



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

ASUHWO General Senate Meeting 16-017 called to order at 2:02 pm on March 5, 2016 in D104

Members Present

President Ryan Sommer
Vice President Briean Williams
Secretary Joyleanne Santos
Senate Speaker Angelo McDuffie
Distance Learning Senator Daniel Sieradzki
Freshman Class Senator Christielove Espinosa
Public Administration Senator Jesica Yee
Social Sciences Senator Isaiah Baclaan
Humanities Senator Elizabeth Gustafson
Education Senator Haylie Culp

Members Not Present

Student Life Coordinator Rouel Velasco

Guests

UHWO Legislative Intern George Kalantzis

Quorum

Yes

Open Guest Forum

At the internship program, our mentors and VCSA Oliveira are trying to coordinate with House Representatives and Senators on putting together a resolution for Chancellor Emeritus Rockne Freitas to thank him for his efforts on campus and combine it with UHWO's 40th Anniversary. Hoping to do floor presentations. It'd be great if the UHWO Senate wrote a resolution in support.

Reading of Minutes

Motion: to table the minutes for General Meeting 16-016

Motion by: Joyleanne Santos

Seconded by: Haylie Culp

Resolved: Minutes for General Meeting 16-016 tabled.

Vote: Unanimous

Reading of Agenda

Motion: to approve the agenda for General Meeting 16-017

Motion by: Isaiah Baclaan

Seconded by: Briean Williams

Resolved: Agenda for General Meeting 16-01 approved with the following amendments

- **Need Roll Call and Senator Reports to reflect vacancy of Senior Class position.**

Vote: Unanimous



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

Internal Reports

1. President

I will not be here next meeting because I will be in DC for AIPAC. VP Williams will also not be present. Secretary Santos will be leading the meeting. Passed on names to VCSA Oliveira as to who is serving on the committees talked about in the last meeting.

2. Vice President

Will not be here from March 17 till the end of Spring Break. Will be on the mainland for visitation. Moving forward with proposed corrections to Bylaws. Want to get correct wording before sending it out to the committees to look over. Removing part of Bylaws that says members have to serve officer hours and then replacing it with completion of initiatives. For the executive board, it would count as one duty of their position as an initiative to be voted upon by the Senate. Working on the inventory sheet, so if something is needed, add it to the sheet, and if something is in the office, don't just throw it away. Have contacted the student who asked about student fees. There wasn't much follow up, but they thank the student government. Two other students want my continual help on some issues they're facing.

3. Secretary

Will get out minutes as soon as I listen to the audio for last meeting. Working on maintaining website.

4. Senators Report

a. Senate Speaker

Spoke with International Club to get Internationalization plan and received a draft. In it says the committee encourages and supports internationalization initiatives. Examples are student-led International Club and weekly International Coffee Hours. That was part of plan the whole time. Asked President of the club if students aware. Don't think they are but they know about the clubs and what they're doing. Will inquire if ASUHWO can be part of the Internationalization Plan committee. Since there is a plan, the question is what are students actually aware of? The purpose is to keep student body in the loop and provide education, information, and representation.

5. Standing Committee Reports

a. Budget and Finance

Got an update on the balance which is \$27,056.92. Money has not yet been deducted for stipends, office supplies and other expenses like fees for elections.

b. Activities

Have been going to West Fest planning meetings and ASUHWO will get involved by funding \$1,000 towards inflatables in the form of a jousting arena. It has been on campus before. We are allocating the funds and the vendor brings it on campus. There will also be a booth where students will get to tie dye shirts. Like



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

a passport, the students who visit booths will get supplies allowing them to tie dye a shirt. If ASUHWO is in charge of it, we can partner with another organization like PUEO. West Fest day is on April 14 with set up at 10 am, event beginning at 11 am and ending at 3 pm, and with tear down at 4 pm. At our table, we will showcase what we've done throughout the year. Could be creative on presenting information if we host the tie dye table. We could also promote elections.

c. Legislative

Need to consider new senators when looking at Bylaws. Also keeping in mind with VP Williams has been working on as well as looking at positions of the Distance Education senator and Senate Speaker. In the event of creating new positions, a resolution to amend the Bylaws to create a positions needs to be written. Then, the person can be appointed to fill the seat if General Elections or Special Elections is not taking place.

