capstone Project online seminar for distance learning seniors. There was an online webinar for the current distance learning students, but it was one-way where they were unable to ask questions. A way to approach this issue is by bringing it up to the Faculty Senate at the end of the month. Having an online webinar for the Capstone Project will help distance learning students ask crucial questions and get more comfortable with the idea. If there are not enough students per department to have separate webinars, there is also the possibility of having of combining them into one webinar. Another concern was the limited Ethics classes available per semester because it seems that there is only once course per department. A suggestion is that online students could get a preferential date. Currently some classes have preferential registration for those in that major. Another way to address it is for professors to put out the expectations of each class for the future semesters as will, but there is also the possibility of that being held against them.

b. Senior Class

Sent out initiative to the Senate and would appreciate feedback. This mentorship initiative means to compliment what PUEO is doing by pushing the leadership role since there are not enough counselors. The faculty senate intended for students, once they became a junior or senior, to go to the head of Departments for the mentorship role.

c. Junior Class

Spoke to constituents about the parking lot initiative and want to increase the scope of those involved so will be writing a resolution and pushing it through for first reading by the next meeting that will support it being student driven. Another issue is how juniors want to be taking 15 to 18 credits a semester in order to complete their requirements for graduation faster but there is a limited course selection. On the podcast initiative, may be working with Senator Espinosa on incorporating creative media and talent.

d. Social Sciences

Constituents are worried that one of the professors in the psychology divisions

won't be replaced on time because he is moving to administration. There is also concerns about the number of online classes about the number of in-class course and they prefer more of the in-class courses.

e. Humanities

Will be sending date for next constituency meeting. No funding will be needed for initiative to post positive notes up around the campus for finals. Considering posting big versions of notes on the stairwell and bulletin boards as well.

f. Education

Has been talking about practice preparation and to the department heads on assuring that their students are taking courses that will adequately prepare them. Asked bookstore to purchase some books for the education majors that, although are unable to be incorporated in class, will be supplemental to those in the major that they can familiarize themselves with. On December 2 at 10 am, will meet with Education professors to go over concerns of the constituents. There is a practice preparation workshop being offered in the library. There is a problem with students unable to meet with the correct advisors such secondary education students being assigned to elementary education advisors and vice versa will be addressing that in the meeting on December 2.

8. Ambassadors

a. Student Caucus Ambassador

Need to confirm the food and what other guests are attending the meeting on December 5, such as the guest speaker.

9. Campus Committees

a. Communications

Will be meeting in January.

b. Vice Chancellor of Academic Affairs

Met last week and went over the curriculum vitae of the candidates who were narrowed down to five individuals. Will be conducting interviews at the next meeting.

c. Transportation Committee

Next meeting takes place in December. Went over basic designs for the bus shelter with Facilities and the school's architect. Will be taking measurements and starting bidding on project. Money is already allocated and hopefully construction will start in January and February.

d. Technology Committee

There was a general concern for faxing and printing services. Discussed having a FedEx Kiosk area in the library as a way increase student awareness on what is involved in communicating professionally. Working on research to purchase such services and finding a spot. Next meeting is December 11 at 9 am in C247.

e. Health committee

Will be having a meeting in December.

Unfinished Business

1. Ho'opili Hou

Due to the budget, the Senate is considering only sending those who have not yet attended this leadership conference taking place the weekend of January 29. That way, they will have something to present at the Student Leadership Conference the Senate will be holding for those on campus scheduled two weeks after. If there is a conflict with class schedules, Advisor Velasco is willing to provide a letter of explanation for why such students would be missing class. So far, there will be nine members attending the conference. Any excess funds will be reallocated to Program Supplies and Consumable Supplies.

2. Town Hall Meeting

Town Hall Meeting will be set for Tuesday, December 1 from 12 pm to 1 pm. Senator Culp will also be sending out a doodle poll to figure out when meetings for next semester will take place.

New Business

1. Spring 2015 Budget

Need to change year from 2015 to 2016 to reflect when the fiscal year ends. Will be reallocating funds from Ho'opili Hou to Consumable Supplies. Will take out the description of intramurals from Program Supplies. Will also move Food line item to Consumable Supplies, allocating the \$500 there instead. \$800 from Travel and Reimbursement is being allocated to Consumable Supplies as well. The Contracts line item stays the same. Need to deduct a semesters worth of funds for one senator and one caucus representative in the Stipends section.

2. Spring Committee Meeting Schedule and Roles

In order to spread the workload among those in each of the committees and not have all of the work fall on one person, it is proposed that each committee must have a designated time of at least one hour to meet once a month.

Internal Reports

7. Senator Reports

g. Freshmen

Gave bookstore that updated rough draft of initiative to have jars in the library for clubs and they seemed interested. Still haven't heard back from manager and is welcoming critiques from the draft that was sent out.

h. Public Administration

Waiting on a response from Admissions for my initiative.

Announcements and Open Forum

1. Remember to stop by the table after this meeting if you have time to talk to constituents and let people know of your initiatives.

Meeting Adjournment at 12:38 pm

Motioned by: Joyleanne Santos

Seconded by: George Kalantzis

Voting Record

Voting Record for General Meeting 16-009, Approval of Agenda and Minutes: To Approve the Minutes for GM 16-008				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Isaiah Baclaan	X			NA
Haylie Culp	X			NA
Angelo McDuffie	X			NA
Shane Nishimura	x			NA
Elizabeth Gustafson	X			Yes
Daniel Sieradzki	X			NA
George Kalantzis	x			NA

Voting Record for General Meeting 16-009, Approval of Agenda and Minutes: To Approve the Agenda for GM 16-009 with Amendments				
Name	Yea	Nay	Abstain	Vote by Proxy (?)
Joyleanne Santos	X			NA
Jacxine Kaulili-Guzon	X			NA
Shane Nishimura	X			NA
Haylie Culp	X			NA
Isaiah Baclaan	X			NA
Angelo McDuffie	X			NA
Elizabeth Gustafson	X			Yes
Daniel Sieradzki	X			NA
George Kalantzis	X			NA