6. Ad Hoc Committee Reports

a. Transition Committee

Sent out the Transitioning worksheet that the Senate members can start filling out that covers daily, weekly, and monthly routines along with reflection of the position. That worksheet then goes to the next person filling that position so there's transfer of knowledge occurring and institutional knowledge is kept. Once filled out, we can take the next step.

b. Election Planning Committee

Deadline application is on Monday. Candidates who turned in apps will be posted. Thank you to SLC Velasco and his staff for the banners and graphics. Working on a "Vote this week for ASUHWO Elections" banner. May inquire with Melissa about it. The Senate should also invest in Thank You Cards in the next office supply order for those who aid the Senate.

7. Senators Report

b. Distance Learning

Working to get someone to run in this position. Will send out emails and posted on the Distance Learning Laulima page announcing that I'd be happy to mentor them. Also, informed the DL club on Maui about the position and informed students at the club meeting last week. If no one runs for General Elections, and then someone shows interest, they can run in Fall Special Elections, then afterward be appointed. As far as service learning opportunities, talked with person who handles the co-op on Kauai about internship opportunities. There's a number of business looking for internships. Main things right now are the Volunteer Tax Return Program for those on Kauai and the State Domestic Violence Taskforce for students in Social Sciences or Public Administration. One issue encountered is when someone signs up for these opportunities, the organizations want to see resume and gauge the person's level of interest to



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

make sure the person puts out a good image. However, the service learning students on campus have been doing don't require a resume so that may be bias against distance learning students. Coordinating with UHWO Community Engagement and Service Learning Program to work on forms, signage, and involvement. Also need to create a service learning log where the instructor can sign off along with liability waivers. Usually service learning opportunities are coordinated by non-profits. Will get in touch with Service Learning Program coordinator at UHWO. Cultivating these opportunities for DL students helps with UHWO's strategic plan and can lead to funding if it branches out and strengthens. For future reference, could have service learning opportunities during Spring Break and volunteer off island and build the program that way.

c. Freshman Class

Initiative went well. There were mixed feelings. Some students were impressed and others were a little confused. The purpose was to show that ASUHWO cares about the health of the student body and promotes safety in all aspects. Got our name out and we've been having more likes and views on social media. Also, getting into henna, so I'm willing to offer my services if we decide to do that for West Fest if someone could help out. A bill would be needed for supplies. Working with Title IX coordinator. Freshmen want to get involved with service learning and wanted to know where to get recognition documents for it, so will relay that they need to contact the coordinator of the service learning program. Also, a student wanted to know if there was a position for Hawaiian Pacific Studies on the Senate and will relay that it falls under the Humanities major. Also, need to leave early today.

d. Public Administration Division

Revised café survey. Emailed it out for approval on March 2. Also sent a follow up email about the academic advising issue because it has been a while since I got a reply. Academic Advising said they would try schedule a meeting with me on March 2.

e. Social Sciences Division

Had a great constituency meeting last week. Most leaders from the Social Sciences club came. Addressed the problem that while the school is pushing new programs like Creative Media, dropping the ball on current divisions. The Psych Lab for psychology majors was apprehended and it's angering my constituents because they feel they are getting cut off. These programs were already established and nothing is being done for them. Working with SAFB to recognize RISO and want Social Science clubs to be recognized and be able to fundraise. Want to create a Social Sciences Club which is would be a blanket for all the members of the clubs to show a unified front. Working on a resolution for

f. Humanities Division

Have talked to constituents and they love what's going on. They want to try and



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

find a way to get more involved with Office of Hawaiian Affairs. Found a representative who participates in OHA and want to create a partnership type thing where they get together and discuss issues. OHA meetings now are being done online and aired on 'Olelo. Also, I am Senator Espinosa's proxy.

8. Campus Committee Report
 - a. Communications Committee
Working on updating documents to be easier to read compared to the graphs they have for departments to be looking at as far as how they're operating. There's a debate over how divisions are allowed to edit their portion on the school's website, so a survey is being put together for all faculty and staff in regards to if there's a need to have that operating policy changed.
 - b. Transportation Committee
Meeting next Friday.
 - c. Technology Committee
It was canceled and needs to be rescheduled.
 - d. Health Committee
Working with members on progress for clinic.

Unfinished Business

1. Spring Elections
Refer to Elections Planning Committee Report.

New Business

1. Treasurer Applicant
For an appointment to a vacant position of the Senate, the person must first be appointed at a General Senate Meeting and then confirmed at the second meeting. The Senate received an applicant for an acting Treasurer. Because with future situations in the Senate and with majority of Humanities senators saying the program is great, Humanities Senator Gustafson would like to be more useful. She already knows our budget because of last semester making her transition easier. She also plans on running for treasurer next term, so she'll have experience if elected. Will have Treasurer's Transition worksheet forwarded when she is appointed. First, she will need to resign from her current positions.
2. SR 16-14 Organic Garden
Researching how many students help out in the garden. Calculating the amount of hours of work put into the garden each semester. Need to acknowledge that the students are using and learning from the garden. The purpose is to keep a fence from being put up around the garden that would keep people out, so the ask is to keep the garden intact as an open learning environment. Also, need to add in quote from Strategic Plan about importance of sustainability.



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

3. SB 16-13 West Fest

The bill is for \$1,000, but there is no exact dollar amount at the moment. It is an estimate.

Motion: to approve Senate Bill SB 16-13 To Appropriate Funding for West Fest Attractions as a Special Order

Motioned by: Joyleanne Santos

Seconded by: Isaiah Baclaan

Resolved: Senate Bill SB 16-13 To Appropriate Funding for West Fest Attractions approved with the following amendments:

- **Replace the word “Inflatables” with “Attractions” in the Bill title.**
- **Remove the word “Inflatable” in the line item, leaving “Attractions”.**
- **Add verbiage of benefits provided by the attractions.**

Vote: Unanimous

Internal Reports

1. Senator Reports

g. Education

Still working on CPI course and need information for the person who can teach it. Several different divisions on board to offer it to students and inform them about the course. Still working on getting Kappa Alpha Phi here. At the second stage. Need student voice to request academic honors for Education majors. Many constituents would like to be recognized for their academic accomplishments through identified distinction of GPA during graduation, such as Cum Laude (3.5-3.74), Magna Cum Laude (3.75-3.89), and Summa Cum Laude (3.9+). Right now, graduates with a 3.75 GPA and above are generally recognized with distinction. Would need to speak with Academic Affairs on this issue. Also, there are still concerns with students still having to go off campus for courses, and on top of that, paying more student fees at the other campus. Is this an ethical obligation that needs to be addressed at the university level? It could be posed at caucus. It's an issue for Education majors because when they take courses at LCC and don't do as well, then return to campus, it affects their GPA. Back to the CPI course for all students at UHWO, it's important that it's made available for continuing educating and preparedness of our students. On another note, meeting with Interim Chancellor Ching and Office of Planning and Permitting to gather more information and see what exactly Girls State will look like on campus. National History Day was on campus today and they are on board with helping the division and students here at the HSTA level. People in the community have recognized how bad the program is here and want to help and do something to fix it.

Announcements and Open Forum

1. May reach out to Title IX coordinator about scheduling a meeting to discuss effective ways to promote her services in a way students can understand.
2. There is a student interested in being Junior Class Senator. She's applying as Secretary



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

- for next term and hopefully can make her way to becoming President.
3. Found out the reason why our school doesn't offer A+ as a grade is because the campus doesn't offer honor classes or programs established yet.
 4. For those who are graduating, please remember to take things out of your locker.

Meeting Adjournment at 4:04 pm

Motioned by: Haylie Culp

Seconded by: Joyleanne Santos



The Associated Students of the University of Hawai'i – West O'ahu 4th Senate of Kapolei

Voting Record

General Meeting 16-017, Approval of Agenda and Minutes: To Approve Agenda for GM 16-017				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			N/A
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-017, Approval of Agenda and Minutes: To Table Minutes for GM 16-016				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			N/A
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			N/A
Jesica Yee	X			N/A
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A

General Meeting 16-017, New Business: To Approve SB 16-13 To Appropriate Funding for West Fest Attractions with Amendments				
Name	Yea	Nay	Abstain	Vote By Proxy
Brieana Williams	X			Yes
Joyleanne Santos	X			N/A
Angelo McDuffie	X			N/A
Daniel Sieradzki	X			N/A
Christielove Espinosa	X			Yes
Jesica Yee	X			N/A
Isaiah Baclaan	X			N/A
Haylie Culp	X			N/A
Elizabeth Gustafson	X			N/A